

**TOWNSHIP OF FAIRFIELD  
COUNTY OF ESSEX  
NEW JERSEY**

**REPORT ON  
EXAMINATION OF ACCOUNTS  
FOR THE YEAR 2020**

**SAMUEL KLEIN AND COMPANY, LLP  
CERTIFIED PUBLIC ACCOUNTANTS**

**TOWNSHIP OF FAIRFIELD**  
**COUNTY OF ESSEX, NEW JERSEY**

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**AND**  
**SUPPLEMENTARY DATA**  
**YEAR ENDED DECEMBER 31, 2020**

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## **INDEPENDENT AUDITOR'S REPORT**

The Honorable Mayor and Members  
of the Township Council  
Township of Fairfield  
Fairfield, New Jersey 07004

### **Report on the Financial Statements**

We have audited the financial statements - regulatory basis of the various funds and account groups of the Township of Fairfield, in the County of Essex, as of and for the years then ended December 31, 2020 and December 31, 2019, and the related notes to the financial statements, as listed in the foregoing table of contents.

#### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements - regulatory basis in accordance with accounting principles prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements - regulatory basis that are free from material misstatement, whether due to fraud or error.

#### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements - regulatory basis based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements - regulatory basis are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements - regulatory basis. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements - regulatory basis, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Township's preparation and fair presentation of the financial statements - regulatory basis in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements - regulatory basis.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles***

As described in Note 1, these financial statements - regulatory basis have been prepared in conformity with accounting practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey which is a basis of accounting other than accounting principles generally accepted in the United States of America, to demonstrate compliance with the modified accrual basis, with certain exceptions, and the budget laws of New Jersey. The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

### ***Adverse Opinion on U.S. Generally Accepted Accounting Principles***

In our opinion, because of the significance of the matter discussed in the "*Basis for the Adverse Opinion on U.S. Generally Accepted Accounting Principles*" paragraph, the financial statements - regulatory basis referred to in the first paragraph, do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the Township as of December 31, 2020 and 2019, and the results of its operations for the years then ended.

### ***Opinion on Regulatory Basis of Accounting***

In our opinion, the financial statements - regulatory basis referred to above, present fairly, in all material respects, the financial position of the various funds of the Township of Fairfield at December 31, 2020 and 2019, and the results of operations and changes in fund balance, where applicable, of such funds, thereof for the years then ended, in accordance with accounting principles on the basis of financial reporting provisions prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, as described in Note 1.

### ***Basis for Disclaimer of Opinion on Length of Service Award Program Fund ("LOSAP")***

As discussed in Note 1, the financial statements of the Length of Service Award Program Fund ("LOSAP") have not been audited, and we are not required by the Division to audit nor were we engaged to audit the LOSAP financial statements as part of our audit of the Township's financial statements. The LOSAP financial activities are included in the Township's Trust Fund and represent 17.32% and 18.43% of the assets and liabilities, respectively, of the Township's Trust Funds as of December 31, 2020 and 2019.

### ***Disclaimer of Opinion on Length of Service Award Program Fund ("LOSAP")***

Due to the fact that we were not required by the Division to audit nor were we engaged to audit the LOSAP financial statements as part of our audit of the Township's financial statements, we do not express an opinion of the LOSAP financial statements.

### ***Other Matters***

#### ***Supplementary Information***

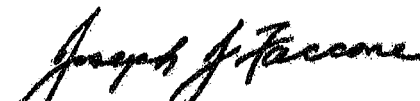
Our audit was conducted for the purpose of forming opinions on the financial statements - regulatory basis that collectively comprise the Township's financial statements. The supplementary schedules listed in the table of contents are presented for purposes of additional analysis and are not a required part of the basic financial statements - regulatory basis.

The supplementary schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements - regulatory basis. Such information has been subjected to the auditing procedures applied in the audit of the financial statements - regulatory basis and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary schedules are fairly stated, in all material respects, in relation to the financial statements - regulatory basis taken as a whole.

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated September 27, 2021 on our consideration of the Township of Fairfield's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Township of Fairfield's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Township of Fairfield's internal control over financial reporting and compliance.

  
SAMUEL KLEIN AND COMPANY, LLP  
CERTIFIED PUBLIC ACCOUNTANTS

  
JOSEPH J. FACCONI, RMA, PA

Newark, New Jersey  
September 27, 2021

TOWNSHIP OF FAIRFIELD  
CURRENT FUND

COMPARATIVE BALANCE SHEET - REGULATORY BASIS

A  
Sheet #1

<u>ASSETS AND DEFERRED CHARGES</u>	<u>Ref.</u>	<u>Balance</u> <u>Dec. 31, 2020</u>	<u>Balance</u> <u>Dec. 31, 2019</u>
<u>Regular</u>			
Cash - Treasurer	A-4	\$14,821,936.39	\$13,540,844.77
Cash - Tax Collector	A-5	2,078.53	1,943.13
Cash - Money Market	A-6	148,326.03	143,891.84
Change Funds	A-7	170.00	170.00
		<u>14,972,510.95</u>	<u>13,686,849.74</u>
Due from State of New Jersey per Ch. 129, P.L. 1976	A-8	6,385.85	5,885.85
		<u>14,978,896.80</u>	<u>13,692,735.59</u>
<u>Receivables and Other Assets with Full</u>			
<u>Reserves:</u>			
Taxes Receivable	A-9	513,528.79	565,994.36
Tax Title Liens Receivable	A-10	1,712,783.78	1,648,652.62
Property Acquired for Taxes - Assessed Valuation	A-11	4,760,200.00	4,760,200.00
Revenue Accounts Receivable	A-12	5,715.45	17,690.36
Interfunds Receivable	A-13	992,330.10	148,013.70
		<u>7,984,558.12</u>	<u>7,140,551.04</u>
<u>Deferred Charges:</u>			
Special Emergency Authorization (N.J.S.A. 40A:4-53)	A-15	135,000.00	180,000.00
		<u>23,098,454.92</u>	<u>21,013,286.63</u>
<u>Federal and State Grant Fund</u>			
Interfunds Receivable	A-14	373,606.86	373,606.86
Federal and State Grants Receivable	A-16	1,892,831.09	1,497,591.06
		<u>2,266,437.95</u>	<u>1,871,197.92</u>
		<u>\$25,364,892.87</u>	<u>\$22,884,484.55</u>

TOWNSHIP OF FAIRFIELD  
CURRENT FUND

COMPARATIVE BALANCE SHEET - REGULATORY BASIS

A  
Sheet #2

<u>LIABILITIES, RESERVES AND FUND BALANCE</u>	<u>Ref.</u>	<u>Balance</u> <u>Dec. 31, 2020</u>	<u>Balance</u> <u>Dec. 31, 2019</u>
<u>Regular</u>			
Appropriation Reserves:			
Encumbered	A-3,17	\$ 304,523.00	\$ 284,765.46
Unencumbered	A-3,17	3,034,505.89	2,391,033.78
Accounts Payable	A-18		4,716.35
Tax Overpayments	A-19	179,687.51	35,694.62
Interfunds Payable	A-20	1,141,352.03	1,059,406.33
Reserve for Revaluation	A-22		46,050.75
County Taxes Payable	A-23	30,748.13	52,746.11
Prepaid Taxes	A-27	267,599.55	252,970.66
		<u>4,958,416.11</u>	<u>4,127,384.06</u>
Reserve for Receivables and Other Assets		7,984,558.12	7,140,551.04
Fund Balance	A-1	10,155,480.69	9,745,351.53
		<u>23,098,454.92</u>	<u>21,013,286.63</u>
 <u>Federal and State Grant Fund</u>			
Interfunds Payable	A-21	31,990.04	64,495.51
Federal and State Grant Programs Appropriated:			
Encumbered	A-28	2,232,719.51	1,752,454.91
Unappropriated Reserves	A-29	1,728.40	54,247.50
		<u>2,266,437.95</u>	<u>1,871,197.92</u>
		<u>\$25,364,892.87</u>	<u>\$22,884,484.55</u>

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See accompanying notes to financial statements.

TOWNSHIP OF FAIRFIELD  
CURRENT FUND

COMPARATIVE STATEMENTS OF OPERATIONS AND  
CHANGE IN FUND BALANCE - REGULATORY BASIS

A-1

	<u>Ref.</u>	<u>Year 2020</u>	<u>Year 2019</u>
<u>Revenue and Other Income</u>			
Fund Balance Utilized	A-2	\$ 2,950,000.00	\$ 3,700,000.00
Miscellaneous Revenue Anticipated	A-2a	4,617,276.90	5,070,593.42
Receipts from Current Taxes	A-2b	61,353,969.80	58,244,303.63
Receipts from Delinquent Taxes	A-2b	521,114.03	666,643.93
Nonbudget Revenue	A-2e	253,580.94	288,962.97
Other Credits to Income:			
Prior Year Outstanding Checks Cancelled			16,896.78
Unexpended Balance of Appropriation Reserves	A-17	1,964,519.10	2,526,555.34
Accounts Payable Cancelled	A-18	4,716.35	
Tax Overpayments Cancelled			103.47
Increase in Deferred Local School District Tax	A-24	139,169.00	115,354.50
Increase in Deferred Regional High School Tax	A-25	210,167.02	764,391.98
		<u>72,014,513.14</u>	<u>71,393,806.02</u>
<u>Expenditures and Other Charges</u>			
Budget Appropriations:			
Operations:			
Salaries and Wages		7,812,101.00	7,747,501.00
Other Expenses		10,187,474.41	9,498,027.33
Capital Improvements		613,000.00	1,425,000.00
Debt Service		932,167.52	970,633.80
Deferred Charges		59,557.74	45,799.80
Statutory Expenditures		1,868,246.00	1,791,243.00
	A-3	<u>21,472,546.67</u>	<u>21,478,204.93</u>
Interfund Charges	A-2d	844,316.40	8,309.01
Prior Year Senior Citizen Deductions Disallowed	A-8	500.00	500.00
County Taxes	A-23	16,065,124.15	15,445,040.20
Local School District Taxes	A-24	11,980,976.00	11,702,634.00
Regional High School Taxes	A-25	17,970,298.00	17,549,964.00
Municipal Open Space Tax	A-26	320,622.76	261,704.05
		<u>68,654,383.98</u>	<u>66,446,356.19</u>
Excess in Revenue		3,360,129.16	4,947,449.83
<u>Fund Balance</u>			
Balance January 1	A	<u>9,745,351.53</u>	<u>8,497,901.70</u>
		13,105,480.69	13,445,351.53
Decreased by:			
Utilized as Anticipated Revenue	A-2	<u>2,950,000.00</u>	<u>3,700,000.00</u>
Balance December 31	A	<u>\$10,155,480.69</u>	<u>\$ 9,745,351.53</u>

See accompanying notes to financial statements.

TOWNSHIP OF FAIRFIELD  
CURRENT FUND

STATEMENT OF REVENUE - REGULATORY BASIS

A-2

	<u>Ref.</u>	<u>Budget</u>	<u>Realized</u>	<u>Excess</u>
Fund Balance Anticipated	A-1	<u>\$ 2,950,000.00</u>	<u>\$ 2,950,000.00</u>	\$
Miscellaneous Revenue	A-2a	<u>4,326,200.73</u>	<u>4,617,276.90</u>	<u>291,076.17</u>
Receipts from Delinquent Taxes	A-2b	<u>455,980.34</u>	<u>521,114.03</u>	<u>65,133.69</u>
Amount to be Raised by Taxes for Support of Municipal Budget:				
Local Tax for Municipal Purposes		14,455,482.08		
Minimum Library Tax		<u>1,085,731.00</u>		
	A-2b,9	<u>15,541,213.08</u>	<u>16,816,948.89</u>	<u>1,275,735.81</u>
Budget Totals	A-3	23,273,394.15	24,905,339.82	1,631,945.67
Nonbudget Revenue	A-2e	<u>                    </u>	<u>253,580.94</u>	<u>253,580.94</u>
		<u>\$23,273,394.15</u>	<u>\$25,158,920.76</u>	<u>\$1,885,526.61</u>

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See accompanying notes to financial statements.

TOWNSHIP OF FAIRFIELD  
CURRENT FUND

STATEMENT OF REVENUE (Continued)  
ANALYSIS OF MISCELLANEOUS REVENUE - REGULATORY BASIS

A-2a

	<u>Ref.</u>	<u>Budget</u>	<u>Realized</u>	<u>Excess or (Deficit)</u>
<u>Miscellaneous Revenue</u>				
Licenses:				
Alcoholic Beverages	A-12	\$ 46,000.00	\$ 46,801.00	\$ 801.00
Other	A-2c	4,500.00	4,178.00	(322.00)
Fees and Permits	A-2c	200,000.00	265,077.58	65,077.58
Fines and Costs:				
Municipal Court	A-12	120,000.00	148,079.75	28,079.75
Interest and Costs on Taxes	A-5	110,000.00	153,547.37	43,547.37
Interest on Investments and Deposits	A-12	150,000.00	127,460.11	(22,539.89)
Comcast Franchise Fees (N.J.S.A. 48:5A-30)	A-12	69,747.01	69,747.01	
Hazardous Chemical Control Fees	A-12	42,000.00	65,144.23	23,144.23
Hotel Inspection Fees	A-12	35,000.00	42,570.00	7,570.00
Engineering Escrow Fees	A-12	7,500.00	11,184.03	3,684.03
Fire Prevention Fees	A-12	172,000.00	177,412.77	5,412.77
Cellular Tower Rental	A-12	210,000.00	182,282.76	(27,717.24)
Site Plan Review	A-12	7,500.00	6,150.00	(1,350.00)
Verizon FIOS Franchise Fee (N.J.S.A. 48:5A-30)	A-12	72,388.74	72,388.74	
Sewer Utility Operating Surplus - Current Year	A-13	300,000.00	300,000.00	
Energy Receipts Tax (P.L. 1997, Chapters 162 and 167)	A-12	1,174,895.00	1,174,894.99	(0.01)
Garden State Trust Pilot	A-12	10,447.00	10,447.00	
Uniform Construction Code Fees	A-12	297,000.00	407,622.00	110,622.00
Special Items:				
Public and Private Revenue Offset with Appropriations:				
Body Armor Fund	A-16	3,857.38	3,857.38	
Municipal Alliance on Alcoholism and Drug Abuse	A-16	55,515.00	55,515.00	
Municipal Alcohol Education/ Rehabilitation Program	A-16	1,750.43	1,750.43	
Recycling Tonnage	A-16	11,830.05	11,830.05	
Clean Communities Program	A-16	17,488.86	17,488.86	
Police Donations:				
National Night Out	A-16	20.00	20.00	
National Night Out (Unappropriated)	A-16	825.00	825.00	
Community Policing	A-16	50.00	50.00	
New Jersey Department of Transportation:				
Spielman Road	A-16	210,000.00	210,000.00	
Phillips Drive Construction	A-16	300,000.00	300,000.00	
CARES Act Reimbursement	A-16	107,606.69	107,606.69	
Other Special Items:				
Uniform Fire Safety Act	A-12	212,295.23	203,722.79	(8,572.44)
ECIA Annual Payment	A-12	110,000.00	110,000.00	
Hotel and Motel Occupancy Fees	A-12	235,000.00	298,643.02	63,643.02
Municipal Reimbursements	A-12	30,984.34	30,980.34	(4.00)
	A-1,2	<u>\$4,326,200.73</u>	<u>\$4,617,276.90</u>	<u>\$291,076.17</u>

See accompanying notes to financial statements.

TOWNSHIP OF FAIRFIELD  
CURRENT FUND

STATEMENT OF REVENUE (Continued)  
ANALYSIS OF TAX REVENUE - REGULATORY BASIS

A-2b

	<u>Ref.</u>		
<u>Allocation of Current Taxes</u>			
Collections of Current Taxes:			
Due from State of New Jersey	A-8	\$ 51,000.00	
2020 Collections	A-9	60,866,348.87	
2019 Collections	A-27	252,970.66	
Tax Overpayments Applied	A-19	183,650.27	
	A-1		\$61,353,969.80
Allocated to:			
County Taxes	A-23	16,034,376.02	
County Added Taxes	A-23	30,748.13	
		<u>16,065,124.15</u>	
Local School District Tax	A-24	11,980,976.00	
Regional High School Taxes	A-25	17,970,298.00	
Municipal Open Space Tax	A-26	<u>320,622.76</u>	
			<u>46,337,020.91</u>
Balance for Support of Municipal Budget Appropriations			15,016,948.89
Plus: Appropriation for "Reserve for Uncollected Taxes"	A-3		<u>1,800,000.00</u>
Amount for Support of Municipal Budget Appropriations	A-2		<u>\$16,816,948.89</u>
<u>Receipts from Delinquent Taxes</u>			
Collections of Delinquent Taxes:			
2020 Collections:			
Due from State of New Jersey	A-8	\$ 750.00	
Taxes	A-9	503,017.31	
Tax Title Liens	A-10	<u>17,346.72</u>	
	A-1,2		<u>\$ 521,114.03</u>

See accompanying notes to financial statements.

TOWNSHIP OF FAIRFIELD  
CURRENT FUND

STATEMENT OF REVENUE (Continued)  
ANALYSIS OF OTHER LICENSES  
AND FEES AND PERMITS - REGULATORY BASIS

A-2c

	<u>Ref.</u>		
<u>Other Licenses</u>			
Township Clerk:			
Raffle Licenses		\$ 720.00	
Amusement Licenses		<u>3,400.00</u>	
	A-12		\$ 4,120.00
Registrar of Vital Statistics:			
Marriage Licenses	A-12		<u>58.00</u>
	A-2a		<u>\$ 4,178.00</u>
<u>Other Fees and Permits</u>			
Construction Code Official:			
Electrical Filing Fees		\$60,124.00	
Plumbing Fees		79,633.00	
Fire Permits		23,059.00	
Certificate of Occupancy		44,212.00	
Elevator Fees		28,350.00	
Noise Permits		<u>50.00</u>	
	A-12		\$235,428.00
Police Department	A-12		4,779.78
Registrar of Vital Statistics	A-12		6,314.00
Engineering Department:			
Zoning Board of Adjustment Fees		4,125.00	
Planning Board Fees		7,060.80	
Zoning Permits		5,400.00	
Driveway Paving		450.00	
Nonresident Paving		615.00	
Recycling		225.00	
New Elevator Fee		<u>680.00</u>	
	A-12		<u>18,555.80</u>
	A-2a		<u>\$265,077.58</u>

See accompanying notes to financial statements.

TOWNSHIP OF FAIRFIELD  
CURRENT FUND

STATEMENT OF REVENUE (Continued)  
ANALYSIS OF NET INTERFUND CHARGE TO OPERATIONS - REGULATORY BASIS

A-2d

<u>Analysis of Net Interfund Account Charge to Operations</u>	<u>Ref.</u>	
Balance December 31, 2020	A	\$992,330.10
Balance December 31, 2019	A	<u>148,013.70</u>
Net Charge	A-1	<u><u>\$844,316.40</u></u>

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See accompanying notes to financial statements.

TOWNSHIP OF FAIRFIELD  
CURRENT FUND

STATEMENT OF REVENUE (Continued)  
ANALYSIS OF NONBUDGET REVENUE - REGULATORY BASIS

A-2e

	<u>Ref.</u>		
<u>Miscellaneous Revenue Not Anticipated</u>			
Payment in Lieu of Taxes		\$ 7,827.79	
Sale of Municipal Assets		6,809.00	
Prior Year Appropriation Refunds		141,320.50	
Bus Shelter Advertising		970.24	
State of New Jersey:			
Administrative Fee for Senior Citizens' and Veterans' Deductions		1,015.00	
DMV Inspection Fines		4,850.00	
Joint Insurance Fund Dividends		21,040.00	
PSE&G Commission		1,208.50	
Bid Specifications		2,600.00	
Duplicate Tax Bills		110.00	
Assessor Fees		360.00	
Borough of North Caldwell Reimbursements		994.50	
Limousine Licenses		990.00	
Omnibus		600.00	
Towing Fees		3,000.00	
Towing Service Fee		5,585.00	
Copy Fees		2.93	
Miscellaneous		<u>4,787.58</u>	
	A-5		\$204,071.04
<u>Other Sources</u>			
Interfunds Receivable:			
Administrative Fee:			
Outside Employment of Off-Duty Police Officers	A-13	46,592.50	
Statutory Excess - Animal Control Trust Fund	A-13	<u>2,917.40</u>	
			<u>49,509.90</u>
	A-1,2		<u>\$253,580.94</u>

See accompanying notes to financial statements.

TOWNSHIP OF FAIRFIELD  
CURRENT FUND

STATEMENT OF EXPENDITURES - REGULATORY BASIS

A-3  
Sheet #1

	Appropriations		Paid or Charged	Expended		Balance Cancelled	
	Budget	Modified Budget		Encumbered	Reserved		Unencumbered
	\$	\$	\$	\$	\$	\$	
<b>GENERAL GOVERNMENT</b>							
Administrative and Executive:							
Salaries and Wages	140,000.00	140,000.00	137,675.60		2,324.40		
Other Expenses	70,000.00	70,000.00	60,340.15	2,325.25	7,334.60		
Mayor and Council:							
Salaries and Wages	42,500.00	42,500.00	42,419.64		80.36		
Township Clerk:							
Salaries and Wages	193,000.00	163,000.00	148,242.14		14,757.86		
Other Expenses	58,000.00	78,000.00	67,489.54	3,418.64	7,091.82		
Central Purchasing:							
Other Expenses	47,000.00	66,000.00	58,116.56	519.32	7,364.12		
Financial Administration:							
Salaries and Wages	144,000.00	134,000.00	107,196.11		26,803.89		
Other Expenses:							
Annual Audit	36,000.00	36,000.00	31,500.00		4,500.00		
Postage	30,000.00	14,000.00	14,000.00				
Miscellaneous Other Expenses	57,000.00	27,000.00	8,463.34		18,536.66		
Payroll Costs	35,000.00	35,000.00	30,685.46	921.62	3,392.92		
Assessment of Taxes:							
Salaries and Wages	102,000.00	97,000.00	95,855.92		1,144.08		
Other Expenses	31,000.00	26,000.00	24,990.16		1,009.84		
Collection of Taxes:							
Salaries and Wages	67,000.00	67,000.00	65,508.05		1,491.95		
Other Expenses	30,000.00	30,000.00	23,440.20	308.74	6,251.06		
Legal Services and Costs:							
Other Expenses:							
Contractual	190,000.00	235,000.00	219,391.11	2,583.20	13,025.69		
Municipal Prosecutor:							
Salaries and Wages	30,000.00	30,000.00	30,000.00				
Engineering Services and Costs:							
Salaries and Wages	186,000.00	181,000.00	179,258.69		1,741.31		
Other Expenses	17,000.00	12,000.00	7,048.79	2,025.00	2,926.21		
Public Buildings and Grounds:							
Salaries and Wages	68,000.00	38,000.00	35,512.99		2,487.01		
Other Expenses	85,000.00	90,000.00	76,325.86	1,814.15	11,859.99		

APPROPRIATIONS WITHIN "CAPS"

TOWNSHIP OF FAIRFIELD  
CURRENT FUND

STATEMENT OF EXPENDITURES - REGULATORY BASIS

A-3  
Sheet #2

	Appropriations		Paid or Charged	Expended		Balance Cancelled
	Budget	Modified Budget		Encumbered	Reserved	
	\$	\$	\$	\$	\$	\$
GENERAL GOVERNMENT						
Municipal Land Use Law (N.J.S. 40:55D-1):						
Planning Board:						
Salaries and Wages	9,500.00	9,500.00	9,065.61		434.39	
Other Expenses	6,000.00	6,000.00	1,903.31		4,096.69	
Board of Adjustment:						
Salaries and Wages	9,500.00	9,500.00	9,065.61		434.39	
Other Expenses	6,000.00	6,000.00	978.72		5,021.28	
Environmental Commission:						
Salaries and Wages	400.00	400.00			400.00	
Other Expenses	1,000.00	1,000.00	50.80	375.00	574.20	
Municipal Court:						
Salaries and Wages	186,000.00	189,700.00	189,294.23		405.77	
Other Expenses	11,000.00	11,000.00	9,013.67	140.80	1,845.53	
Insurance:						
General Liability	586,000.00	586,000.00	407,148.00		178,852.00	
Employee Group Health	2,658,000.00	2,658,000.00	2,203,449.73		454,550.27	
Employee Group Health - Waivers	200,000.00	200,000.00	200,000.00			
Stream Cleaning:						
Salaries and Wages	15,000.00					
Other Expenses	15,000.00	8,000.00	129.06	1,694.91	6,176.03	
	<u>5,361,900.00</u>	<u>5,296,600.00</u>	<u>4,493,559.05</u>	<u>16,126.63</u>	<u>786,914.32</u>	
PUBLIC SAFETY						
Fire:						
Other Expenses	120,000.00	145,000.00	135,412.28	7,373.38	2,214.34	
Police:						
Salaries and Wages	5,015,000.00	4,956,000.00	4,787,667.52		168,332.48	
Other Expenses	290,000.00	349,000.00	327,496.18	15,314.92	6,188.90	
First Aid Organization Contribution	15,000.00	15,000.00	15,000.00			
Fire Prevention Bureau:						
Salaries and Wages	250,000.00	284,000.00	281,522.27		2,477.73	
Other Expenses	104,000.00	94,000.00	86,147.73	866.75	6,985.52	
Emergency Management Services:						
Salaries and Wages	10,001.00	2,001.00	1,073.91		927.09	
Other Expenses	16,000.00	17,000.00	16,107.80		892.20	
	<u>5,820,001.00</u>	<u>5,862,001.00</u>	<u>5,650,427.69</u>	<u>23,555.05</u>	<u>188,018.26</u>	

APPROPRIATIONS WITHIN "CAPS"

GENERAL GOVERNMENT

Municipal Land Use Law (N.J.S. 40:55D-1):

  Planning Board:

    Salaries and Wages

    Other Expenses

  Board of Adjustment:

    Salaries and Wages

    Other Expenses

  Environmental Commission:

    Salaries and Wages

    Other Expenses

  Municipal Court:

    Salaries and Wages

    Other Expenses

  Insurance:

    General Liability

    Employee Group Health

    Employee Group Health - Waivers

  Stream Cleaning:

    Salaries and Wages

    Other Expenses

PUBLIC SAFETY

  Fire:

    Other Expenses

  Police:

    Salaries and Wages

    Other Expenses

  First Aid Organization Contribution

  Fire Prevention Bureau:

    Salaries and Wages

    Other Expenses

  Emergency Management Services:

    Salaries and Wages

    Other Expenses

TOWNSHIP OF FAIRFIELD  
CURRENT FUND

STATEMENT OF EXPENDITURES - REGULATORY BASIS

A-3  
Sheet #3

Appropriations	Appropriations		Paid or Charged	Expended		Balance Cancelled
	Budget	Modified Budget		Encumbered	Reserved	
<b>APPROPRIATIONS WITHIN "CAPS"</b>						
<b>STREETS AND ROADS</b>						
Road Repairs and Maintenance:						
Salaries and Wages	\$ 460,000.00	\$ 440,000.00	\$ 416,214.16	\$ 1,651.16	\$ 23,785.84	\$
Other Expenses	90,000.00	80,000.00	34,854.70		43,494.14	
Repairs and Maintenance of Vehicles:						
Salaries and Wages	220,000.00	220,000.00	215,840.15		4,159.85	
Other Expenses	160,000.00	133,800.00	80,049.95	4,100.06	49,649.99	
	<u>930,000.00</u>	<u>873,800.00</u>	<u>746,958.96</u>	<u>5,751.22</u>	<u>121,089.82</u>	
<b>HEALTH AND WELFARE</b>						
Board of Health:						
Other Expenses	132,000.00	132,000.00	131,504.12		495.88	
Garbage and Trash Removal:						
Other Expenses - Contractual	860,000.00	830,000.00	638,798.84	99,322.70	91,878.46	
Human Services:						
Other Expenses	30,000.00	10,000.00			10,000.00	
	<u>1,022,000.00</u>	<u>972,000.00</u>	<u>770,302.96</u>	<u>99,322.70</u>	<u>102,374.34</u>	
<b>RECREATION AND EDUCATION</b>						
Parks and Playgrounds:						
Salaries and Wages	250,000.00	250,000.00	226,434.63		23,565.37	
Other Expenses	37,000.00	37,000.00	22,930.53	1,561.82	12,507.65	
Camp Wyanokie:						
Other Expenses	2,500.00	2,500.00	2,464.00		36.00	
Park Maintenance:						
Salaries and Wages	205,000.00	205,000.00	199,929.90		5,070.10	
Other Expenses	32,000.00	32,000.00	22,914.84	1,945.49	7,139.67	
Historic Preservation Commission:						
Other Expenses	500.00	500.00			500.00	
	<u>527,000.00</u>	<u>527,000.00</u>	<u>474,673.90</u>	<u>3,507.31</u>	<u>48,818.79</u>	
<b>ANIMAL CONTROL</b>						
Other Expenses	17,000.00	18,000.00	13,510.00	2,702.00	1,788.00	

TOWNSHIP OF FAIRFIELD  
CURRENT FUND

A-3  
Sheet #4

STATEMENT OF EXPENDITURES - REGULATORY BASIS

Appropriations	Appropriations		Expended		Balance Cancelled
	Budget	Modified Budget	Paid or Charged	Encumbered Unencumbered	
	\$ 247,000.00	\$ 253,500.00	\$ 253,377.96	\$ 122.04	\$
	150,000.00	150,000.00	134,853.53	14,243.87	
	397,000.00	403,500.00	388,231.49	902.60	14,365.91
	175,000.00	175,000.00	137,117.93	37,882.07	
	160,000.00	160,000.00	130,801.31	29,198.69	
	60,000.00	60,000.00	46,262.97	13,737.03	
	40,000.00	40,000.00	31,138.10	8,861.90	
	163,000.00	163,000.00	110,254.13	44,740.18	
	28,000.00	28,000.00	7,946.70	19,044.00	
	100,000.00	100,000.00	1,009.30	100,000.00	
	726,000.00	726,000.00	463,521.14	9,014.99	253,463.87
	14,800,901.00	14,678,901.00	13,001,185.19	1,516,833.31	
	7,949,901.00	7,812,101.00	7,431,155.09	380,945.91	
	6,851,000.00	6,866,800.00	5,570,030.10	1,135,887.40	
	14,557.74	14,557.74	14,557.74		
	323,636.00	323,636.00	323,636.00		
	1,187,177.00	1,187,177.00	1,187,177.00		
	323,000.00	323,000.00	312,265.71	10,734.29	
	21,433.00	21,433.00	21,433.00		
	8,000.00	12,000.00	11,130.73	869.27	
	1,000.00	1,000.00	1,000.00	1,000.00	
	1,864,246.00	1,868,246.00	1,855,642.44	12,603.56	
	16,679,704.74	16,561,704.74	14,871,385.37	160,882.50	1,529,436.87

APPROPRIATIONS WITHIN "CAPS"

UNIFORM CONSTRUCTION CODE - APPROPRIATIONS  
OFFSET BY DEDICATED REVENUES (N.J.A.C. 5:23-4.17)

Construction Code Officials:  
Salaries and Wages  
Other Expenses

UNCLASSIFIED

Utilities:  
Electricity  
Street Lighting  
Telephone  
Gas - Heating Fuel  
Motor Fuel  
Municipal Service Agreements with Homeowners  
Association  
Salary Adjustment Account - Salaries and Wages

Total Operations

Detail:  
Salaries and Wages  
Other Expenses

DEFERRED CHARGES  
Trust Overexpenditures

STATUTORY EXPENDITURES

Contribution to:  
Public Employees' Retirement System  
Police and Firemen's Retirement System  
Social Security System (OASI)  
Public Employees' Retirement System Early Retirement  
Defined Contribution Retirement Program  
Unemployment Contribution

Total General Appropriations Within "CAPS"

TOWNSHIP OF FAIRFIELD  
CURRENT FUND

STATEMENT OF EXPENDITURES - REGULATORY BASIS

A-3  
Sheet #5

Appropriations	Appropriations		Paid or Charged	Expended		Balance Cancelled
	Budget	Modified Budget		Encumbered	Reserved Unencumbered	
<u>APPROPRIATIONS EXCLUDED FROM "CAPS"</u>						
<u>OTHER OPERATIONS</u>						
Maintenance of Free Public Library (Ch. 82 and Ch. 541, P.L. 1985)	\$ 1,085,731.00	\$ 1,085,731.00	\$ 1,085,730.00	\$	\$ 1.00	\$
Length of Service Awards Program:						
Fire Department	50,000.00	50,000.00			50,000.00	
First Aid Squad	32,000.00	32,000.00			32,000.00	
Tax Appeals	1,500,000.00	1,500,000.00	85,608.98	7,947.72	1,406,443.30	
Special Emergency - COVID-19	350,000.00	440,000.00	287,682.50	135,692.78	16,624.72	
	<u>3,017,731.00</u>	<u>3,107,731.00</u>	<u>1,459,021.48</u>	<u>143,640.50</u>	<u>1,505,069.02</u>	
<u>STATE AND FEDERAL PROGRAMS</u>						
<u>OFFSET BY REVENUES</u>						
Clean Communities Program	17,488.86	17,488.86	17,488.86			
Municipal Alliance on Alcoholism and Drug Abuse:						
State Share	55,515.00	55,515.00	55,515.00			
Local Share	14,000.00	14,000.00	14,000.00			
Municipal Alcohol Education/Rehabilitation Program	1,750.43	1,750.43	1,750.43			
Recycling Tonnage	11,830.05	11,830.05	11,830.05			
Body Armor Replacement Fund	3,857.38	3,857.38	3,857.38			
County of Essex - CARES Act Reimbursement	107,606.69	107,606.69	107,606.69			
Police Donations - National Night Out	20.00	20.00	20.00			
Police Donations - Community Policing	50.00	50.00	50.00			
Police Donations - National Night - Unappropriated	825.00	825.00	825.00			
	<u>212,943.41</u>	<u>212,943.41</u>	<u>212,943.41</u>			
Total Operations Excluded from "CAPS"	3,230,674.41	3,320,674.41	1,671,964.89	143,640.50	1,505,069.02	
Detail:						
Other Expenses	3,230,674.41	3,320,674.41	1,671,964.89	143,640.50	1,505,069.02	
<u>CAPITAL IMPROVEMENTS</u>						
Capital Improvement Fund	75,000.00	103,000.00	103,000.00			
New Jersey Transportation Trust Fund Authority Act:						
Spielman Road	210,000.00	210,000.00	210,000.00			
Phillips Drive Reconstruction	300,000.00	300,000.00	300,000.00			
Total Capital Improvements Excluded from "CAPS"	<u>585,000.00</u>	<u>613,000.00</u>	<u>613,000.00</u>			

TOWNSHIP OF FAIRFIELD  
CURRENT FUND

STATEMENT OF EXPENDITURES - REGULATORY BASIS

A-3  
Sheet #6

Appropriations	Appropriations		Paid or Charged	Expended		Balance Cancelled
	Budget	Modified Budget		Encumbered	Reserved Unencumbered	
<u>APPROPRIATIONS EXCLUDED FROM "CAPS"</u>						
<u>DEBT SERVICE</u>						
Payment of Bond Principal	\$ 385,000.00	\$ 385,000.00	\$ 385,000.00	\$	\$	\$
Payment of Bond Anticipation Notes	267,000.00	232,000.00	232,000.00			
Interest on Bonds	116,015.00	116,015.00	116,015.00			
Interest on Notes	165,000.00	200,000.00	199,152.52			847.48
	<u>933,015.00</u>	<u>933,015.00</u>	<u>932,167.52</u>			<u>847.48</u>
<u>DEFERRED CHARGES</u>						
Special Emergency Authorizations - 5 Years (N.J.S.A. 40A:4-55)	45,000.00	45,000.00	45,000.00			
Total General Appropriations Excluded from "CAPS"	<u>4,793,689.41</u>	<u>4,911,689.41</u>	<u>3,262,132.41</u>	<u>143,640.50</u>	<u>1,505,069.02</u>	<u>847.48</u>
Reserve for Uncollected Taxes	1,800,000.00	1,800,000.00	1,800,000.00			
Total Appropriations	<u>\$23,273,394.15</u>	<u>\$23,273,394.15</u>	<u>\$19,933,517.78</u>	<u>\$304,523.00</u>	<u>\$3,034,505.89</u>	<u>\$ 847.48</u>
Reference	A-2	Sheet #7	Sheet #7	A	A	

TOWNSHIP OF FAIRFIELD  
CURRENT FUND

STATEMENT OF EXPENDITURES - REGULATORY BASIS

A-3  
Sheet #7

	<u>Ref.</u>	<u>Modified Budget</u>	<u>Paid or Charged</u>
Adopted Budget		\$23,165,787.46	\$
Added by N.J.S. 40A:4-87		<u>107,606.69</u>	
	A-2	23,273,394.15	
Cash Disbursed:			
Salaries and Wages			7,812,101.00
Matching Funds for Grants	A-28		14,000.00
Other Expenditures			<u>9,273,848.37</u>
	A-4		17,099,949.37
Deferred Charge:			
Special Emergency Authorization	A-15		45,000.00
Interfunds Payable	A-20		279,625.00
Federal and State Grant Programs	A-28		708,943.41
Reserve for Uncollected Taxes	A-2b		<u>1,800,000.00</u>
	Sheet #6	<u>\$23,273,394.15</u>	<u>\$19,933,517.78</u>
<u>Analysis of Charges to Operations</u>			
Paid or Charged			\$19,933,517.78
Reserved:			
Encumbered	Sheet #6	\$ 304,523.00	
Unencumbered	Sheet #6	<u>3,034,505.89</u>	
			<u>3,339,028.89</u>
			23,272,546.67
Less: Reserve for Uncollected Taxes	Above		<u>1,800,000.00</u>
	A-1		<u>\$21,472,546.67</u>

See accompanying notes to financial statements.

TOWNSHIP OF FAIRFIELD  
TRUST FUND

COMPARATIVE BALANCE SHEET - REGULATORY BASIS

B  
Sheet #1

<u>ASSETS AND DEFERRED CHARGES</u>	<u>Ref.</u>	<u>Balance</u> <u>Dec. 31, 2020</u>	<u>Balance</u> <u>Dec. 31, 2019</u>
<u>Assessment Trust Fund</u>			
Cash - Checking	B-2	\$ 65,526.25	\$ 59,650.21
Assessments Receivable:			
Unpledged	B-7	17,774.66	21,960.04
Assessment Liens Receivable:			
Unpledged	B-8	4,658.21	4,658.21
Interfunds Receivable	B-11	10,828.94	10,828.94
Prospective Assessments Funded:			
Unpledged	B-12	71,871.95	71,871.95
		<u>170,660.01</u>	<u>168,969.35</u>
<u>Animal Control Trust Fund</u>			
Cash - Checking	B-2	15,578.47	12,729.10
Due from State of New Jersey	B-10		1.20
		<u>15,578.47</u>	<u>12,730.30</u>
<u>General Trust Fund</u>			
Cash - Checking	B-2	3,611,877.46	2,401,452.12
Cash - New Jersey Cash Management Fund	B-5	265,083.37	263,675.78
		<u>3,876,960.83</u>	<u>2,665,127.90</u>
Interfunds Receivable	B-11	1,460.44	137,360.04
Other Accounts Receivable	B-13	19,609.64	12,184.83
Deferred Charges:			
Overexpenditure of Tax Lien Account	B-15		14,557.74
		<u>3,898,030.91</u>	<u>2,829,230.51</u>
<u>Community Development Block Grant Trust Fund</u>			
Cash - Checking	B-2	47,953.09	47,772.92
Community Development Block Grant Funds Receivable	B-14	90,758.00	137,989.00
		<u>138,711.09</u>	<u>185,761.92</u>
<u>Municipal Open Space Trust Fund</u>			
Cash - Checking	B-2	30,990.29	30,814.17
Interfunds Receivable	B-11	202,733.10	110,446.78
		<u>233,723.39</u>	<u>141,260.95</u>
<u>Length of Service Award Programs</u>			
Cash	B-2	933,484.05	754,073.59
		<u>\$5,390,187.92</u>	<u>\$4,092,026.62</u>

TOWNSHIP OF FAIRFIELD  
TRUST FUND

COMPARATIVE BALANCE SHEET - REGULATORY BASIS

B  
Sheet #2

<u>LIABILITIES, RESERVES AND FUND BALANCE</u>	<u>Ref.</u>	<u>Balance</u> <u>Dec. 31, 2020</u>	<u>Balance</u> <u>Dec. 31, 2019</u>
<u>Assessment Trust Fund</u>			
Interfunds Payable	B-22	\$ 4,608.94	\$ 2,918.28
Reserve for Assessments and Liens	B-23	94,304.82	98,490.20
Fund Balance	B-1	<u>71,746.25</u>	<u>67,560.87</u>
		<u>170,660.01</u>	<u>168,969.35</u>
<u>Animal Control Trust Fund</u>			
Interfunds Payable	B-22	8,568.37	5,650.97
Reserve for Animal Control Trust Fund			
Expenditures	B-24	<u>7,010.10</u>	<u>7,079.33</u>
		<u>15,578.47</u>	<u>12,730.30</u>
<u>General Trust Fund</u>			
Due to State of New Jersey	B-16	11,824.00	6,866.00
Due to Municipal Court	B-17		28,247.60
Other Deposits	B-18	2,054,292.72	1,934,463.57
Payroll Deductions Payable	B-29	159,370.47	50,689.85
Premiums on Tax Sale	B-20	329,000.00	282,600.00
Interfunds Payable	B-22	1,283,740.39	447,857.87
Reserves for:			
State Unemployment Insurance Trust Fund			
Expenditures	B-25	5,209.75	13,993.34
Outside Employment of Off-Duty Police Officers	B-26	38,537.19	42,857.19
Municipal Alliance	B-27	<u>16,056.39</u>	<u>21,655.09</u>
		<u>3,898,030.91</u>	<u>2,829,230.51</u>
<u>Community Development Block Grant Trust Fund</u>			
Interfunds Payable	B-22	47,953.09	47,772.92
Reserve for Community Development Block			
Grant Expenditures	B-28	<u>90,758.00</u>	<u>137,989.00</u>
		<u>138,711.09</u>	<u>185,761.92</u>
<u>Municipal Open Space Trust Fund</u>			
Municipal Open Space Trust Fund	B-21	<u>233,723.39</u>	<u>141,260.95</u>
<u>Length of Service Award Programs</u>			
Reserve for Length of Service Award Programs	B-29	<u>933,484.05</u>	<u>754,073.59</u>
		<u>\$5,390,187.92</u>	<u>\$4,092,026.62</u>

See accompanying notes to financial statements.

TOWNSHIP OF FAIRFIELD  
TRUST FUND

STATEMENT OF FUND BALANCE  
ASSESSMENT TRUST FUND - REGULATORY BASIS

B-1

	<u>Ref.</u>	
Balance December 31, 2019	B	\$67,560.87
Increased by:		
Collection of Unpledged Assessments	B-23	<u>4,185.38</u>
Balance December 31, 2020	B	<u><u>\$71,746.25</u></u>

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See accompanying notes to financial statements.

TOWNSHIP OF FAIRFIELD  
GENERAL CAPITAL FUND

COMPARATIVE BALANCE SHEET - REGULATORY BASIS

C

<u>ASSETS AND DEFERRED CHARGES</u>	Ref.	Balance Dec. 31, 2020	Balance Dec. 31, 2019
Cash - Checking	C-2	\$ 4,542,375.36	\$ 5,468,962.64
Cash - Money Market Account	C-3	631,929.94	631,929.94
	C-4	<u>5,174,305.30</u>	<u>6,100,892.58</u>
Interfunds Receivable	C-5	1,710,565.22	1,286,919.82
Deferred Charges to Future Taxation:			
Funded	C-6	3,096,000.00	3,481,000.00
Unfunded	C-7	<u>17,316,936.11</u>	<u>15,666,936.11</u>
		<u>\$27,297,806.63</u>	<u>\$26,535,748.51</u>
 <u>LIABILITIES, RESERVES AND FUND BALANCE</u>			
Serial Bonds	C-13	\$ 3,096,000.00	\$ 3,481,000.00
Bond Anticipation Notes	C-12	17,258,881.00	15,643,881.00
Improvement Authorizations:			
Funded	C-8	2,502,836.35	2,552,803.60
Unfunded	C-8	3,126,912.75	3,666,917.05
Capital Improvement Fund	C-9	75,400.00	75,400.00
Interfunds Payable	C-10	399,747.47	397,488.96
Reserve for Contributions	C-11	56,423.30	16,423.30
Fund Balance	C-1	<u>781,605.76</u>	<u>701,834.60</u>
		<u>\$27,297,806.63</u>	<u>\$26,535,748.51</u>
 Bonds and Notes Authorized but Not Issued	 C-14	 <u>\$ 110,590.20</u>	 <u>\$ 110,590.20</u>

See accompanying notes to financial statements.

TOWNSHIP OF FAIRFIELD  
GENERAL CAPITAL FUND

STATEMENT OF FUND BALANCE - REGULATORY BASIS

C-1

	<u>Ref.</u>	
Balance December 31, 2019	C	\$701,834.60
Increased by:		
Premium on Sale of Notes	C-2	<u>79,771.16</u>
Balance December 31, 2020	C	<u>\$781,605.76</u>

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See accompanying notes to financial statements.

TOWNSHIP OF FAIRFIELD  
WATER UTILITY

COMPARATIVE BALANCE SHEET - REGULATORY BASIS

D  
Sheet #1

<u>ASSETS</u>	<u>Ref.</u>	<u>Balance</u> <u>Dec. 31, 2020</u>	<u>Balance</u> <u>Dec. 31, 2019</u>
<u>Operating Fund</u>			
Cash - Checking Account	D-5	\$ 1,502,659.57	\$ 1,569,361.81
Cash - Money Market	D-7	154,821.41	153,417.91
Interfunds Receivable	D-9	<u>165,613.16</u>	<u>204,846.03</u>
		<u>1,823,094.14</u>	<u>1,927,625.75</u>
Receivables with Full Reserves:			
Consumer Accounts Receivable	D-10	<u>110,461.51</u>	<u>92,919.50</u>
		<u>1,933,555.65</u>	<u>2,020,545.25</u>
<u>Capital Fund</u>			
Cash - Checking Account	D-5	226,752.39	225,985.26
Cash - Money Market	D-7	<u>92,144.23</u>	<u>92,144.23</u>
	D-8	318,896.62	318,129.49
Interfunds Receivable	D-9	16,609.25	15,098.16
Fixed Capital	D-11	<u>7,071,578.21</u>	<u>7,071,578.21</u>
		<u>7,407,084.08</u>	<u>7,404,805.86</u>
		<u>\$9,340,639.73</u>	<u>\$9,425,351.11</u>

TOWNSHIP OF FAIRFIELD  
WATER UTILITY

COMPARATIVE BALANCE SHEET - REGULATORY BASIS

D  
Sheet #2

<u>LIABILITIES, RESERVES AND FUND BALANCE</u>	<u>Ref.</u>	<u>Balance</u> <u>Dec. 31, 2020</u>	<u>Balance</u> <u>Dec. 31, 2019</u>
<u>Operating Fund</u>			
Appropriation Reserves:			
Encumbered	D-4,12	\$ 129,021.40	\$ 303,863.94
Unencumbered	D-4,12	411,595.93	368,495.63
Accrued Interest on Bonds	D-13	7,371.75	7,746.75
Accrued Interest on Notes	D-14	1,555.53	1,275.60
Water Rent Overpayments	D-15	12,355.13	8,441.71
Interfunds Payable	D-16	<u>215,346.24</u>	<u>24,580.38</u>
		777,245.98	714,404.01
Reserve for Receivables		110,461.51	92,919.50
Fund Balance	D-1	<u>1,045,848.16</u>	<u>1,213,221.74</u>
		<u>1,933,555.65</u>	<u>2,020,545.25</u>
 <u>Capital Fund</u>			
Serial Bonds	D-19	518,000.00	558,000.00
Bond Anticipation Notes	D-18	683,750.00	791,750.00
Interfunds Payable	D-16	5,585.20	4,818.07
Reserve for Amortization	D-17	5,860,078.21	5,712,078.21
Fund Balance	D-2	<u>339,670.67</u>	<u>338,159.58</u>
		<u>7,407,084.08</u>	<u>7,404,805.86</u>
		<u>\$9,340,639.73</u>	<u>\$9,425,351.11</u>
 Bonds and Notes Authorized but Not Issued	 D-20	 <u>\$ 9,750.00</u>	 <u>\$ 9,750.00</u>

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See accompanying notes to financial statements.

TOWNSHIP OF FAIRFIELD  
WATER UTILITY

COMPARATIVE STATEMENTS OF OPERATIONS  
AND CHANGES IN FUND BALANCE - REGULATORY BASIS

D-1

	<u>Ref.</u>	<u>Year 2020</u>	<u>Year 2019</u>
<u>Revenue and Other Income</u>			
Operating Surplus Anticipated	D-3	\$ 638,200.00	\$ 561,600.00
Water Rents	D-3	2,269,769.64	2,152,500.64
Miscellaneous	D-3	46,064.78	111,392.24
Other Credits to Income:			
Unexpended Balance of Appropriation			
Reserves	D-12	349,062.79	354,810.08
		<u>3,303,097.21</u>	<u>3,180,302.96</u>
<u>Expenditures</u>			
Budget Appropriations:			
Operations	D-4	2,571,600.00	2,552,600.00
Debt Service	D-4	181,670.79	199,475.53
Statutory Expenditures	D-4	79,000.00	82,000.00
		<u>2,832,270.79</u>	<u>2,834,075.53</u>
Excess in Revenue		470,826.42	346,227.43
<u>Fund Balance</u>			
Balance January 1	D	1,213,221.74	1,428,594.31
		<u>1,684,048.16</u>	<u>1,774,821.74</u>
Decreased by:			
Utilized as Anticipated Revenue	D-3	638,200.00	561,600.00
Balance December 31	D	<u>\$1,045,848.16</u>	<u>\$1,213,221.74</u>

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See accompanying notes to financial statements.

TOWNSHIP OF FAIRFIELD  
WATER UTILITY

STATEMENT OF FUND BALANCE  
CAPITAL FUND - REGULATORY BASIS

D-2

	<u>Ref.</u>	
Balance December 31, 2019	D	\$338,159.58
Increased by:		
Premium on Sale of Notes	D-9	<u>1,511.09</u>
Balance December 31, 2020	D	<u>\$339,670.67</u>

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See accompanying notes to financial statements.

TOWNSHIP OF FAIRFIELD  
WATER UTILITY

STATEMENT OF REVENUE - REGULATORY BASIS

D-3

<u>Source</u>	<u>Ref.</u>	<u>Budget</u>	<u>Realized</u>	<u>Excess or (Deficit)</u>
Operating Surplus Anticipated	D-1	\$ 638,200.00	\$ 638,200.00	\$
Water Rents	D-1,Below	2,152,000.00	2,269,769.64	117,769.64
Miscellaneous	D-1,Below	<u>45,000.00</u>	<u>46,064.78</u>	<u>1,064.78</u>
<b>Total Revenue</b>	<b>D-4</b>	<b><u>\$ 2,835,200.00</u></b>	<b><u>\$ 2,954,034.42</u></b>	<b><u>\$ 118,834.42</u></b>
 <u>Analysis of Water Rents</u>				
Consumer Accounts Receivable:				
Collections	D-10		\$2,261,327.93	
Overpayment Applied	D-15		<u>8,441.71</u>	
	Above		<u>\$ 2,269,769.64</u>	
 <u>Analysis of Miscellaneous Revenue</u>				
Tax Collector:				
Water Penalty			\$ 16,549.92	
Meter Charges			6,005.00	
Water Connection Fees			3,200.00	
Tap-Ins			4,000.00	
Inspection Fees			250.00	
Swimming Pool Fill Fees			1,260.00	
Final Reading Fees			680.00	
Temporary Water Fees			225.00	
Miscellaneous			<u>1,150.00</u>	
	D-6		33,319.92	
 Interest on Investments and Deposits:				
Collections	D-5	\$ 10,574.23		
Money Market	D-7	1,403.50		
Interfunds Receivable	D-9	<u>767.13</u>		
			<u>12,744.86</u>	
	Above		<u>\$ 46,064.78</u>	

See accompanying notes to financial statements.

TOWNSHIP OF FAIRFIELD  
WATER UTILITY

STATEMENT OF EXPENDITURES - REGULATORY BASIS

D-4

<u>Ref.</u>	<u>Budget</u>	<u>Modified Budget</u>	<u>Paid or Charged</u>	<u>Expended</u>		<u>Balance Cancelled</u>
				<u>Encumbered</u>	<u>Reserved Unencumbered</u>	
<u>Operating</u>						
Salaries and Wages	\$ 399,000.00	\$ 399,000.00	\$ 347,577.21	\$ 129,021.40	\$ 51,422.79	\$
Other Expenses	2,160,000.00	2,166,100.00	1,682,341.52	129,021.40	354,737.08	
Financial Administration:						
Other Expenses	<u>7,600.00</u>	<u>6,500.00</u>	<u>6,500.00</u>	<u>129,021.40</u>	<u>406,159.87</u>	
	<u>2,566,600.00</u>	<u>2,571,600.00</u>	<u>2,036,418.73</u>			
<u>Debt Service</u>						
Payment of Bond Principal	40,000.00	40,000.00	40,000.00			
Payment of Bond Anticipation Notes and Capital Notes	108,000.00	108,000.00	108,000.00			
Interest on Bonds	21,000.00	21,000.00	20,283.00			717.00
Interest on Notes	15,600.00	15,600.00	13,387.79			<u>2,212.21</u>
	<u>184,600.00</u>	<u>184,600.00</u>	<u>181,670.79</u>			<u>2,929.21</u>
<u>Statutory Expenditures</u>						
Contributions to:						
Public Employees' Retirement System	49,000.00	49,000.00	49,000.00			
Social Security System (OASI)	30,000.00	30,000.00	24,563.94		5,436.06	
Unemployment Compensation Insurance	5,000.00	5,000.00	73,563.94		5,436.06	
	<u>84,000.00</u>	<u>79,000.00</u>	<u>73,563.94</u>			
	<u>\$ 2,835,200.00</u>	<u>\$ 2,835,200.00</u>	<u>\$ 2,291,653.46</u>	<u>\$ 129,021.40</u>	<u>\$ 411,595.93</u>	<u>\$ 2,929.21</u>
Reference	D-3		Below	D	D	
<u>Cash Disbursed</u>						
Accrued Interest on Bonds			\$ 2,060,982.67			
Accrued Interest on Notes			20,283.00			
Interfunds Payable			13,387.79			
			<u>197,000.00</u>			
			<u>\$ 2,291,653.46</u>			

TOWNSHIP OF FAIRFIELD  
SEWER UTILITY

COMPARATIVE BALANCE SHEET - REGULATORY BASIS

E  
Sheet #1

<u>ASSETS</u>	<u>Ref.</u>	<u>Balance</u> <u>Dec. 31, 2020</u>	<u>Balance</u> <u>Dec. 31, 2019</u>
<u>Operating Fund</u>			
Cash - Checking	E-6	\$ 3,966,639.31	\$ 3,805,441.23
Cash - Money Market	E-8	1,352.28	1,314.97
Interfunds Receivable	E-14	7,338.11	6,311.55
		<u>3,975,329.70</u>	<u>3,813,067.75</u>
 Receivables with Full Reserves:			
Sewer Rents Receivable	E-11	186,408.90	161,614.11
		<u>4,161,738.60</u>	<u>3,974,681.86</u>
 <u>Assessment Trust Fund</u>			
Cash - Checking Account	E-6,9	49,320.89	49,207.47
Assessment Liens:			
Unpledged	E-12	2,580.60	2,580.60
Assessment Lien Interest and Costs	E-13	428.13	428.13
Interfunds Receivable	E-14	13,698.00	13,698.00
		<u>66,027.62</u>	<u>65,914.20</u>
 <u>Capital Fund</u>			
Cash - Checking Account	E-6	269,923.11	269,009.97
Cash - Money Market	E-8	5,213.61	5,213.61
	E-10	275,136.72	274,223.58
Interfunds Receivable	E-14	8,603.49	7,944.91
Fixed Capital	E-15	22,839,368.14	22,839,368.14
Fixed Capital Authorized and Uncompleted	E-16	531,000.00	531,000.00
		<u>23,654,108.35</u>	<u>23,652,536.63</u>
		<u>\$27,881,874.57</u>	<u>\$27,693,132.69</u>

TOWNSHIP OF FAIRFIELD  
SEWER UTILITY

COMPARATIVE BALANCE SHEET - REGULATORY BASIS

E  
Sheet #2

<u>LIABILITIES, RESERVES AND FUND BALANCE</u>	<u>Ref.</u>	<u>Balance</u> <u>Dec. 31, 2020</u>	<u>Balance</u> <u>Dec. 31, 2019</u>
<u>Operating Fund</u>			
Appropriation Reserves:			
Encumbered	E-5,17	\$ 176.94	\$ 31,978.00
Unencumbered	E-5,17	650,519.35	868,260.50
Accrued Interest on Bonds	E-18		850.78
Accrued Interest on Notes	E-19	677.95	631.56
Sewer User Overpayments	E-20	21,557.45	28,117.49
Interfunds Payable	E-23	342,718.33	243,775.09
		1,015,650.02	1,173,613.42
Reserve for Receivables		186,408.90	161,614.11
Fund Balance	E-1	2,959,679.68	2,639,454.33
		4,161,738.60	3,974,681.86
<u>Assessment Trust Fund</u>			
Interfunds Payable	E-23	10,896.43	10,783.01
Reserves for:			
Assessment Lien Interest and Costs	E-13	428.13	428.13
Assessments and Liens Receivable	E-24	2,580.60	2,580.60
Fund Balance	E-2	52,122.46	52,122.46
		66,027.62	65,914.20
<u>Capital Fund</u>			
Refunding Bonds	E-28		55,000.00
Bond Anticipation Notes	E-27	298,000.00	392,000.00
Improvement Authorizations:			
Unfunded	E-21	327,824.16	327,824.16
Capital Improvement Fund	E-22	38,530.00	38,530.00
Interfunds Payable	E-23	6,140.62	5,227.48
Reserves for:			
Amortization	E-25	22,789,368.14	22,684,368.14
Deferred Reserve for Amortization	E-26	147,500.00	103,500.00
Fund Balance	E-3	46,745.43	46,086.85
		23,654,108.35	23,652,536.63
		\$ 27,881,874.57	\$ 27,693,132.69
 Bonds and Notes Authorized but Not Issued	 E-29	 \$ 135,500.00	 \$ 135,500.00

See accompanying notes to financial statements.

TOWNSHIP OF FAIRFIELD  
SEWER UTILITY

COMPARATIVE STATEMENTS OF OPERATIONS  
AND CHANGES IN FUND BALANCE - REGULATORY BASIS

E-1

	<u>Ref.</u>	<u>Year 2020</u>	<u>Year 2019</u>
<u>Revenue and Other Income</u>			
Operating Surplus Anticipated	E-4	\$ 767,671.00	\$ 661,072.00
Sewer Rents	E-4	4,819,387.97	4,660,531.49
Interest on Investments and Deposits	E-4	19,366.70	32,472.32
Miscellaneous	E-4	48,687.89	78,842.78
Other Credits to Income:			
Unexpended Balance of Appropriation			
Reserves	E-17	871,967.31	434,527.60
		<u>6,527,080.87</u>	<u>5,867,446.19</u>
 <u>Expenditures</u>			
Budget Appropriations:			
Operations	E-5	4,904,571.00	5,019,072.00
Debt Service	E-5	155,613.52	187,299.82
Statutory Expenditures	E-5	79,000.00	77,000.00
Surplus (General Budget)	E-5	300,000.00	300,000.00
		<u>5,439,184.52</u>	<u>5,583,371.82</u>
 Excess in Revenue		 1,087,896.35	 284,074.37
 <u>Fund Balance</u>			
Balance January 1	E	2,639,454.33	3,016,451.96
		<u>3,727,350.68</u>	<u>3,300,526.33</u>
 Decreased by:			
Utilized as Anticipated Revenue	E-4	767,671.00	661,072.00
 Balance December 31	E	 <u>\$2,959,679.68</u>	 <u>\$2,639,454.33</u>

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See accompanying notes to financial statements.

TOWNSHIP OF FAIRFIELD  
SEWER UTILITY

STATEMENT OF FUND BALANCE  
ASSESSMENT TRUST FUND - REGULATORY BASIS

E-2

	<u>Ref.</u>	
Balance December 31, 2019	E	<u>\$ 52,122.46</u>
Balance December 31, 2020	E	<u><u>\$ 52,122.46</u></u>

STATEMENT OF FUND BALANCE  
CAPITAL FUND - REGULATORY BASIS

E-3

	<u>Ref.</u>	
Balance December 31, 2019	E	\$ 46,086.85
Increased by:		
Premium on Sale of Notes	E-14	<u>658.58</u>
Balance December 31, 2020	E	<u><u>\$ 46,745.43</u></u>

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See accompanying notes to financial statements.

TOWNSHIP OF FAIRFIELD  
SEWER UTILITY

STATEMENT OF REVENUE - REGULATORY BASIS

E-4

<u>Source</u>	<u>Ref.</u>	<u>Budget</u>	<u>Realized</u>	<u>Excess or (Deficit)</u>
Operating Surplus Anticipated	E-1	\$ 767,671.00	\$ 767,671.00	\$
Sewer Rents	E-1,Below	4,660,000.00	4,819,387.97	159,387.97
Interest on Investments and Deposits	E-1,Below	3,000.00	19,366.70	16,366.70
Miscellaneous	E-1,Below	<u>10,000.00</u>	<u>48,687.89</u>	<u>38,687.89</u>
	E-5	<u>\$5,440,671.00</u>	<u>\$5,655,113.56</u>	<u>\$214,442.56</u>
 <u>Analysis of Sewer Rents</u>				
Collections	E-11		\$4,779,795.81	
Interfunds Receivable:				
Sewer Rents	E-14		11,474.67	
Overpayment Applied	E-20		<u>28,117.49</u>	
	Above		<u>\$4,819,387.97</u>	
 <u>Interest on Investments and Deposits</u>				
Collections	E-6		\$ 18,302.83	
Money Market Account	E-8		37.31	
Interfunds Receivable	E-14		<u>1,026.56</u>	
	Above		<u>\$ 19,366.70</u>	
 <u>Analysis of Miscellaneous Revenue</u>				
Sewer Connections			\$ 3,300.00	
Sewer Inspections			90.00	
Sewer - Penalty			<u>45,297.89</u>	
	E-7, Above		<u>\$ 48,687.89</u>	

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See accompanying notes to financial statements.

TOWNSHIP OF FAIRFIELD  
SEWER UTILITY

STATEMENT OF EXPENDITURES - REGULATORY BASIS

E-5

	Ref.	Budget	Modified Budget	Paid or Charged	Expended		Balance Cancelled
					Encumbered	Reserved	
<u>Operating</u>							
Salaries and Wages		\$ 399,000.00	\$ 399,000.00	\$ 372,972.58	\$ 176.94	\$ 26,027.42	\$
Other Expenses		775,000.00	1,044,676.00	423,618.32		620,880.74	
Financial Administration:							
Other Expenses		7,600.00	6,500.00	6,500.00			
Regional Sewerage Authority Share of Costs		3,717,971.00	3,454,395.00	3,454,395.00			
	E-1	4,899,571.00	4,904,571.00	4,257,485.90	176.94	646,908.16	
<u>Debt Service</u>							
Payment of Bond Principal		55,000.00	55,000.00	55,000.00			
Payment of Bond Anticipation Note Principal		94,000.00	94,000.00	94,000.00			
Interest on Bonds		100.00	100.00	77.35			22.65
Interest on Notes	E-1	8,000.00	8,000.00	6,536.17			1,463.83
		157,100.00	157,100.00	155,613.52			1,486.48
<u>Statutory Expenditures</u>							
Contributions to:							
Public Employees' Retirement System		49,000.00	49,000.00	49,000.00			
Social Security System (OASI)		30,000.00	30,000.00	26,388.81		3,611.19	
Unemployment Compensation Insurance	E-1	5,000.00	79,000.00	75,388.81		3,611.19	
		84,000.00	158,000.00	150,777.62		7,222.38	
Surplus (General Budget)	E-1	300,000.00	300,000.00	300,000.00			
		\$ 5,440,671.00	\$ 5,440,671.00	\$ 4,788,488.23	\$ 176.94	\$ 650,519.35	\$ 1,486.48
Reference		E-4		Below	E	E	
	Ref.						
Cash Disbursed	E-6			\$ 4,638,874.71			
Accrued Interest on Bonds	E-18			77.35			
Accrued Interest on Notes	E-19			6,536.17			
Interfunds Payable	E-23			143,000.00			
			Above	\$ 4,788,488.23			

See accompanying notes to financial statements.

TOWNSHIP OF FAIRFIELD  
SWIMMING POOL UTILITY

COMPARATIVE BALANCE SHEET - REGULATORY BASIS

F

<u>ASSETS</u>	<u>Ref.</u>	<u>Balance</u> <u>Dec. 31, 2020</u>	<u>Balance</u> <u>Dec. 31, 2019</u>
<u>Operating Fund</u>			
Cash - Checking	F-5	\$ 80,953.68	\$ 89,329.04
Cash - Money Market	F-7	8,201.69	8,093.67
Interfunds Receivable	F-9	495.57	439.16
		<u>89,650.94</u>	<u>97,861.87</u>
<u>Capital Fund</u>			
Cash - Checking Account	F-5	16,907.97	16,851.56
Cash - Money Market	F-7	10,806.00	10,806.00
	F-8	27,713.97	27,657.56
Interfunds Receivable	F-9	927.87	839.03
Fixed Capital	F-10	1,674,727.77	1,674,727.77
Fixed Capital Authorized and Uncompleted	F-11	199,000.00	199,000.00
		<u>1,902,369.61</u>	<u>1,902,224.36</u>
		<u>\$1,992,020.55</u>	<u>\$2,000,086.23</u>
 <u>LIABILITIES, RESERVES AND FUND BALANCE</u>			
<u>Operating Fund</u>			
Appropriation Reserves:			
Encumbered	F-4,12	\$ 47.81	\$ 1,581.31
Unencumbered	F-4,12	37,112.56	24,728.74
Accrued Interest on Notes	F-13	91.46	70.89
Interfunds Payable	F-16	5,668.94	1,140.50
		<u>42,920.77</u>	<u>27,521.44</u>
Fund Balance	F-1	46,730.17	70,340.43
		<u>89,650.94</u>	<u>97,861.87</u>
 <u>Capital Fund</u>			
Bond Anticipation Notes	F-20	40,200.00	44,000.00
Improvement Authorizations:			
Unfunded	F-14	33,299.97	33,299.97
Capital Improvement Fund	F-15	3,350.00	3,350.00
Interfunds Payable	F-16	494.02	437.61
Reserves for:			
Preliminary Study	F-17	7,280.80	7,280.80
Amortization	F-18	1,732,727.77	1,732,727.77
Deferred Amortization	F-19	32,800.00	29,000.00
Fund Balance	F-2	52,217.05	52,128.21
		<u>1,902,369.61</u>	<u>1,902,224.36</u>
		<u>\$1,992,020.55</u>	<u>\$2,000,086.23</u>
 Bonds and Notes Authorized but Not Issued			
	F-21	<u>\$ 68,000.00</u>	<u>\$ 68,000.00</u>

See accompanying notes to financial statements.

TOWNSHIP OF FAIRFIELD  
SWIMMING POOL UTILITY

COMPARATIVE STATEMENTS OF OPERATIONS  
AND CHANGES IN FUND BALANCE - REGULATORY BASIS

F-1

	<u>Ref.</u>	<u>Year 2020</u>	<u>Year 2019</u>
<u>Revenue and Other Income</u>			
Fund Balance Utilized	F-3	\$50,000.00	\$ 52,050.00
Membership Fees	F-3	439.75	127,574.00
Nonbudget Revenue	F-3	470.26	12,822.05
Other Credits to Income:			
Unexpended Balance of Appropriation			
Reserves	F-12	<u>24,728.74</u>	<u>31,935.47</u>
		<u>75,638.75</u>	<u>224,381.52</u>
 <u>Expenditures</u>			
Budget Appropriations:			
Operations	F-4	44,700.00	153,750.00
Debt Service	F-4	<u>4,549.01</u>	<u>15,784.78</u>
		<u>49,249.01</u>	<u>169,534.78</u>
 Excess in Revenue		 26,389.74	 54,846.74
 <u>Fund Balance</u>			
Balance January 1	F	<u>70,340.43</u>	<u>67,543.69</u>
		96,730.17	122,390.43
 Decreased by:			
Utilized as Anticipated Revenue	F-3	<u>50,000.00</u>	<u>52,050.00</u>
 Balance December 31	F	 <u><u>\$46,730.17</u></u>	 <u><u>\$ 70,340.43</u></u>

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See accompanying notes to financial statements.

TOWNSHIP OF FAIRFIELD  
SWIMMING POOL UTILITY

STATEMENT OF FUND BALANCE  
CAPITAL FUND - REGULATORY BASIS

F-2

	<u>Ref.</u>	
Balance December 31, 2019	F	\$52,128.21
Increased by:		
Premium on Sale of Notes	F-9	<u>88.84</u>
Balance December 31, 2020	F	<u><u>\$52,217.05</u></u>

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See accompanying notes to financial statements.

TOWNSHIP OF FAIRFIELD  
SWIMMING POOL UTILITY

STATEMENT OF REVENUE - REGULATORY BASIS

F-3

	<u>Ref.</u>	<u>Budget</u>	<u>Realized</u>	<u>Excess</u>
<u>Revenue</u>				
Fund Balance Utilized	F-1	\$50,000.00	\$50,000.00	\$
Membership Fees	F-1,6		<u>439.75</u>	<u>439.75</u>
Budget Totals	F-4	50,000.00	50,439.75	439.75
Nonbudget Revenue	F-1,Below		<u>470.26</u>	<u>470.26</u>
		<u>\$50,000.00</u>	<u>\$50,910.01</u>	<u>\$910.01</u>
Interest on Deposits:				
Collections	F-5	\$ 305.83		
Money Market Account	F-7	108.02		
Interfunds Receivable	F-9	<u>56.41</u>		
			<u>470.26</u>	
	Above		<u>\$ 470.26</u>	

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See accompanying notes to financial statements.

TOWNSHIP OF FAIRFIELD  
SWIMMING POOL UTILITY

STATEMENT OF EXPENDITURES - REGULATORY BASIS

F-4

	Ref.	Budget	Modified Budget	Expended		Reserved Unencumbered	Balance Cancelled
				Paid or Charged	Encumbered		
Operating							
Salaries and Wages		\$15,000.00	\$	\$			\$
Other Expenses		24,950.00	40,750.00	3,589.63	47.81	37,112.56	
Financial Administration:							
Other Expenses	F-1	4,750.00	3,950.00	3,950.00			
		44,700.00	44,700.00	7,539.63	47.81	37,112.56	
Debt Service							
Payment of Bond Anticipation							
Notes and Capital Notes		3,800.00	3,800.00	3,800.00			750.99
Interest on Notes	F-1	1,500.00	1,500.00	749.01			750.99
		5,300.00	5,300.00	4,549.01			
		\$50,000.00	\$50,000.00	\$12,088.64	\$ 47.81	\$ 37,112.56	\$750.99
Reference			F-3	Below	F	F	
	Ref.						
Cash Disbursed	F-5			\$ 7,539.63			
Accrued Interest on Notes	F-13			749.01			
Interfunds Payable	F-16			3,800.00			
			Above	\$12,088.64			

See accompanying notes to financial statements.

TOWNSHIP OF FAIRFIELD  
PUBLIC ASSISTANCE TRUST FUND

COMPARATIVE BALANCE SHEET - REGULATORY BASIS

G

<u>ASSETS</u>	<u>Ref.</u>	<u>Balance</u> <u>Dec. 31, 2020</u>	<u>Balance</u> <u>Dec. 31, 2019</u>
Cash	G-1	<u>\$1,196.75</u>	<u>\$1,194.36</u>
 <u>LIABILITIES AND FUND BALANCE</u>			
Reserve for Public Assistance Expenditures	G-2	<u>\$1,196.75</u>	<u>\$1,194.36</u>

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See accompanying notes to financial statements.

TOWNSHIP OF FAIRFIELD  
CAPITAL FIXED ASSETS

COMPARATIVE BALANCE SHEET - REGULATORY BASIS

H

<u>ASSETS</u>	Balance <u>Dec. 31, 2020</u>	Balance <u>Dec. 31, 2019</u>
Buildings and Improvements	\$ 4,469,700.00	\$ 4,469,700.00
Land	27,097,700.00	27,097,700.00
Vehicles	5,344,049.00	4,682,850.00
Other Furniture and Equipment	<u>4,390,849.00</u>	<u>3,011,426.00</u>
	<u>\$41,302,298.00</u>	<u>\$39,261,676.00</u>
 <u>RESERVE</u>		
Investment in Capital Fixed Assets	<u>\$41,302,298.00</u>	<u>\$39,261,676.00</u>

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See accompanying notes to financial statements.

***NOTES TO FINANCIAL STATEMENTS***

**TOWNSHIP OF FAIRFIELD**

**NOTES TO FINANCIAL STATEMENTS  
YEAR ENDED DECEMBER 31, 2020**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**A. Reporting Entity**

The Township of Fairfield is governed by the Small Municipality Plan of the Optional Municipal Charter Law. The Township Council consists of four members, one of which is appointed Council President on an annual basis. The Mayor and each Council member are elected in a general election for a term of three years. Each Council member, including the Mayor, carries the power of one legislative vote.

Governmental Accounting Standards Board (GASB) Statement No. 14 establishes certain standards for defining and reporting on the financial reporting entity. In accordance with these standards, the reporting entity should include the primary government and those component units which are fiscally accountable to the primary government.

The financial statements of the Township of Fairfield include every board, body, officer or commission supported and maintained wholly or in part by funds appropriated by the Township, as required by the provisions of N.J.S. 40A:5-5. The financial statements, however, do not include the operations of the Municipal Library, which is a separate entity subject to a separate examination.

**B. Measurement Focus, Basis of Accounting and Basis of Presentation**

**Description of Funds**

The Governmental Accounting Standards Board (GASB) is the recognized standard setting body for establishing governmental accounting and financial reporting principles. The GASB establishes three fund types and two account groups to be used by governmental units when reporting financial position and results of operations in accordance with accounting principles generally accepted in the United States of America (GAAP).

The accounting policies of the Township of Fairfield conform to the accounting principles applicable to municipalities which have been prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. These principles are a "Modified Accrual Basis of Accounting" which differs from accounting principles generally accepted in the United States of America (GAAP) for governmental entities. Such principles and practices are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Under this method of accounting, the Township of Fairfield accounts for its financial transactions through the following separate funds which differ from the fund structure required by GAAP:

Current Fund - Encompasses resources and expenditures for basic governmental operations. Fiscal activity of Federal and State grant programs are reflected in a segregated section of the Current Fund.

Trust Funds - The records of receipts, disbursements and custodianship of monies in accordance with the purpose for which each account was created are maintained in Trust Funds. These include the Assessment Trust Fund, Animal Control Trust Fund, General Trust Fund, Community Development Block Grant Trust Fund, Municipal Open Space Trust Fund and Length of Service Award Programs.

General Capital Fund - The receipts and expenditure records for the acquisition of general infrastructure and other capital facilities, other than those acquired in the Current Fund, are maintained in this Fund, as well as, related long-term debt accounts.

1. **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

B. **Measurement Focus, Basis of Accounting and Basis of Presentation (Continued)**

**Description of Funds (Continued)**

Utilities Funds - Water, Sewer and Swimming Pool Utilities are treated as separate entities. Each maintains its own Operating and Capital Funds which reflect revenue, expenditures, stewardship, acquisitions of utility infrastructure and other capital facilities, debt service, long-term debt and other related activity.

Public Assistance Trust Fund - Receipts and disbursements of funds that provide assistance to certain residents of the Township of Fairfield pursuant to the provisions of Title 44 of the New Jersey statutes are maintained in the Public Assistance Trust Fund.

Free Public Library - Budget Appropriations and State Aid are transferred to the Free Public Library bank account and are expended with the approval of the Library for its purposes. Interest on investments, Library fines and other revenue are retained by the Library and expended therefrom. The Library is the subject of a separate report.

Capital Fixed Assets - These accounts reflect estimated valuations of land, buildings and certain movable fixed assets of the Township as discussed under the caption of "Basis of Accounting".

**Basis of Accounting**

The accounting principles and practices prescribed for municipalities by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, differ in certain respects from accounting principles generally accepted in the United States of America. The accounting system is maintained on the modified accrual basis with certain exceptions. Significant accounting policies in New Jersey are summarized as follows:

**Property Taxes and Other Revenue**

Property taxes and other revenue are realized when collected in cash or approved by regulation for accrual from certain sources of the State of New Jersey and the Federal Government. Accruals of taxes and other revenue are otherwise deferred as to realization by the establishment of offsetting reserve accounts. GAAP requires such revenue to be recognized in the accounting period when they become susceptible to accrual, reduced by an allowance for doubtful accounts.

**Grant Revenue**

Federal and State grants, entitlements or shared revenue received for purposes normally financed through the Current Fund are recognized when anticipated in the Township of Fairfield budget. GAAP requires such revenue to be recognized in the accounting period when they become susceptible to accrual.

**Expenditures**

Expenditures for general and utility operations are generally recorded on the accrual basis. Unexpended appropriation balances, except for amounts which may have been cancelled by the governing body or by statutory regulation, are automatically recorded as liabilities at December 31st of each year, under the title of "Appropriation Reserves".

Grant appropriations are charged upon budget adoption to create spending reserves.

Budgeted transfers to the Capital Improvement Fund are recorded as expenditures to the extent permitted by law.

1. **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

B. **Measurement Focus, Basis of Accounting and Basis of Presentation (Continued)**

**Basis of Accounting (Continued)**

**Expenditures (Continued)**

Expenditures from Trust and Capital Funds are recorded upon occurrence and charged to accounts statutorily established for specific purposes.

Budget Appropriations for interest on General Capital Long-Term Debt is raised on the cash basis and is not accrued on the records; interest on Utility Debt is raised on the accrual basis and so recorded.

GAAP requires expenditures to be recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt, which should be recognized when due.

**Encumbrances**

As of January 1, 1986 all local units were required by Technical Accounting Directive No. 85-1, as promulgated by the Division of Local Government Services, to maintain an encumbrance accounting system. The directive states that contractual orders outstanding at December 31st are reported as expenditures through the establishment of an encumbrance payable. Encumbrances do not constitute expenditures under GAAP.

**Appropriation Reserves**

Appropriation reserves are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding year. Lapsed appropriation reserves are recorded as additions to income. Appropriation reserves do not exist under GAAP.

**Compensated Absences**

Expenditures relating to obligations for unused vested accumulated sick, vacation and compensatory pay are not recorded until paid. GAAP requires that the amount that would normally be liquidated with expendable available financial resources be recorded as an expenditure in the operating funds and the remaining obligations be recorded as a long-term obligation.

**Property Acquired for Taxes**

Property Acquired for Taxes (Foreclosed Property) is recorded in the Current Fund at the assessed valuation during the year when such property was acquired by deed or foreclosure and is offset by a corresponding reserve account. GAAP requires such property to be recorded in the Capital Fixed Assets at market value on the date of acquisition.

**Self-Insurance Contributions**

Contributions to self-insurance funds are charged to budget appropriations. GAAP requires that payments be accounted for as an operating transfer and not as an expenditure.

**Interfunds Receivable**

Interfunds Receivable in the Current Fund are generally recorded with offsetting reserves which are established by charges to operations. Collections are recognized as income in the year that the receivables are realized. Interfunds Receivable of all other funds are recorded as accrued and are not offset with reserve accounts. Interfunds Receivable of one fund are offset with Interfunds Payable of the opposite fund. GAAP does not require the establishment of an offsetting reserve.

1. **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

B. **Measurement Focus, Basis of Accounting and Basis of Presentation (Continued)**

**Basis of Accounting (Continued)**

**Inventories of Supplies**

Materials and supplies purchased by all funds are recorded as expenditures.

An annual inventory of materials and supplies for the Water, Sewer and Swimming Pool Utilities are required, by regulation, to be prepared by Township personnel for inclusion on the Water, Sewer and Swimming Pool Utilities Operating Fund balance sheet. Annual changes in valuations, offset with a Reserve Account, are not considered as affecting results of operations. Materials and supplies of other funds are not inventoried nor included on their respective balance sheets.

**Capital Fixed Assets**

General:

In accordance with Technical Accounting Directive No. 85-2, Accounting for Governmental Fixed Assets, as promulgated by the Division of Local Government Services, which differs in certain respects from GAAP, the Township of Fairfield has developed a fixed asset accounting and reporting system.

GAAP requires that fixed assets be capitalized at historical or estimated historical cost if actual historical cost is not available. Depreciation on utility fixed assets should also be recorded.

Fixed assets used in governmental operations (capital fixed assets) are accounted for in the Capital Fixed Assets. Public domain ("infrastructure") capital fixed assets consisting of certain improvements other than buildings, such as roads, bridges, curbs and gutters, streets and sidewalks and drainage systems are not capitalized.

Acquisitions of land, buildings, machinery, equipment and other capital assets are recorded on a perpetual fixed asset record.

Vehicles, furniture, equipment and other items are reflected at replacement values at time of inventory preparation. Additions to the established fixed assets are valued at cost.

Depreciation of assets is not recorded as an operating expense of the Township.

Utilities:

Capital acquisitions, including utility infrastructure costs of the Water, Sewer and Swimming Pool Utilities, are recorded at cost upon purchase or project completion in the Fixed Capital Account of the utilities. The Fixed Capital Accounts are adjusted for dispositions or abandonments. The accounts include movable fixed assets of the Utility but are not specifically identified and are considered as duplicated in the Capital Fixed Assets. The duplication is considered as insignificant on its effect on the financial statements taken as a whole.

Utility improvements that may have been constructed by developers are not recorded as additions to Fixed Capital.

Fixed Capital of the Utilities are offset by accumulations in Amortization Reserve Accounts. The accumulations represent costs of fixed assets purchased with budgeted funds or acquired by gift as well as grants, developer contributions or liquidations of related bonded debt and other liabilities incurred upon fixed asset acquisition.

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**B. Measurement Focus, Basis of Accounting and Basis of Presentation (Continued)**

**Basis of Accounting (Continued)**

**Capital Fixed Assets (Continued)**

The Fixed Capital Accounts reflected herein are as recorded in the records of the municipality and do not necessarily reflect the true condition of such Fixed Capital. The records consist of a control account only. Detailed records are not maintained.

**C. Basic Financial Statements**

The GASB Codification also defines the financial statements of a governmental unit to be presented in the general purpose financial statements to be in accordance with GAAP. The Township of Fairfield presents the financial statements listed in the table of contents which are required by the Division of Local Government Services and which differ from the financial statements required by GAAP. In addition, the Division requires the financial statements listed in the table of contents to be referenced to the supplementary schedules. This practice differs from GAAP.

**D. Recent Accounting Pronouncements Not Yet Effective**

In June 2017, the Governmental Accounting Standards Board issued GASB Statement No. 87, "Leases". The object of this Statement is to better meet the information needs of financial statement users by improving accounting and financial reporting for leases by governments. This Statement increases the usefulness of government's financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract and is effective for reporting periods beginning after December 15, 2019. The Township is currently reviewing what effect, if any, this Statement might have on future financial statements. GASB Statement No. 95 was issued in May 2020, which postponed the effective date of this GASB by eighteen months.

In June 2018, the Governmental Accounting Standards Board issued GASB Statement No. 89, "Accounting for Interest Cost Incurred before the End of a Construction Period". The objectives of this Statement are (1) to enhance the relevance and comparability of information about capital assets and the cost of borrowing for a reporting period and (2) to simplify accounting for interest cost incurred before the end of a construction period. The requirements of this Statement are effective for reporting periods beginning after December 15, 2019. The requirements of this Statement should be applied prospectively. The Township is currently reviewing what effect, if any, this Statement might have on future financial statements. GASB Statement No. 95 was issued in May 2020, which postponed the effective date of this GASB by one year.

In May 2019, the Governmental Accounting Standards Board issued GASB Statement No. 91, "Conduit Debt Obligations". The primary objectives of this Statement are to provide a single method of reporting conduit debt obligations by issuers and eliminate diversity in practice associated with (1) commitments extended by issuers, (2) arrangements associated with conduit debt obligations, and (3) related note disclosures. The requirements of this Statement are effective for reporting periods beginning after December 15, 2020. The Township is currently reviewing what effect, if any, this Statement might have on future financial statements. GASB Statement No. 95 was issued in May 2020, which postponed the effective date of this GASB by one year.

In January 2020, the Governmental Accounting Standards Board issued GASB Statement No. 92, "Omnibus 2020". The primary objective of this Statement is to enhance comparability in accounting and financial reporting and to improve the consistency of authoritative literature by addressing practice issues that have been identified during implementation and adoption of certain GASB statements and is effective for reporting periods beginning after June 15, 2020. The Township is currently reviewing what effect, if any, this Statement might have on future financial statements. GASB Statement No. 95 was issued in May 2020, which postponed the effective date of this GASB by one year.

## 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

### D. Recent Accounting Pronouncements Not Yet Effective (Continued)

In March 2020, the Governmental Accounting Standards Board issued GASB Statement No. 93, "*Replacement of Interbank Offered Rates*". The primary objective of this Statement is to address those and other accounting and financial reporting implications that result from the replacement of an Interbank Offered Rate (IBOR) and is effective for reporting periods beginning after June 15, 2020. The Township is currently reviewing what effect, if any, this Statement might have on future financial statements. GASB Statement No. 95 was issued in May 2020, which postponed the effective date of this GASB by one year.

In March 2020, the Governmental Accounting Standards Board issued GASB Statement No. 94, "*Public-Private and Public-Public Partnerships and Availability Payment Arrangements*". The primary objective of this Statement is to improve financial reporting by addressing issues related to public-private and public-public partnership arrangements (PPPs). As used in this Statement, a PPP is an arrangement in which a government (the transferor) contracts with an operator (a governmental or nongovernmental entity) to provide public services by conveying control of the right to operate or use a nonfinancial asset, such as infrastructure or other capital asset (the underlying PPP asset), for a period of time in exchange or exchange-like transaction and is effective for reporting periods beginning after June 15, 2022. The Township is currently reviewing what effect, if any, this Statement might have on future financial statements.

In May 2020, the Governmental Accounting Standards Board issued GASB Statement No. 96, "*Subscription-Based Information Technology Arrangements*". This Statement provides guidance on the accounting and financial reporting for subscriptions-based information technology arrangements (SBITAs) for government end users (governments). This Statement (1) defines a SBITA; (2) establishes that a SBITA results in a right-to-use subscription asset - an intangible asset - and a corresponding subscription liability; (3) provides the capitalization criteria for outlays other than subscription payments, including implementation costs of a SBITA; and (4) requires note disclosures regarding a SBITA and is effective for reporting periods beginning after June 15, 2022. The Township is currently reviewing what effect, if any, this Statement might have on future financial statements.

In June 2020, the Governmental Accounting Standards Board issued GASB Statement No. 97, "*Certain Component Unit Criteria and Accounting and Financial Reporting for Internal Revenue Code Section 457 Deferred Compensation Plans*". The primary objectives of this Statement are to (1) increase consistency and comparability related to the reporting of fiduciary component units in circumstances in which a potential component unit does not have a governing board and the primary government performs the duties that a governing board typically would perform; (2) mitigate costs associated with the reporting of certain defined contribution pension plans, defined contribution other postemployment benefit (OPEB) plans, and employee benefit plans other than pension plans or OPEB plans (other employee benefit plans) as fiduciary component units in fiduciary fund financial statements; and (3) enhance the relevance, consistency, and comparability of the accounting and financial reporting for Internal Revenue Code (IRC) Section 457 deferred compensation plans (Section 457 plans) that meet the definition of a pension plan and for benefits provided through those plans and is effective for reporting periods beginning after June 15, 2021. The Township is currently reviewing what effect, if any, this Statement might have on future financial statements.

## 2. CASH, CASH EQUIVALENTS AND INVESTMENTS

### A. Cash and Cash Equivalents

New Jersey statutes permit the deposit of public funds in institutions located in New Jersey, which are insured by the Federal Deposit Insurance Corporation (FDIC) or any other agencies of the United States that insures deposits or the State of New Jersey Cash Management Fund.

The State of New Jersey Cash Management Fund is authorized by statute and regulations of the State Investment Council to invest in fixed income and debt securities which mature or are redeemed within one year. Twenty-five percent of the Fund may be invested in eligible securities which mature within two years provided, however, the average maturity of all investments in the Fund shall not exceed one year. Collateralization of Fund investments is generally not required.

## 2. CASH, CASH EQUIVALENTS AND INVESTMENTS (Continued)

### A. Cash and Cash Equivalents (Continued)

In addition, by regulation of the Division of Local Government Services, municipalities are allowed to deposit funds in the Municipal Bond Insurance Association (MBIA) through their investment management company, the Municipal Investors Service Corporation.

In accordance with the provisions of the Governmental Unit Deposit Protection Act of New Jersey, public depositories are required to maintain collateral for deposits of public funds that exceed insurance limits as follows:

The market value of the collateral must equal five percent of the average daily balance of public funds or

If the public funds deposited exceed 75 percent of the capital funds of the depository, the depository must provide collateral having a market value equal to 100 percent of the amount exceeding 75 percent.

All collateral must be deposited with the Federal Reserve Bank, The Federal Home Loan Bank Board or a banking institution that is a member of the Federal Reserve System and has capital funds of not less than \$25,000,000.00.

The Township considers petty cash, change funds, cash in banks and deposits in the New Jersey Cash Management Fund as cash and cash equivalents.

As of December 31, 2020, the Township's cash, cash equivalents and investments consisted of:

	<u>2020</u>
TD Bank - Checking Account	\$ 16,177,798.99
BCB Bank - Checking Account	7,817,259.87
PNC Bank - Checking Account	3,107,603.20
Kearny Bank - Savings Account	2,077,835.15
Columbia Bank - Money Market Account	1,124,767.49
Lincoln Financial Group	933,484.05
New Jersey Cash Management Fund	265,083.37
Change Funds	<u>170.00</u>
Total Cash and Cash Equivalents	<u>\$ 31,504,002.12</u>

Custodial Credit Risk - Deposits - Custodial credit risk is the risk that in the event of a bank failure, the deposits may not be returned. The Township does not have a specific deposit policy for custodial risk other than those policies that adhere to the requirements of statute, which requires cash be deposited only in New Jersey based bank institutions that participate in the New Jersey Governmental Depository Protection Act (GUDPA) or in qualified investments established in New Jersey Statutes 40A:5-15.1(a) that are treated as cash equivalents. Under the act, all demand deposits are covered by the Federal Deposit Insurance Corporation (FDIC). Public funds owned by the Township in excess of FDIC insured amounts are protected by GUDPA. As of December 31, 2020, of the cash balance in the bank, \$1,750,000.00 was covered by Federal Depository Insurance and \$34,632,423.24 was covered under the provisions of NJGUDPA.

Interest Rate Risk - This is the risk that changes in market interest rates that will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment the greater the sensitivity of its fair value to change in market interest rates. The Township's investment policy does not include limits on investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

As of December 31, 2020, the Township had investments in the State of New Jersey Cash Management Fund. The carrying amount of the investment at December 31, 2020 was \$265,083.37.

**2. CASH, CASH EQUIVALENTS AND INVESTMENTS (Continued)**

**A. Cash and Cash Equivalents (Continued)**

As of December 31, 2020, the Township had funds invested and on deposit in checking and New Jersey Cash Management Accounts. The amount on deposit of the Township's cash and cash equivalents and investments as of December 31, 2020 was \$36,382,423.24. These funds constitute "deposits with financial institutions" as defined by GASB Statement No. 40.

**B. Investments**

New Jersey P.L. 2017, c. 310 permits the Township to purchase various investments in accordance with the Township's Cash Management Plan.

**3. TAXES AND TAX TITLE LIENS RECEIVABLE**

Property assessments are determined on true values and taxes are assessed based upon these values. The residential tax bill includes the levies for the Township, County and School purposes. Certified adopted budgets are submitted to the County Board of Taxation by each taxing district. The tax rate is determined by the board upon the filing of these budgets.

The tax bills are mailed by the Tax Collector annually in June and are payable in four quarterly installments due the first of August and November of the current year and a preliminary billing due the first of February and May of the subsequent year. The August and November billings represent the third and fourth quarter installments and are calculated by taking the total year tax levy less the preliminary first and second quarter installments due February and May. The preliminary levy is based on one-half of the current year's total tax.

Tax installments not paid by the above due dates are subject to interest penalties determined by a resolution of the governing body. The rate of interest in accordance with the aforementioned resolution is 8% per annum on the first \$1,500.00 of delinquency and 18% on any delinquency in excess of \$1,500.00. The resolution also sets a grace period of ten days before interest is calculated. In addition, any delinquency in excess of \$10,000.00 at the end of the calendar year is subject to a 6% penalty on the unpaid balance.

Taxes unpaid on the 11th day of the eleventh month in the fiscal year when the taxes become in arrears are subject to the tax sale provisions of the New Jersey statutes. The municipality may institute in rem foreclosure proceedings after six months from the date of the sale if the lien has not been redeemed.

The following is a five year comparison of certain statistical information relative to property taxes and property tax collections for the current and previous four years.

**Comparative Schedule of Tax Rates**

	<u>2020*</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>
Tax Rate	<u>\$1.933</u>	<u>\$2.269</u>	<u>\$2.186</u>	<u>\$2.192</u>	<u>\$2.203</u>
Apportionment of Tax Rate:					
Municipal	\$0.452	\$0.507	\$0.514	\$0.517	\$0.522
Municipal Open Space	0.010	0.010	0.010	0.010	0.010
County	0.485	0.572	0.544	0.564	0.580
County Open Space	0.016	0.018	0.017	0.017	0.017
Local School	0.374	0.449	0.444	0.437	0.419
Regional High School	0.562	0.673	0.620	0.609	0.616
Library	0.034	0.040	0.037	0.038	0.039

\*Revaluation

3. TAXES AND TAX TITLE LIENS RECEIVABLE (Continued)

Assessed Valuations

<u>Year</u>	<u>Amount</u>
2020*	\$3,200,092,527.00
2019	2,608,105,459.00
2018	2,583,625,333.00
2017	2,576,151,298.00
2016	2,589,100,680.00

\*Revaluation

Comparison of Tax Levies and Collections

<u>Year</u>	<u>Tax Levy</u>	<u>Collections</u>	<u>Percentage of Collections</u>
2020	\$61,976,425.21	\$61,353,969.80	99.00 %
2019	59,380,763.73	58,244,303.63	98.09
2018	56,707,539.06	55,848,380.84	98.48
2017	56,654,575.64	56,023,228.31	98.88
2016	57,180,875.76	56,270,029.66	98.41

Delinquent Taxes and Tax Title Liens

<u>Year</u>	<u>Amount of Tax Title Liens</u>	<u>Amount of Delinquent Taxes</u>	<u>Total Delinquent</u>	<u>Percentage of Tax Levy</u>
2020	\$1,712,783.78	\$513,528.79	\$2,226,312.57	3.59 %
2019	1,648,652.62	565,994.36	2,214,646.98	3.73
2018	1,544,597.36	727,132.20	2,271,729.56	4.01
2017	1,438,960.76	490,073.44	1,929,034.20	3.40
2016	1,615,050.42	576,837.13	2,191,887.55	3.83

4. PROPERTY ACQUIRED BY TAX TITLE LIEN LIQUIDATION

The value of property acquired by liquidation of tax title liens, on the basis of the last assessed valuation of such properties in the year of acquisition, was as follows:

<u>Year</u>	<u>Amount</u>
2020	\$4,760,200.00
2019	4,760,200.00
2018	4,760,200.00
2017	4,760,200.00
2016	4,810,800.00

**5. WATER CONSUMER ACCOUNTS RECEIVABLE**

The Township of Fairfield maintains a utility fund for the billing and collection of water rents. Billings are done on a quarterly basis.

A comparison of Water Utility billings and collections for the past five (5) years are as follows:

<u>Year</u>	<u>Billing</u>	<u>Collections*</u>
2020	\$ 2,287,311.65	\$ 2,269,769.64
2019	2,171,975.52	2,152,500.64
2018	2,223,163.03	2,231,790.44
2017	2,149,845.57	2,183,600.51
2016	2,247,095.21	2,231,713.12

\*Collections include amounts that were levied in prior years.

**6. SEWER RENTALS RECEIVABLE**

The Township of Fairfield maintains a utility fund for the billing and collection of sewer user charges. Billings are done on a quarterly basis.

A comparison of billings and collections for the past five (5) years are as follows:

<u>Year</u>	<u>Billing</u>	<u>Collection*</u>
2020	\$ 4,844,182.76	\$ 4,819,387.97
2019	4,705,296.67	4,660,531.49
2018	4,890,854.46	4,894,063.88
2017	4,974,461.50	4,995,766.22
2016	4,897,853.60	4,915,774.59

\*Collections include amounts that were levied in prior years.

**7. SWIMMING POOL UTILITY**

Swimming Pool Utility membership and guest fee collections for the past five (5) years are as follows:

<u>Year</u>	<u>Membership</u>	<u>Guests</u>
2020*	\$ 439.75	\$ -
2019	127,574.00	5,167.00
2018	118,709.14	7,719.00
2017	140,445.00	4,006.00
2016	166,235.21	8,610.00

\*The Swimming Pool was closed due to COVID.

**8. FUND BALANCES APPROPRIATED**

	<u>Year</u>	<u>Balance December 31</u>	<u>Utilized in Budgets of Succeeding Year</u>
Current Fund:	2020	\$10,155,480.69	\$3,300,000.00
	2019	9,745,351.53	2,950,000.00
	2018	8,497,901.70	3,700,000.00
	2017	7,432,636.31	3,000,000.00
	2016	4,837,039.49	1,822,000.00
Water Utility Operating Fund:	2020	1,045,848.16	790,000.00
	2019	1,213,221.74	638,200.00
	2018	1,428,594.31	561,600.00
	2017	1,093,731.64	434,100.00
	2016	723,127.88	372,458.00
Sewer Utility Operating Fund:	2020	2,959,679.68	605,809.00
	2019	2,639,454.33	767,671.00
	2018	3,016,451.96	661,072.00
	2017	2,688,759.92	455,784.00
	2016	2,555,434.24	668,429.00
Swimming Pool Utility Operating Fund:	2020	46,730.17	46,730.17
	2019	70,340.43	50,000.00
	2018	67,543.69	52,050.00
	2017	76,308.42	48,750.00
	2016	88,502.72	42,000.00

**9. PENSION PLANS**

**Description of Systems**

Substantially all of the Township's employees participate in one of the following contributory defined benefit public employee retirement systems which have been established by State statute: the Public Employees' Retirement System (PERS) or the Police and Firemen's Retirement System (PFRS). These systems are sponsored and administered by the New Jersey Division of Pensions and Benefits. The Public Employees' Retirement System and the Police and Firemen's Retirement System are considered a cost-sharing multiple-employer plan.

The amount of the Township's contribution is certified each year by PERS and PFRS on the recommendation of the actuary, who makes an annual actuarial valuation. The valuation is based on a determination of the financial condition of the retirement system. It includes the computation of the present dollar value of benefits payable to former and present members and the present dollar value of future employer and employee contributions, giving effect to mortality among active and retired members and also to the rates of disability, retirement, withdrawal, former service, salary and interest. In accordance with State statute, the long-term expected rate of return on plan investments is determined by the State Treasurer, after consultation with the Directors of the Division of Investment and Division of Pensions and Benefits, the board of trustees and the actuaries. Specific information on actuarial assumptions and rates of return can be found at [www.state.nj.us/treasury/pensions/annrpts.shtml](http://www.state.nj.us/treasury/pensions/annrpts.shtml).

## 9. PENSION PLANS (Continued)

### Description of Systems (Continued)

The actuarially determined employer contribution includes funding for cost-of-living adjustments and noncontributory death benefits in the PERS and PFRS. In the PERS and PFRS the employer contribution includes funding for post-retirement medical premiums.

	PERS		
	<u>2020</u>	<u>2019</u>	<u>2018</u>
Covered Employee Payroll	\$ 3,053,982	\$ 3,138,096	\$ 2,990,767
Total Payroll	9,088,504	9,369,631	8,796,267
Actuarial Contribution			
Requirements	469,234	401,322	407,550
Total Contributions	698,283	636,680	629,507
Employer Share	469,234	401,322	407,550
% of Covered Payroll	15.36%	12.79%	13.63%
Employee's Share	229,049	235,358	221,957
% of Covered Payroll	7.50%	7.50%	7.42%
	PFRS		
	<u>2020</u>	<u>2019</u>	<u>2018</u>
Covered Employee Payroll	\$ 3,973,205	\$ 3,796,564	\$ 3,822,884
Total Payroll	9,088,504	9,369,631	8,796,267
Actuarial Contribution			
Requirements	1,254,632	1,128,829	1,053,421
Total Contributions	1,653,678	1,508,485	1,435,709
Employer Share	1,254,632	1,128,829	1,053,421
% of Covered Payroll	31.58%	29.73%	27.56%
Employee's Share	399,046	379,656	382,288
% of Covered Payroll	10.04%	10.00%	10.00%

### **Assumptions**

The collective total PERS and PFRS pension liability for June 30, 2020 measurement date was determined by an actuarial valuation as of July 1, 2019 using an actuarial experience study for the period July 1, 2014 to June 30, 2018 for PERS and for the period July 1, 2013 to June 30, 2018 for PFRS. The pension liability was rolled forward to June 30, 2020. The actuarial valuation used an inflation rate of 2.75% for price and 3.25% for wage, projected salary increases through 2026 of 2.00% to 6.00% for PERS and thereafter 3.00% to 7.00% based on years of service and through all future years 3.25% to 15.25% for PFRS based on years of service and an investment rate of return of 7.00%.

For PERS, pre-retirement mortality rates were based on the Pub-2010 General Below-Median Income Employee mortality table with an 82.2% adjustment for males and 101.4% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Post-retirement mortality rates were based on the Pub-2010 General Below-Median Income Healthy Retiree mortality table with a 91.4% adjustment for males and 99.7% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Disability retirement rates used to value disabled retirees were based on the Pub-2010 Non-Safety Disabled Retiree mortality table with a 127.7% adjustment for males and 117.2% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Mortality improvement is based on Scale MP-2020.

## 9. PENSION PLANS (Continued)

### Description of Systems (Continued)

#### *Assumptions (Continued)*

For PFRS, pre-retirement mortality rates were based on the Pub-2010 Safety Employee mortality table with a 105.6% adjustment for males and 102.5% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Post-retirement mortality rates were based on the Pub-2010 Safety Retiree Below-Median Income Weighted mortality table with a 96.7% adjustment for males and 96.0% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. For beneficiaries (contingent annuitants), the Pub-2010 General Retiree Below-Median Income Weighted mortality table was used, unadjusted, and with future improvement from the base year of 2010 on a generational basis. Disability rates were based on the Pub-2010 Safety Disabled Retiree mortality table with a 152.0% adjustment for males and 109.3% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Mortality improvement is based on Scale MP-2020.

The discount rate used to measure the total pension liability was 7.00% for PERS and 7.00% for PFRS as of June 30, 2020. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers and the nonemployer contributing entity will be based on 78% of the actuarially determined contributions for the State employer and 100% of actuarially determined contributions for the local employers. Based on those assumptions, the plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all projected benefit payments to determine the total pension liability. More information on mortality rates and other assumptions, and investment policies, can be found at [www.state.nj.us/treasury/pensions/annrpts.shtml](http://www.state.nj.us/treasury/pensions/annrpts.shtml).

#### **Public Employees' Retirement System:**

The Public Employees' Retirement System (PERS) was established as of January 1, 1955 under the provisions of N.J.S.A. 43:15A to provide retirement, death, disability and medical benefits to certain qualified members. The Public Employees' Retirement System is a cost-sharing multiple-employer plan. Membership is mandatory for substantially all full-time employees of the State of New Jersey or any county, municipality, school district or public agency, provided the employee is not required to be a member of another State-administered retirement system or other state of local jurisdiction.

#### **Significant Legislation**

P.L. 2011, c. 78, effective June 28, 2011, made various changes to the manner in which PERS operates and to the benefit provisions of that system. Provisions impacting employee pension and health benefits include:

- New members of PERS hired on or after June 28, 2011 (Tier 5 members), will need 30 years of creditable service and age 65 for receipt of the early retirement benefit without a reduction of  $\frac{1}{4}$  to 1 percent for each month that the member is under age 65.
- The eligibility age to qualify for a service retirement in the PERS is increased from age 62 to 65 for Tier 5 members.
- Active member contribution rates will increase. PERS active member rates increase from 5.5 percent of annual compensation to 6.5 percent plus an additional 1 percent phased-in over 7 years. For Fiscal Year 2013, the member contribution rates increased in July 2013. The phase-in of the additional incremental member contributions for PERS members will take place in July of each subsequent fiscal year.
- The payment of automatic cost-of-living adjustment (COLA) additional increases to current and future retirees and beneficiaries is suspended until reactivated as permitted by this law.

9. PENSION PLANS (Continued)

Description of Systems (Continued)

*Public Employees' Retirement System: (Continued)*

Significant Legislation (Continued)

In addition, the method for amortizing the pension systems' unfunded accrued liability changed (from a level percent of pay method to a level dollar of pay).

The following presents the Township's proportionate share of the Collective PERS net pension liability calculated using the discount rate of 7.00% and 6.28% as of June 30, 2020 and 2019, respectively, as well as what the PERS net pension liability would be if it were calculated using a discount rate that is one percentage point lower or one percentage point higher than the assumed rate.

**Sensitivity of the Township's Proportionate Share of the Collective PERS  
Net Pension Liability to Changes in the Discount Rate**

	At 1% Decrease (6.00%)	At Current Discount Rate (7.00%)	At 1% Increase (8.00%)
2020	<u>\$ 8,874,550</u>	<u>\$ 7,049,822</u>	<u>\$ 5,501,491</u>
	At 1% Decrease (5.28%)	At Current Discount Rate (6.28%)	At 1% Increase (7.28%)
2019	<u>\$ 9,455,835</u>	<u>\$ 7,485,842</u>	<u>\$ 5,825,844</u>

**Special Funding Situation**

Under N.J.S.A. 43:15A-15, local participating employers are responsible for their own contributions based on actuarially determined amounts, except where legislation was passed that legally obligated the State if certain circumstances occurred. The legislation, which legally obligates the State, is Chapter 366, P.L. 2001. The amounts contributed on behalf of the local participating employers under this legislation is considered to be a special funding situation as defined by GASB Statement No. 68 and the State is treated as a nonemployer contributing entity. Since the local participating employers do not contribute under this legislation directly to the plan (except for employer specific financed amounts), there is no net pension liability or deferred outflows or inflows to report in the financial statements of the local participating employers related to this legislation. Below is the portion of the nonemployer contributing entities' total proportionate share of the collective net pension liability that is associated with the local participating employers:

	<u>2020</u>	<u>2019</u>
Employer Net Pension Liability	\$ 6,994,819.00	\$ 7,434,125.00
Nonemployer Proportional Share of the Net Pension Liability	<u>55,003.00</u>	<u>51,717.00</u>
	<u>\$ 7,049,822.00</u>	<u>\$ 7,485,842.00</u>

**9. PENSION PLANS (Continued)**

***Police and Firemen's Retirement System:***

The Police and Firemen's Retirement System (PFRS) was established in July, 1944 under the provisions of N.J.S.A. 43:16A to provide coverage to substantially all full-time county and municipal police and firemen and State firemen appointed after June 30, 1944. Membership is mandatory for such employees. Members may opt for Service Retirement if over age 55 or Special Retirement at any age if they have a minimum of 25 years of service or 20 years of service if enrolled in the PFRS as of January 18, 2000. Retirement benefits vary depending on age and years of service.

Chapter 428, Public Law of 1999, effective January 18, 2000, allows a member, age 55 and older with 20 or more years of service, to retire with a benefit equaling 50% of final compensation, in lieu of the regular retirement allowance available to the member. Final compensation means the compensation received by the member in the last twelve months of creditable service preceding retirement.

In addition, a member of the system as of the effective date of this law may retire with 20 or more years of service with a retirement allowance of 50% of final compensation, regardless of age, and if required to retire because of attaining the mandatory retirement age of 65, an additional 3% of final compensation for every additional year of creditable service up to 25 years.

P.L. 2011, c. 78, effective June 28, 2011, made various changes to the manner in which PFRS operates and to the benefit provisions of that system.

This new legislation's provisions impacting employee pension and health benefits include:

- The annual benefit under special retirement for new PFRS members enrolled after June 28, 2011 (Tier 3 members), will be 60 percent instead of 65 percent of the members' final compensation plus 1 percent for each year of creditable service over 25 years but not to exceed 30 years.

The following presents the Township's proportionate share of the Collective PFRS net pension liability calculated using the discount rate of 7.00% and 6.85% as of June 30, 2020 and 2019, respectively, as well as what the PFRS net pension liability would be if it were calculated using a discount rate of one percentage point lower or one percentage point higher than the assumed rate.

***Sensitivity of the Township's Proportionate Share of the Collective PFRS  
Net Pension Liability to Changes in the Discount Rate***

	At 1% Decrease <u>(6.00%)</u>	At Current Discount Rate <u>(7.00%)</u>	At 1% Increase <u>(8.00%)</u>
2020	<u>\$ 22,291,716</u>	<u>\$ 16,763,283</u>	<u>\$ 12,171,497</u>
	At 1% Decrease <u>(5.85%)</u>	At Current Discount Rate <u>(6.85%)</u>	At 1% Increase <u>(7.85%)</u>
2019	<u>\$ 21,403,985</u>	<u>\$ 15,835,618</u>	<u>\$ 11,226,992</u>

9. **PENSION PLANS (Continued)**

**Special Funding Situation**

Under N.J.S.A. 43:16A-15, local participating employers are responsible for their own contributions based on actuarially determined amounts, except where legislation was passed that legally obligated the State if certain circumstances occurred. The legislation, which legally obligates the State is as follows: Chapter 8, P.L. 2000, Chapter 318, P.L. 2001, Chapter 86, P.L. 2001, Chapter 511, P.L. 1991, Chapter 109, P.L. 1979, Chapter 247, P.L. 1993 and Chapter 201, P.L. 2001. The amounts contributed on behalf of the local participating employers under this legislation is considered to be a special funding situation as defined by GASB Statement No. 68 and the State is treated as a non-employer contributing entity. Since the local participating employers do not contribute under this legislation directly to the plan (except for employer specific financed amounts), there is no net pension liability or deferred outflows or inflows to report in the financial statements of the local participating employers related to this legislation. Below is the portion of the non-employer contributing entities' total proportionate share of the collective net pension liability that is associated with the local participating employers:

	<u>2020</u>	<u>2019</u>
Employer Net Pension Liability	\$ 14,511,209.00	\$ 13,676,131.00
Nonemployer Proportional Share of the Net Pension Liability	<u>2,252,074.00</u>	<u>2,159,487.00</u>
	<u>\$ 16,763,283.00</u>	<u>\$ 15,835,618.00</u>

***Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pension***

Although the Division administers one cost-sharing multiple-employer defined benefit pension plan, separate (sub) actuarial valuations are prepared to determine the actuarially determined contribution rate by group. Following this method, the measurement of the collective net pension liability, deferred outflows of resources, deferred inflows of resources and pension expense excluding that attributable to employer-paid member contributions are determined separately for each individual employer of the State and local groups.

To facilitate the separate (sub) actuarial valuations, the Division maintains separate accounts to identify additions, deductions, and fiduciary net position applicable to each group. The allocation percentages presented for each group in the schedule of employer allocations are applied to amounts presented in the schedules of pension amount by employer. The allocation percentages for each group as of June 30, 2020 and 2019 are based on the ratio of each employer's contributions to total employer contributions of the group for the fiscal years ended June 30, 2020 and 2019, respectively.

Following is the total of the Township's portion of the PERS and PFRS net pension liabilities, deferred outflows of resources and deferred inflows of resources related to pensions and the pension expense and expenditures for the fiscal year ended June 30, 2020:

	<u>PERS</u>	<u>PFRS</u>
Net Pension Liabilities	\$ 6,994,819	\$ 14,511,209
Deferred Outflow of Resources	1,398,592	3,127,778
Deferred Inflow of Resources	3,044,956	4,324,953
Pension Expense	(217,299)	(262,128)
Contributions Made After Measurement Date	469,234	1,254,632

9. PENSION PLANS (Continued)

*Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pension (Continued)*

GASB Statement No. 68, *Accounting and Financial Reporting for Pensions*, requires participating employers in PERS to recognize their proportionate share of the collective net pension liability, collected deferred outflows of resources, collective deferred inflows of resources and collective pension expense excluding that attributable to employer-paid member contributions. The employer allocation percentages presented in the PERS schedule of employer allocations and applied to amounts presented in the PERS schedule of pension amounts by employer are based on the ratio of the contributions as an individual employer to total contributions to the PERS and PFRS during the years ended June 30, 2020 and 2019. The Township's proportionate share of the collective net pension liability as of June 30, 2020 and 2019 was .0429% and .0413% for PERS and .1123% and .1118% for PFRS, respectively.

It is important to note that New Jersey's municipalities and counties do not follow GAAP accounting principles and, as such, do not follow GASB requirements with respect to recording the net pension liability as a liability on their balance sheets. However, N.J.A.C. 5:30-6.1(c)(2) requires municipalities and counties to disclose GASB 68 information in the Notes to the Financial Statements.

At June 30, 2020, the amount determined as the Township's proportionate share of the PERS net pension liability was \$6,994,819. For the year ended June 30, 2020, the Township would have recognized PERS pension expense of \$(217,299). At June 30, 2020, deferred outflows of resources and deferred inflows of resources related to the PERS pension are as follows:

	Deferred Outflows of <u>Resources</u>	Deferred Inflows of <u>Resources</u>
Difference Between Expected and Actual Experience	\$ 127,364	\$ 24,737
Change of Assumptions	226,290	2,928,797
Net Difference Between Projected and Actual Investment Earnings	239,089	
Net Changes in Proportion	336,615	91,422
Total Contributions and Proportionate Share of Contributions After the Measurement Date	<u>469,234</u>	
	<u>\$ 1,398,592</u>	<u>\$ 3,044,956</u>

At June 30, 2020, the amount determined as the Township's proportionate share of the PFRS net pension liability was \$14,511,209. For the year ended June 30, 2020, the Township would have recognized PFRS pension expense of \$(262,128). At June 30, 2020, deferred outflows of resources and deferred inflows of resources related to the PFRS pension are as follows:

9. PENSION PLANS (Continued)

*Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pension (Continued)*

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Difference Between Expected and Actual Experience	\$ 146,298	\$ 52,079
Change of Assumptions	36,517	3,890,368
Net Difference Between Projected and Actual Investment Earnings	850,860	
Net Change in Proportions	839,471	382,506
Total Contributions and Proportionate Share of Contributions After the Measurement Date	<u>1,254,632</u>	
	<u>\$ 3,127,778</u>	<u>\$ 4,324,953</u>

**Long-Term Expected Rate of Return**

In accordance with State statute, the long-term expected rate of return on plan investments (7.00% at June 30, 2020) is determined by the State Treasurer, after consultation with the Directors of the Division of Investment and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic rates of return for each major asset class included in the pension plan's target asset allocation as of June 30 2020 are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
US Equity	27.00%	7.71%
Non-U.S. Developed Market Equity	13.50%	8.57%
Emerging Market Equity	5.50%	10.23%
Private Equity	13.00%	11.42%
Real Assets	3.00%	9.73%
Real Estate	8.00%	9.56%
High Yield	2.00%	5.95%
Private Credit	8.00%	7.59%
Investment Grade Credit	8.00%	2.67%
Cash Equivalents	4.00%	0.50%
U.S. Treasuries	5.00%	1.94%
Risk Mitigation Strategies	3.00%	3.40%

**9. PENSION PLANS (Continued)**

**Contributions Required and Made**

Contributions made by employees for PERS and PFRS are currently 7.50% and 10.0% of their base wages, respectively. Employer contributions are actuarially determined on an annual basis by the Division of Pensions. Contributions to the plan for the past three (3) years are as follows:

Year	PERS		PFRS	
	Township	Employees	Township	Employees
2020	\$ 443,069.00	\$ 229,049.14	\$ 1,187,177.00	\$ 397,320.50
2019	449,266.00	235,357.73	1,111,477.00	379,656.40
2018	427,636.42	221,956.83	1,052,722.00	382,288.40

The Township of Fairfield, in accordance with the provisions of Public Law 2009, c. 19 (S21), elected by resolution of the governing body to defer the 50% of their 2009 normal and accrued pension liability for the PERS and PFRS pension retirement system obligation in the amount of \$496,879.00. This deferred pension liability will be repaid over a 15 year period which started in April 2012.

**10. DEFINED CONTRIBUTION RETIREMENT PROGRAM**

**Description of System**

The Defined Contribution Retirement Program (DCRP) was established on July 1, 2007 for certain public employees under the provisions of Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007. The program provides eligible members, with a minimum base salary of \$1,500.00 or more, with a tax-sheltered, defined contribution retirement benefit, in addition to life insurance and disability coverage. The DCRP is jointly administered by the Division of Pensions and Benefits and Prudential Financial.

If the eligible elected or appointed official will earn less than \$5,000.00 annually, the official may choose to waive participation in the DCRP for that office or position. This waiver is irrevocable.

As of May 21, 2010, the minimum base salary required for eligibility in the DCRP was increased to \$5,000.00.

This retirement program is a new pension system where the value of the pension is based on the amount of the contribution made by the employee and employer and through investment earnings. It is similar to a Deferred Compensation Program where the employee has a portion of tax deferred salary placed into an account that the employee manages through investment options provided by the employer.

The law requires that three classes of employees enroll in the DCRP, detailed as follows:

- All elected officials taking office on or after July 1, 2007, except that a person who is reelected to an elected office held prior to that date without a break in service may remain in the Public Employees' Retirement System (PERS).
- A Governor appointee with the advice and consent of the Legislature or who serves at the pleasure of the Governor only during that Governor's term of office.
- Employees enrolled in the PERS on or after July 1, 2007 or employees enrolled in the PFRS after May 21, 2010 who earn salary in excess of established "maximum compensation" limits.
- Employees otherwise eligible to enroll in the PERS on or after November 2, 2008 who do not earn the minimum salary for PERS Tier 3, but who earn salary of at least \$5,000.00.
- Employees otherwise eligible to enroll in the PERS after May 21, 2010, who do not work the minimum number of hours per week required for PERS Tier 4 or Tier 5 enrollment (32 hours per week) but who earn salary of at least \$5,000.00 annually.

**10. DEFINED CONTRIBUTION RETIREMENT PROGRAM (Continued)**

**Description of System (Continued)**

Notwithstanding the foregoing requirements, other employees who hold a professional license or certificate or meet other exceptions are permitted to remain to join or remain in PERS.

**Contributions Required and Made**

Contributions made by employees for DCRP are currently at 5.5% of their base wages. The employer contribution is 4.05% which includes a member contribution match of 3.0%, Group Life Insurance is .74% of gross wages and Long-Term Disability is .31% of gross wages.

During the year 2020, there were nine (9) officials or employees enrolled in the DCRP.

**11. VOLUNTEER LENGTH OF SERVICE AWARD PLAN (LOSAP)**

The Township has established a Volunteer Length of Service Award Plan ("LOSAP") ("Plan") to ensure retention of the Township's volunteer fire department. The Plan shall be construed under the laws of the State of New Jersey and is established with the intent that it meets the requirements of a "Length of Service Award Plan under Section 457(c)11 of the Internal Revenue Code". The LOSAP financial statements have not been nor are they required to be audited.

**12. POST-EMPLOYMENT BENEFITS OTHER THAN PENSION**

**Plan Description**

The Township of Fairfield, by contractual agreement, provides medical benefits to Township employees who retire in accordance with the provisions of the Police and Firemen's Retirement System. The Township also provides medical coverage to surviving spouses and dependents until the age of 26 of any officer retiring with 25 years or more of service. Such coverage expires when the spouse becomes eligible for Medicare at which time the Township will pay the Part B premium and provide supplemental insurance or if the spouse remarries.

In addition, by resolution of the Township Council, the Township provides medical benefits to other retired employees with 25 years of service. The Township will also reimburse the retired employee for Federal Medicare premiums, cover the cost of medical and Medicare premiums and provide supplemental insurance for the spouse of the retired employee.

Spouses dependents until the age of 26 of the employees will also be covered, however should the employee predecease their spouse, the spouse will retain the same benefits until they are eligible for Medicare when the Township will pay Part B premiums and provide supplemental insurance. Also upon remarrying, the spouse will not be eligible for any medical coverage.

GASB Statement 75, Accounting and Financial Reporting for Post-Employment Benefits Other Than Pensions, applies to government employees who provide OPEB plans to their employees. The primary objective of GASB Statement 75 is to improve accounting and financial reporting by state and local governments for Post-Employment Benefits other than pensions. GASB Statement 75 replaces the requirements of GASB Statement 45.

**Funding Policy**

Contributions to pay for medical benefits of participating retirees are billed to the Township of Fairfield on a monthly basis.

The Township of Fairfield's payments for the year ended December 31, 2019 was \$1,509,644.94.

## 12. POST-EMPLOYMENT BENEFITS OTHER THAN PENSION (Continued)

### Actuarial Valuations

The Township of Fairfield has contracted with an actuary and received an actuarial certification regarding the plan in accordance with the requirements of GASB 75.

#### *Total OPEB Liability*

The Total OPEB Liability ("TOL") is the actuarial accrued liability. As of December 31, 2019, it is \$71,935,143 based upon a discount rate of 2.74% per annum and the plan provisions in effect on December 31, 2019. This liability is broken out as follows:

(1) Actives	\$ 24,571,986
(2) Retirees	47,363,157
(3) Total	71,935,143

#### *Net OPEB Liability*

The Net OPEB Liability ("NOL") as of December 31, 2019 is \$71,935,143 based upon a discount rate of 2.74% per annum and the plan provisions in effect on December 31, 2019. There are no plan assets to offset the liability. This liability is broken out as follows:

(1) TOL	\$ 71,935,143
(2) Fiduciary Net Position (Assets)	0
(3) NOL	71,935,143

### Actuarial Assumptions

The following assumptions were made by the actuarial in their calculations:

- Mortality RP 2000 Combined Healthy Male Mortality Rates Set Forward One Year and Adjusted for Generational Improvement
- Turnover NJ State Pensions Ultimate Withdrawal Rates - Prior to Benefits Eligibility
- Assumed Retirement Age At First Eligibility after the Completion of 25 Years of Service
- Full Attribution Period Service to Assumed Retirement Age
- Annual Discount Rate 2.74% Based on Bond Buyer 20 Index December 31, 2019  
4.10% Based on Bond Buyer 20 Index December 31, 2018
- Medical Trend Medical: 5.7% in 2019, reducing by 0.1% per annum, leveling at 5% per annum in 2026  
Drug: 9.5% in 2019, reducing by 0.5% per annum to 2022 and 1.0% per annum thereafter, leveling at 5% per annum in 2026
- CPI Increase 2.5%
- Rate of Salary Increase 2.5%
- Medical Cost Aging Factor NJ SHBP Medical Morbidity Rates

**12. POST-EMPLOYMENT BENEFITS OTHER THAN PENSION (Continued)**

**Actuarial Assumptions (Continued)**

- Attribution Period            The attribution period begins with the date of hire and ends with full benefits eligibility date.
  
- Per Capita Cost Methods - The valuation reflects per capita net premium costs based on actual 2019 medical premiums and the plan option selected. The age specific cost was derived based on per person costs at the average age of the active population (45) and scaled to each age based on the medical cost aging factors. At age 65, Medicare becomes the primary payor of medical benefits and consequentially, per capita plan costs are offset by Medicare payments. Thus, post 65 costs were decreased using the assumption that Medicare picks up 66.7% of medical costs.
  
- Retiree Contributions - NJ Chapter 78 requires that certain future retirees contribute toward the cost of their benefits. Specifically, those who had retired prior to passage of Chapter 78 and those employees that had more than 25 years of service on the date of passage are grandfathered. All others are subject to the contribution rates in effect when they retire, but not less than 1.5% of their annual retirement allowance from the Public Employees' Retirement System. For purposes of this valuation and for conservatism, we have assumed that future retiree contributions percentage rates will not increase. Thus, we assumed that a future retiree will contribute his/her current employee contribution as reported by the Township increased annually by the rate of medical trend.
  
- Actuarial Valuation Method - Entry Age Normal Funding Method based on a level percentage of salary. 2019 salaries were reported as \$5.061 million.

**Changes in the Net OPEB Liability**

	<u>Net OPEB Liability</u>
Net OPEB Liability as of January 1, 2019	<u>\$ 60,721,349</u>
Changes Recognized for the Year:	
Service Cost	900,675
Interest on Total OPEB Liability - Over Measurement Period	2,503,868
Changes in Assumptions	8,913,444
Benefit Payments	<u>(1,104,192)</u>
Net Changes	<u>11,213,795</u>
Net OPEB Liability December 31, 2019	<u><u>\$ 71,935,144</u></u>

**Sensitivity of the Total OPEB Liability to Changes in the Discount Rate**

The following presents the total OPEB liability as of December 31, 2019, calculated using the discount rate as disclosed above as well as what the total OPEB liability would be if it was calculated using a discount rate that is one percentage point lower or one percentage point higher than the current rate:

	December 31, 2019		
	At 1% Decrease <u>(1.74%)</u>	At Discount Rate <u>(2.74%)</u>	At 1% Increase <u>(3.74%)</u>
Total OPEB Liability	\$ 80,367,389	\$ 71,935,143	\$ 65,053,185

**12. POST-EMPLOYMENT BENEFITS OTHER THAN PENSION (Continued)**

**Sensitivity of the Total OPEB Liability to Changes in the Healthcare Trend Rate**

The following presents the total OPEB liability as of December 31, 2019, calculated using the healthcare trend rate as disclosed above as well as what the total OPEB liability would be if it was calculated using a healthcare trend rate that is one percentage point lower or one percentage point higher than the current rate:

	December 31, 2019		
	<u>1% Decrease</u>	Healthcare Cost <u>Trend Rate</u>	<u>1% Increase</u>
Total OPEB Liability	\$ 64,264,741	\$ 71,935,143	\$ 81,428,301

**Total OPEB Expense**

The Total OPEB Expense ("TOE") is the measure of annual cost based on the actuarial funding method utilized. It is comprised of the "Service Cost" (aka "normal cost") which is the portion of future liabilities attributable to the measurement year, plus interest on the NOL during the year. As of the measurement date, the plan had no assets to offset any portion of the NOL.

The TOE as of December 31, 2019 is \$4,258,239 based upon a discount rate of 2.74% per annum and the plan provisions in effect on December 31, 2019.

**Other Information**

Participant Information:	
Active Employees	71
Retirees and Spouses	80

It should be noted that the above information is required with the regulations of GASB Statement 75 to be amended every two years.

**13. MUNICIPAL DEBT**

The Local Bond Law governs the issuance of bonds and notes to finance general capital expenditures. All bonds are retired in serial installments within the statutory period of usefulness. Bonds issued by the Township are general obligation bonds, backed by the full faith and credit of the Township. Pursuant to N.J.S.A. 40A:2-8.1, bond anticipation notes, which are issued to temporarily finance capital projects, cannot be renewed past the third anniversary unless an amount equal to at least the first legally required installment is paid prior to each anniversary and must be paid off within ten years and five months or retired by the issuance of bonds.

13. MUNICIPAL DEBT (Continued)

Summary of Municipal Debt (Excluding Current and Operating Debt)

	<u>Year 2020</u>	<u>Year 2019</u>	<u>Year 2018</u>
<u>Issued</u>			
General:			
Bonds and Notes	\$20,354,881.00	\$19,124,881.00	\$17,902,881.00
Water Utility:			
Bonds and Notes	1,201,750.00	1,349,750.00	1,497,750.00
Sewer Utility:			
Bonds and Notes	298,000.00	447,000.00	616,000.00
Swimming Pool Utility:			
Bonds and Notes	40,200.00	44,000.00	58,000.00
	<u>21,894,831.00</u>	<u>20,965,631.00</u>	<u>20,074,631.00</u>
 <u>Authorized but Not Issued</u>			
General:			
Bonds and Notes	110,590.20	110,590.20	110,590.20
Water Utility:			
Bonds and Notes	9,750.00	9,750.00	9,750.00
Sewer Utility:			
Bonds and Notes	135,500.00	135,500.00	135,500.00
Swimming Pool Utility:			
Bonds and Notes	68,000.00	68,000.00	68,000.00
	<u>323,840.20</u>	<u>323,840.20</u>	<u>323,840.20</u>
 Total Debt	 22,218,671.20	 21,289,471.20	 20,398,471.20
 Less: Cash on Hand:			
General	52,535.09	87,535.09	122,535.09
	<u>52,535.09</u>	<u>87,535.09</u>	<u>122,535.09</u>
 Net Bonds and Notes Issued and Authorized but Not Issued	 <u>\$22,166,136.11</u>	 <u>\$21,201,936.11</u>	 <u>\$20,275,936.11</u>

Summary of Statutory Debt Condition - Annual Debt Statement

The summarized statement of debt condition which follows is prepared in accordance with the required method of setting up the Annual Debt Statement and indicates a statutory net debt of 0.612%.

	<u>Gross Debt</u>	<u>Deductions</u>	<u>Net Debt</u>
Local School	\$ 80,000.00	\$ 80,000.00	\$
Regional High School	2,949,508.89	2,949,508.89	
Water Utility	1,211,500.00	1,211,500.00	-
Sewer Utility	433,500.00	433,500.00	
Swimming Pool Utility	108,200.00	108,200.00	
General	20,465,471.20	52,535.09	20,412,936.11
	<u>\$25,248,180.09</u>	<u>\$4,835,243.98</u>	<u>\$20,412,936.11</u>

Net debt, \$20,412,936.11, divided by Average Equalized Valuation Basis per N.J.S. 40A:2-2 as amended, \$3,336,861,724.00 equals 0.612%.

13. MUNICIPAL DEBT (Continued)

**Borrowing Power Under N.J.S. 40A:2-6 as Amended**

3 1/2% of Equalized Valuation Basis	\$ 111,227,611.85
Net Debt	<u>20,412,936.11</u>
Remaining Borrowing Power	<u>\$ 90,814,675.74</u>

**School Debt Deductions**

Local School Debt is deductible up to the extent of 2.50% of the Average Equalized Assessed Valuations of real property for the Local School District. As of December 31, 2020, local school district debt was the sum of \$80,000.00 and is fully deductible. Regional High School Debt is deductible in full. Regional High School Debt apportioned to the Township of Fairfield as of December 31, 2020 was the sum of \$2,949,508.89.

**Calculation of "Self-Liquidating Purposes" Water Utility per N.J.S. 40A:2-45**

Surplus and Cash Receipts from Fees, Rents or Other Charges for Year		\$ 2,954,034.42
Deductions:		
Operating and Maintenance Costs	\$ 2,650,600.00	
Debt Service per Water Utility Operating Fund	<u>181,670.79</u>	
		<u>2,832,270.79</u>
Excess in Revenue		<u>\$ 121,763.63</u>

There being an excess in revenue, all Water Utility Debt is deductible for Debt Statement purposes.

**Calculation of "Self-Liquidating Purposes" Sewer Utility per N.J.S. 40A:2-45**

Surplus and Cash Receipts from Fees, Rents or Other Charges for Year		\$5,655,113.56
Deductions:		
Operating and Maintenance Costs	\$4,983,571.00	
Debt Service per Sewer Utility Operating Fund	<u>155,613.52</u>	
		<u>5,139,184.52</u>
Excess in Revenue		<u>\$ 515,929.04</u>

There being an excess in revenue, all Sewer Utility Debt is deductible for Debt Statement purposes.

13. MUNICIPAL DEBT (Continued)

Calculation of "Self-Liquidating Purposes" Swimming Pool Utility per N.J.S. 40A:2-45

Surplus and Cash Receipts from Fees, Rents or Other Charges for Year		\$50,910.01
Deductions:		
Operating and Maintenance Costs	\$44,700.00	
Debt Service per Swimming Pool Utility Operating Fund	<u>4,549.01</u>	
		<u>49,249.01</u>
Excess in Revenue		<u>\$ 1,661.00</u>

There being an excess in revenue, all Swimming Pool Utility Debt is deductible for Debt Statement purposes.

The foregoing debt information is in agreement with the Revised Annual Debt Statement filed by the Chief Financial Officer.

As of December 31, 2020, the Township's long-term debt is as follows:

General Capital Bonds

**Serial Bonds:**

\$5,316,000.00, 2013 Bonds due in annual installments of \$326,000.00 to \$410,000.00 through August 2028, interest at 3.00% to 4.00%	<u>\$ 3,096,000.00</u>
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Water Utility Bonds

**Serial Bonds:**

\$758,000.00, 2013 Bonds due in annual installments of \$38,000.00 to \$40,000.00 through August 2033, interest at 3.00% to 4.60%	<u>\$ 518,000.00</u>
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Bond Anticipation Notes

Outstanding Bond Anticipation Notes are summarized as follows:

	<u>Interest Rate</u>	<u>Amount</u>
General Capital Fund:	0.90 %	\$ 436,250.00
	0.90	398,800.00
	0.90	548,500.00
	0.90	5,475,000.00
	0.90	1,074,102.00
	0.90	601,500.00
	0.90	1,067,729.00
	0.90	2,850,000.00
	0.90	950,000.00
	0.90	1,187,500.00
	0.90	712,500.00
	0.38	912,000.00
	0.38	<u>1,045,000.00</u>
		<u>\$17,258,881.00</u>

13. MUNICIPAL DEBT (Continued)

Bond Anticipation Notes (Continued)

	<u>Interest Rate</u>	<u>Amount</u>
Water Capital Fund:	0.90 %	\$ 50,250.00
	0.90	499,000.00
	0.90	<u>134,500.00</u>
		<u>\$683,750.00</u>
Sewer Capital Fund:	0.90	50,000.00
	0.90	<u>248,000.00</u>
		<u>\$298,000.00</u>
Swimming Pool Capital Fund	0.90	\$ 28,400.00
	0.90	<u>11,800.00</u>
		<u>\$ 40,200.00</u>

Statutory requirements for providing sums equivalent to legally payable installments for the redemption of notes (Budget Appropriations) and permanent funding (Bond Issues) are summarized as follows:

<u>Original Notes Issued</u>	<u>Legal Installments Due</u>	<u>Permanent Funding Required as of May 1</u>
2012	2015 - 2022	2023
2013	2016 - 2023	2024
2014	2017 - 2024	2025
2015	2018 - 2025	2026
2016	2019 - 2026	2027
2017	2020 - 2027	2028
2018	2021 - 2028	2029
2019	2022 - 2029	2030
2020	2023 - 2030	2031

13. MUNICIPAL DEBT (Continued)

A schedule of annual debt service for principal and interest for bonded debt is as follows:

Calendar Year	Total	General		Water Utility		Sewer Utility	
		Principal	Interest	Principal	Interest	Principal	Interest
2021	\$ 708,577.38	\$ 385,000.00	\$ 252,188.75	\$ 40,000.00	\$ 27,743.63	\$ 60,000.00	\$ 3,645.00
2022	1,619,290.50	960,000.00	388,183.75	110,000.00	34,191.75	60,000.00	66,915.00
2023	1,595,084.25	960,000.00	367,290.00	110,000.00	31,854.25	60,000.00	65,940.00
2024	1,564,709.25	960,000.00	341,365.00	110,000.00	28,904.25	60,000.00	64,440.00
2025	1,421,934.25	910,000.00	313,690.00	110,000.00	25,604.25	60,000.00	62,640.00
2026	1,385,314.25	910,000.00	284,340.00	110,000.00	22,104.25	60,000.00	58,870.00
2027	1,291,344.25	910,000.00	252,940.00	110,000.00	18,404.25	58,000.00	58,870.00
2028	1,270,744.25	926,000.00	220,040.00	110,000.00	14,704.25	58,000.00	58,870.00
2029	1,205,504.25	900,000.00	184,500.00	110,000.00	11,004.25	58,000.00	58,870.00
2030	1,184,454.25	900,000.00	166,500.00	110,000.00	7,954.25	58,000.00	58,870.00
2031	1,155,543.63	900,000.00	156,937.50	93,000.00	5,606.13	58,000.00	58,870.00
2032	1,089,798.00	900,000.00	146,250.00	40,000.00	3,548.00	58,000.00	58,870.00
2033	1,074,748.00	900,000.00	135,000.00	40,000.00	3,548.00	58,000.00	58,870.00
2034	1,023,187.50	900,000.00	123,187.50	38,000.00	1,748.00	58,000.00	58,870.00
2035	1,010,250.00	900,000.00	110,250.00	38,000.00	1,748.00	58,000.00	58,870.00
2036	994,500.00	900,000.00	94,500.00	38,000.00	1,748.00	58,000.00	58,870.00
2037	976,500.00	900,000.00	76,500.00	38,000.00	1,748.00	58,000.00	58,870.00
2038	859,500.00	800,000.00	59,500.00	38,000.00	1,748.00	58,000.00	58,870.00
2039	843,500.00	800,000.00	43,500.00	38,000.00	1,748.00	58,000.00	58,870.00
2040	877,000.00	850,000.00	27,000.00	38,000.00	1,748.00	58,000.00	58,870.00
2041	934,250.00	925,000.00	9,250.00	38,000.00	1,748.00	58,000.00	58,870.00
	<u>\$24,203,734.01</u>	<u>\$18,396,000.00</u>	<u>\$3,752,912.50</u>	<u>\$1,201,000.00</u>	<u>\$233,371.51</u>	<u>\$298,000.00</u>	<u>\$322,450.00</u>

The above Schedule of Annual Debt Service has been adjusted for a 2021 Serial Bond Issued as described in Note 22.

The interest reflected above is on the cash basis for all funds.

**13. MUNICIPAL DEBT (Continued)**

**Bonds and Notes Authorized but Not Issued**

	Balance <u>Dec. 31, 2020</u>	Balance <u>Dec. 31, 2019</u>
General Capital Fund:		
General Improvements	\$110,590.20	\$110,590.20
Water Utility Capital Fund:		
General Improvements	9,750.00	9,750.00
Sewer Utility Capital Fund:		
General Improvements	135,500.00	135,500.00
Swimming Pool Utility Capital Fund:		
General Improvements	<u>68,000.00</u>	<u>68,000.00</u>
	<u>\$323,840.20</u>	<u>\$323,840.20</u>

**14. CAPITAL ASSETS**

Capital asset activity for the years ended December 31, 2020 and 2019 was as follows:

<u>Governmental Activities</u>	Balance <u>Dec. 31, 2019</u>	<u>Additions</u>	<u>Retirement</u>	<u>Adjustment</u>	Balance <u>Dec. 31, 2020</u>
Buildings and Improvements	\$ 4,469,700.00	\$	\$	\$	\$ 4,469,700.00
Land	27,097,700.00				27,097,700.00
Vehicles	4,682,850.00	1,034,399.00	373,200.00		5,344,049.00
Other Furniture and Equipment	<u>3,011,426.00</u>	<u>1,446,571.00</u>	<u>67,121.00</u>	<u>(27.00)</u>	<u>4,390,849.00</u>
Total	<u>\$ 39,261,676.00</u>	<u>\$ 2,480,970.00</u>	<u>\$ 440,321.00</u>	<u>\$ (27.00)</u>	<u>\$ 41,302,298.00</u>
<u>Governmental Activities</u>	Balance <u>Dec. 31, 2018</u>	<u>Additions</u>	<u>Retirement</u>	<u>Adjustment</u>	Balance <u>Dec. 31, 2019</u>
Buildings and Improvements	\$	\$ 4,469,700.00	\$	\$	\$ 4,469,700.00
Land		27,097,700.00			27,097,700.00
Vehicles		4,682,850.00			4,682,850.00
Other Furniture and Equipment		<u>3,011,426.00</u>			<u>3,011,426.00</u>
Total	<u>\$ -</u>	<u>\$ 39,261,676.00</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 39,261,676.00</u>

**15. INTERFUND RECEIVABLES AND PAYABLES**

As of December 31, 2020, interfund receivables and payables that resulted from various interfund transactions were as follows:

<u>Fund</u>	<u>Due from Other Funds</u>	<u>Due to Other Funds</u>
Current Fund	\$ 992,330.10	\$1,141,352.03
Federal and State Grant Fund	373,606.86	31,990.04
Assessment Trust Fund	10,828.94	4,608.94
Animal Control Trust Fund		8,568.37
General Trust Fund	1,460.44	1,283,740.39
Community Development Block Grant Fund		47,953.09
Municipal Open Space Trust Fund	202,733.10	
General Capital Fund	1,710,565.22	399,747.47
Water Operating Fund	165,613.16	215,346.24
Water Capital Fund	16,609.25	5,585.20
Sewer Operating Fund	7,338.11	342,718.33
Sewer Assessment Trust Fund	13,698.00	10,896.43
Sewer Capital Fund	8,603.49	6,140.62
Swimming Pool Operating Fund	495.57	5,668.94
Swimming Pool Capital Fund	927.87	494.02
	<u>\$3,504,810.11</u>	<u>\$3,504,810.11</u>

**16. DEFERRED SCHOOL TAXES**

The Local School District Tax and the Regional High School Tax were raised on the school year basis and liability deferred by statute, resulting in school taxes payable set forth in liabilities computed as follows:

	<u>Local School District Balance Dec. 31, 2020</u>	<u>Regional High School Balance Dec. 31, 2020</u>
*Balance of Tax	\$ 5,990,481.46	\$ 8,985,148.96
Amount Deferred	<u>5,990,481.46</u>	<u>8,985,148.96</u>
Tax Payable (Cash Liability)	<u>\$ -</u>	<u>\$ -</u>

\*Required for school operations for the six month period following December 31st.

**17. DEFERRED CHARGES TO BE RAISED IN SUCCEEDING YEARS' BUDGETS**

Certain expenditures are required to be deferred to budgets of succeeding years. At December 31, 2020, the following deferred charge is shown on the balance sheet of the Current Fund:

	<u>Balance Dec. 31, 2020</u>	<u>2021 Budget Appropriation</u>	<u>To Be Raised in Subsequent Budget</u>
Current Fund: Special Emergency Appropriation	\$ 135,000.00	\$ 45,000.00	\$ 90,000.00

**18. DEFERRED COMPENSATION PLAN**

The Township of Fairfield offers its employees a Deferred Compensation Plan created in accordance with the provisions of N.J.S. 43:15B-1 et seq., and the Internal Revenue Code, Section 457. The plan, available to all municipal employees, permits them to defer a portion of their salary until future years. The deferred compensation is not available to employees until termination, retirement, death, or unforeseeable emergency.

Statutory and regulatory requirements governing the establishment and operation of Deferred Compensation Plans have been codified in the New Jersey Administrative Code under the reference N.J.A.C. 5:37.

The "Small Business Job Protective Act of 1996" revised several provisions of Section 457 of the Internal Revenue Code. A provision of the act required that all existing plans be modified to provide that the funds be held for the exclusive benefit of the participating employees and their beneficiaries.

The Township of Fairfield authorized such modifications to their plan by resolution of the Township Council adopted September 28, 1998.

The Administrator for the Township of Fairfield's Deferred Compensation Plan is AXA Equitable Life Insurance Company and Mass Mutual Life Insurance Company.

The Plan was subject to a review only as defined by the New Jersey Division of Local Government Services and the American Institute of Certified Public Accountants. A review consists principally of inquires of Township officials and analytical procedures applied to financial data. It is substantially less in scope than an examination in accordance with generally accepted auditing standards. The audit of the program lies within the scope of the audit of the independent accountants of AXA Equitable Life Insurance Company.

**19. RISK MANAGEMENT**

The Township of Fairfield is a member of the Suburban Essex Joint Insurance Fund with respect to General Liability, Property, Workers' Compensation and Employer Liability.

Members may be subject to additional assessments and are also responsible for their respective share of the fund's liabilities, should the fund be dissolved.

## **20. CONTINGENT LIABILITY**

### **A. Compensated Absences**

The Township of Fairfield has an accrued sick policy plan whereby eligible employees may receive one-half of accumulated sick time not to exceed twenty days. Employees are compensated for unused vacation days.

It is estimated that the sum of \$958,197.41 would be payable to one hundred twenty-two (122) officials and employees as of December 31, 2020 for accumulated vacation and sick days. This amount was not verified by audit.

A provision for the above is not reflected on the financial statements of the Township.

### **B. Tax Appeal**

As of September 7, 2021, there were one hundred and fourteen (114) tax appeals pending before the New Jersey Tax Court with an assessed valuation of \$592,406,810.00. Potential liability was undeterminable.

Judgments favorable to the taxpayers generally extend to two years following the year judged and would also subject the Township to a liability for statutory interest based upon the amount of taxes refunded from the date of payment to the date of refund (R.S. 54:3-27.2).

### **C. Federal and State Awards**

The Township participates in several federal and state grant programs which are governed by various rules and regulations of the grantor agencies; therefore, to the extent that the Township has not complied with the rules and regulations governing the grants, refunds of any money received may be required and the collectibility of any related receivable at December 31, 2020 may be impaired. In the opinion of management, there are no significant contingent liabilities relating to compliance with the rules and regulations governing the respective grants; therefore, no provisions have been recorded in the accompanying statutory basis financial statements for such contingencies.

### **D. Other**

A general liability claim against the Township of Fairfield was settled in the year 2012 for the sum of \$1,425,000.00. Liability coverage for the Township was provided by the Municipal Excess Liability Joint Insurance Fund (MEL). An agreement was entered into with the MEL whereby the MEL would pay the entire settlement costs and the Township would reimburse the MEL 50% of these costs over a ten year period. The agreement provides that payments of \$71,250.00 would commence on January 1, 2013 and each January thereafter through January 2023.

### **E. Arbitrage Rebate Calculation**

In 1985, under the Tax Reform Act, the Arbitrage Rebate Law went into effect requiring issuers of tax exempt debt obligations to rebate to the Federal Government all of the earnings in excess of the yield on investments of proceeds of such debt issuances (the "rebate arbitrage"). The Rebate Regulations apply to obligations issued after August 31, 1986. The arbitrage rebate liability must be calculated every installment computation date (last day of the fifth bond year) or earlier if the bonds are retired, defeased or refunded and pay at least 90% of the rebatable arbitrage (plus any earnings thereon) within 60 days after such date.

### **F. Payments in Lieu of Taxes (PILOT)**

Under N.J.S.A. 40A:20-12, each municipality is required to annually remit to the County five percent (5%) of the annual service charge for each long-term PILOT financial agreement entered into by the municipality.

**20. CONTINGENT LIABILITY (Continued)**

**G. Litigation**

There is no significant litigation or any contingent liabilities, unasserted claims or assessments or statutory violations which would affect the financial position or results of operations of the Township.

General liability claims pending against the Township are handled by insurance carriers.

**21. SECONDARY MARKET DISCLOSURE**

Solely for purposes of complying with Rule 1602-12 of the Securities and Exchange Commission, as amended and interpreted from time to time (the "Rule"), and provided that the Bonds are not exempt from the Rule and provided that the Bonds are not exempt from the requirements in accordance with Paragraph (d) of the Rule, for so long as the Bonds remain outstanding (unless the Bonds have been wholly defeased), the municipality shall provide for the benefit of the holders of the Bonds and the beneficial owners thereof various financial documents relating to the financial conditions of the Municipal Securities Rulemaking Board through the Electronic Municipal Access Data Port (the "MSRB").

**22. SUBSEQUENT EVENT**

The Township of Fairfield has evaluated subsequent events that occurred after the balance sheet date but before September 27, 2021 and it was determined that the following items require disclosure:

- The Township issued General Obligation Bonds on February 4, 2021 in the amount of \$16,281,000.00:

The following principal amounts were issued:

2021 General Bonds	\$ 15,300,000.00
2021 Water Utility Bonds	683,000.00
2021 Sewer Utility Bonds	<u>298,000.00</u>
	<u>\$ 16,281,000.00</u>

- Due to the impact of the COVID-19 pandemic, the Township of Fairfield implemented several policies to protect the health and safety of its employees and citizens. It is anticipated however that certain revenues will not be realized to the extent they were budgeted for in fiscal year 2021.

TOWNSHIP OF FAIRFIELD  
CURRENT FUND

CASH RECEIPTS, DISBURSEMENTS AND RECONCILIATION  
TREASURER

A-4

	<u>Ref.</u>	<u>Current Fund</u>	<u>Grant Fund</u>
Balance December 31, 2019	A	\$13,540,844.77	\$
<b>Increased by Receipts:</b>			
Collector	A-5	\$65,891,443.66	\$
Interfunds Receivable	A-13	653,128.23	
Federal and State Grants Receivable	A-16		259,455.88
Interfunds Payable	A-20	12,070.67	
Township's Matching Funds for Grants	A-28		14,000.00
Unappropriated Reserves	A-29		1,728.40
		66,556,642.56	
		80,097,487.33	275,184.28
			275,184.28
<b>Decreased by Disbursements:</b>			
Budget Appropriations	A-3	17,099,949.37	
Interfunds Receivable	A-13	1,261,454.32	
Appropriation Reserves	A-17	711,280.14	
Tax Overpayments	A-19	74,799.84	
Interfunds Payable	A-20	72,333.65	
Federal and State Grants Payable	A-21		32,505.47
Reserve for Revaluation	A-22	46,050.75	
County Taxes	A-23	16,087,122.13	
Local School District Tax	A-24	11,841,807.00	
Regional High School Taxes	A-25	17,760,130.98	
Municipal Open Space Taxes	A-26	320,622.76	
Federal and State Grants Programs:			
Appropriated	A-28		242,678.81
		65,275,550.94	242,678.81
			275,184.28
Balance December 31, 2020	A	\$14,821,936.39	\$ -
<u>Bank Reconciliation December 31, 2020</u>			
Balance per Statements:			
PNC Bank:			
Account #81-0142-8686		\$ 2,961,581.88	
TD Bank:			
Account #3452885534		8,355,943.53	
BCB Bank:			
Account #2822900003		4,183,991.16	
Account #2822900055		2,060,535.79	
Kearny Bank:			
Account #803009101		2,077,835.15	
		19,639,887.51	
Plus: In-Transit Items		88,713.83	
		19,728,601.34	
Less: Outstanding Checks		\$ 4,749,343.46	
In-Transit Items		157,321.49	
		4,906,664.95	
		\$14,821,936.39	

TOWNSHIP OF FAIRFIELD  
CURRENT FUND

CASH RECEIPTS, DISBURSEMENTS AND RECONCILIATION  
TAX COLLECTOR

A-5

	<u>Ref.</u>		
Balance December 31, 2019	A		\$ 1,943.13
Increased by Receipts:			
Interest and Costs on Taxes	A-2a	\$ 153,547.37	
Miscellaneous Revenue Not Anticipated	A-2e	204,071.04	
Due from State of New Jersey (Ch. 129, P.L. 1976)	A-8	50,750.00	
Taxes Receivable	A-9	61,369,366.18	
Tax Title Liens	A-10	17,346.72	
Revenue Accounts Receivable	A-12	3,426,455.20	
Tax Overpayments	A-19	402,443.00	
Prepaid Taxes	A-27	<u>267,599.55</u>	
			<u>65,891,579.06</u>
			<u>65,893,522.19</u>
Decreased by Disbursements:			
Payments to Treasurer	A-4		<u>65,891,443.66</u>
Balance December 31, 2020	A		<u><u>\$ 2,078.53</u></u>
<u>Bank Reconciliation December 31, 2020</u>			
Balance per Statement:			
TD Bank:			
Account #345-3103645			\$ 44,436.20
Plus: Due from Bank			
Other		\$ 2.90	
		<u>4,926.79</u>	
			<u>4,929.69</u>
			49,365.89
Less: In-Transit Items			
			<u>47,287.36</u>
			<u><u>\$ 2,078.53</u></u>

TOWNSHIP OF FAIRFIELD  
CURRENT FUND

CASH - MONEY MARKET ACCOUNT

A-6

	<u>Ref.</u>	
Balance December 31, 2019	A	\$ 143,891.84
Increased by:		
Accrued Interest	A-12	<u>4,434.19</u>
Balance December 31, 2020	A	<u>\$ 148,326.03</u>
 <u>Bank Reconciliation December 31, 2020</u>		
Balance per Statement:		
Columbia Bank,		
Fairfield, New Jersey:		
Account #024804518		
		<u>\$ 148,326.03</u>

CHANGE FUNDS

A-7

	<u>Ref.</u>	
Balance December 31, 2019	A	<u>\$ 170.00</u>
Balance December 31, 2020	A	<u>\$ 170.00</u>
 <u>Analysis of Balance</u>		
Tax Collector		\$ 100.00
Municipal Court		50.00
Police Department		<u>20.00</u>
		<u>\$ 170.00</u>

TOWNSHIP OF FAIRFIELD  
CURRENT FUND

DUE FROM STATE OF NEW JERSEY  
PER CHAPTER 129, P.L. 1976

A-8

	<u>Ref.</u>		
Balance December 31, 2019	A		\$ 5,885.85
Increased by:			
Deductions per Tax Billings:			
Senior Citizens		\$ 3,500.00	
Veterans		<u>47,500.00</u>	
		51,000.00	
Less: Deductions Disallowed by Tax Collector:			
Senior Citizens		<u>250.00</u>	
		50,750.00	
2020 Deductions Allowed by Tax Collector:			
Veterans		<u>250.00</u>	
		51,000.00	
2019 Deductions Allowed by Tax Collector:			
Senior Citizens		250.00	
Veterans		<u>500.00</u>	
	A-9		<u>51,750.00</u>
			57,635.85
Decreased by:			
2019 Deductions Disallowed by Tax Collector	A-1	500.00	
Collections	A-5	<u>50,750.00</u>	
			<u>51,250.00</u>
Balance December 31, 2020	A		<u>\$ 6,385.85</u>

TOWNSHIP OF FAIRFIELD  
CURRENT FUND

TAXES RECEIVABLE AND ANALYSIS OF PROPERTY TAX LEVY

A-9

<u>Year</u>	<u>Balance</u> <u>Dec. 31, 2019</u>	<u>2020 Levy</u>	<u>Added</u> <u>Taxes</u>	<u>2019</u> <u>Collections</u> <u>2020</u>	<u>Due from</u> <u>State of</u> <u>New Jersey</u>	<u>Tax</u> <u>Overpayments</u> <u>Applied</u>	<u>Transfers</u> <u>to Tax</u> <u>Title Liens</u>	<u>Cancelled</u>	<u>Balance</u> <u>Dec. 31, 2020</u>
2013	\$ 16,270.57								\$ 16,270.57
2014	8,371.68								8,371.68
2015	8,641.32								8,641.32
2016	9,428.84								9,428.84
2017	9,381.76								9,381.76
2018	8,916.01								2,798.08
2019	<u>504,984.18</u>		<u>500.00</u>	<u>5,867.93</u>	<u>250.00</u>		<u>9.08</u>		<u>7,825.72</u>
	<u>565,994.36</u>	<u>61,976.425.21</u>	<u>500.00</u>	<u>497,149.38</u>	<u>500.00</u>		<u>9.08</u>		<u>62,717.97</u>
			<u>500.00</u>	<u>503,017.31</u>	<u>750.00</u>		<u>90,166.71</u>		<u>450,810.82</u>
2020	<u>\$ 565,994.36</u>	<u>\$ 61,976.425.21</u>	<u>\$ 500.00</u>	<u>\$ 60,866,348.87</u>	<u>\$ 51,000.00</u>	<u>\$ 183,650.27</u>	<u>\$ 81,477.88</u>		<u>\$ 450,810.82</u>
<u>Reference</u>	<u>A</u>	<u>Below</u>	<u>Reserve</u>	<u>A-27</u>	<u>A-8</u>	<u>A-2b.19</u>	<u>A-10</u>	<u>Reserve</u>	<u>A</u>
				<u>A-2b.5</u>					

ANALYSIS OF 2020 PROPERTY TAX LEVY

<u>Tax Yield</u>	<u>Ref.</u>	<u>Ref.</u>
General Purpose Tax:		
General Purpose Tax	\$ 61,695,703.93	
Business Personal Property Tax	<u>162,086.44</u>	
	<u>61,857,790.37</u>	
Added Taxes (N.J.S. 54:4-63.1 et seq.)	118,634.84	
	<u>\$ 61,976,425.21</u>	
	Above	Above
	<u>\$ 61,976,425.21</u>	<u>\$ 61,976,425.21</u>

<u>Tax Levy</u>	<u>Ref.</u>
County Taxes:	
County Tax (Abstract)	\$ 16,034,376.02
Due County for Added and Omitted Taxes: (N.J.S. 54:4-63.1 et seq.)	<u>30,748.13</u>
Local School District Tax (Abstract)	A-23
Regional High School Tax (Abstract)	A-24
Local Municipal Open Space Tax:	
Open Space Tax (Abstract)	320,009.00
Added Taxes	<u>613.76</u>
	A-26
Local Tax for Municipal Purposes (Budget)	A-2
Plus: Additional Taxes Levied	<u>15,541,213.08</u>
	<u>98,191.22</u>
	A-2
	<u>\$ 16,065,124.15</u>
	<u>11,980,976.00</u>
	<u>17,970,298.00</u>
	<u>320,622.76</u>
	<u>\$ 61,976,425.21</u>

TOWNSHIP OF FAIRFIELD  
CURRENT FUND

TAX TITLE LIENS

A-10

	<u>Ref.</u>	
Balance December 31, 2019	A	\$1,648,652.62
Increased by:		
Transfers from Taxes Receivable	A-9	<u>81,477.88</u>
		1,730,130.5
Decreased by:		
Collections	A-5	<u>17,346.72</u>
Balance December 31, 2020	A	<u>\$1,712,783.78</u>

PROPERTY ACQUIRED FOR TAXES  
AT ASSESSED VALUATION

A-11

	<u>Ref.</u>	
Balance December 31, 2019	A	<u>\$4,760,200.00</u>
Balance December 31, 2020	A	<u>\$4,760,200.00</u>

TOWNSHIP OF FAIRFIELD  
CURRENT FUND

REVENUE ACCOUNTS RECEIVABLE

A-12

<u>Source</u>	<u>Ref.</u>	<u>Balance</u> <u>Dec. 31, 2019</u>	<u>Accruals</u>	<u>Collections</u>	<u>Balance</u> <u>Dec. 31, 2020</u>
<u>Budget Revenue</u>					
Clerk:					
ABC Licenses	A-2a	\$	\$ 46,801.00	\$ 46,801.00	\$
Other Licenses	A-2c		4,120.00	4,120.00	
Hotel Inspection Fees	A-2a		42,570.00	42,570.00	
Construction Code Official:					
Building Permits	A-2a		407,622.00	407,622.00	
Other Fees and Permits	A-2c		235,428.00	235,428.00	
Police:					
Fees and Permits	A-2c		4,779.78	4,779.78	
Registrar of Vital Statistics:					
Marriage Licenses	A-2c		58.00	58.00	
Fees and Permits	A-2c		6,314.00	6,314.00	
Magistrate:					
Fines and Costs	A-2a	17,690.36	136,104.84	148,079.75	5,715.45
Fire Inspector:					
Fire Prevention Fees	A-2a		177,412.77	177,412.77	
Hazardous Chemical Control Fees	A-2a		65,144.23	65,144.23	
Engineer:					
Fees and Permits	A-2c		18,555.80	18,555.80	
Escrow Fees	A-2a		11,184.03	11,184.03	
Site Plan	A-2a		6,150.00	6,150.00	
State of New Jersey:					
Energy Receipts Tax	A-2a		1,174,894.99	1,174,894.99	
Uniform Fire Safety Fees	A-2a		203,722.79	203,722.79	
Hotel and Motel Occupancy Fees	A-2a		298,643.02	298,643.02	
Garden State Trust Pilot	A-2a		10,447.00	10,447.00	
Other:					
Comcast Franchise Fees	A-2a		69,747.01	69,747.01	
Verizon FIOS Franchise Fee	A-2a		72,388.74	72,388.74	
Interest on Investments	A-2a		127,460.11	127,460.11	
ECIA Annual Payment	A-2a		110,000.00	110,000.00	
Municipal Reimbursement	A-2a		30,980.34	30,980.34	
Cellular Tower Rental	A-2a		182,282.76	182,282.76	
		<u>\$17,690.36</u>	<u>\$3,442,811.21</u>	<u>\$3,454,786.12</u>	<u>\$5,715.45</u>
<u>Reference</u>	<u>A</u>		<u>Reserve</u>	<u>Below</u>	<u>A</u>
			<u>Ref.</u>		
			Collections	A-5	\$ 3,426,455.20
			Interest on Investments and Deposits:		
			Accrued Interest	A-6	4,434.19
			Interfunds Receivable	A-13	23,896.73
				<u>Above</u>	<u>\$3,454,786.12</u>

TOWNSHIP OF FAIRFIELD  
CURRENT FUND

INTERFUNDS RECEIVABLE  
CURRENT FUND

A-13

Ref.	Total	Federal and State Grant Fund	Assessment Trust Fund	Animal Control Trust Fund	General Trust Fund	Community Development Block Grant Fund	General Capital Fund	Water Operating Fund	Sewer Operating Fund	Swimming Pool Operating Fund
Balance December 31, 2019	\$ 148,013.70	\$64,495.51	\$1,788.28	\$5,650.97	\$	\$6,612.48	\$	\$ 24,580.38	\$ 43,745.58	\$1,140.50
Increased by:										
A-2a	300,000.00								300,000.00	
Sewer Utility Current Year Surplus Miscellaneous Revenue Not Anticipated: Administrative Fees:										
A-2e	46,592.50				46,592.50					
Outside Employment of Off-Duty Police Officers										
A-2e	2,917.40			2,917.40						
A-4	1,261,454.32				1,086,542.11		35,000.00	82,765.86	56,417.91	728.44
Statutory Excess - Animal Control Fund										
A-12	6.00				6.00					
A-12	1,480.76		1,480.76							
A-12	22,409.97		209.90		7,865.30	180.07	14,154.70			
Registrar of Vital Statistics - Fees and Permits										
A-12	1,634,860.95		1,690.66	2,917.40	1,141,005.91	180.07	49,154.70	82,765.86	356,417.91	728.44
Interest and Costs on Assessments										
Interest on Investments and Deposits										
	1,782,874.65	64,495.51	3,478.94	8,568.37	1,141,005.91	6,792.55	49,154.70	107,346.24	400,163.49	1,868.94
Decreased by:										
A-4	653,128.23	32,505.47			320,622.76				300,000.00	
A-20	137,416.32				76,786.95		49,154.70		11,474.67	
Settlements										
Transfers from Interfunds Payable										
	790,544.55	32,505.47			397,409.71		49,154.70		311,474.67	
Balance December 31, 2020	\$ 992,330.10	\$31,990.04	\$3,478.94	\$8,568.37	\$ 743,596.20	\$6,792.55	\$	\$107,346.24	\$ 88,688.82	\$1,868.94

TOWNSHIP OF FAIRFIELD  
CURRENT FUND

INTERFUNDS RECEIVABLE  
FEDERAL AND STATE GRANT FUND

A-14

General  
Capital  
Fund

Ref.

Balance December 31, 2019

A

\$373,606.86

Balance December 31, 2020

A

\$373,606.86

TOWNSHIP OF FAIRFIELD  
CURRENT FUND

DEFERRED CHARGES  
N.J.S. 40A:4-55 SPECIAL EMERGENCY AUTHORIZATION

A-15

<u>Date Authorized</u>	<u>Purpose</u>	<u>Net Amount Authorized</u>	1/5 of <u>Net Amount Authorized</u>	<u>Balance Dec. 31, 2019</u>	<u>Budget Appropriation</u>	<u>Balance Dec. 31, 2020</u>
11-26-18	Revaluation of Real Property	\$225,000.00	\$45,000.00	<u>\$180,000.00</u>	<u>\$45,000.00</u>	<u>\$135,000.00</u>
			<u>Reference</u>	A	<u>A-3</u>	A

TOWNSHIP OF FAIRFIELD  
CURRENT FUND

FEDERAL AND STATE GRANTS RECEIVABLE

A-16  
Sheet #1

<u>Program</u>	<u>Balance Dec. 31, 2019</u>	<u>2020 Grants</u>	<u>Decrease</u>	<u>Balance Dec. 31, 2020</u>
<u>State Grants</u>				
Municipal Alliance and Drug Abuse Program:				
2020	\$	\$ 55,515.00	\$	\$ 55,515.00
2019	55,519.00		3,256.74	52,262.26
2018	5,160.74			5,160.74
2012	21,298.06			21,298.06
2011	11,789.56			11,789.56
2010	47,437.99			47,437.99
2009	21,765.91			21,765.91
2008	32.10			32.10
2007	24.79			24.79
2006	3,731.26			3,731.26
Child Passenger Safety	475.68			475.68
Hazard Mitigation	55,725.00			55,725.00
Comprehensive Traffic Safety Grant	75.00			75.00
Clean Communities Program:				
2020		17,488.86	17,488.86	
Alcohol Education, Rehabilitation and Enforcement Fund:				
2020		1,750.43	1,750.43	
2014	3,072.17			3,072.17
Recycling Tonnage		11,830.05	11,830.05	
New Jersey Department of Environmental Protection	184,800.00			184,800.00
Highway Safety Fund "Safe Corridors":				
2018	9,588.40			9,588.40
2017	474.02			474.02
2014	29,514.06			29,514.06
2012	23,903.63			23,903.63
Body Armor Fund		3,857.38	3,857.38	
New Jersey Department of Transportation:				
Spielman Road		210,000.00	167,018.23	42,981.77
Stewart Place and Evans Street	325,000.00			325,000.00
Philips Drive Reconstruction		300,000.00		300,000.00
<u>Federal Grants</u>				
Passed-Through New Jersey Department of Transportation Trust Fund:				
Lehigh Drive	34,519.89			34,519.89
Big Piece Road - Section VII	23,408.44			23,408.44
Big Piece Road - Section X	35,699.20			35,699.20
Beverly Road - Section II	72,119.84			72,119.84
Industrial Road:				
2011	25,541.98			25,541.98
2012	250,000.00			250,000.00
Bulletproof Vest Program:				
2007	2,075.75			2,075.75
Drive Sober or Get Pulled Over:				
2013	3,725.00			3,725.00
2012	675.00			675.00
COPS Hiring Recovery Program:				
2012	0.01			0.01
2011	4,476.58			4,476.58

TOWNSHIP OF FAIRFIELD  
CURRENT FUND

FEDERAL AND STATE GRANTS RECEIVABLE

A-16  
Sheet #2

<u>Program</u>	<u>Balance Dec. 31, 2019</u>	<u>2020 Grants</u>	<u>Decrease</u>	<u>Balance Dec. 31, 2020</u>
<u>Federal Grants</u>				
FEMA:				
National Preparedness	\$ 13,462.00	\$	\$	\$ 13,462.00
Hazard Mitigation Grant I	157,500.00			157,500.00
Hazard Mitigation Grant II	75,000.00			75,000.00
<u>County Programs</u>				
CARES Act Reimbursement		107,606.69	107,606.69	
<u>Other Grants</u>				
Police Donations:				
National Night Out		20.00	20.00	
National Night Out - Unappropriated		825.00	825.00	
Community Policing		50.00	50.00	
	<u>\$1,497,591.06</u>	<u>\$708,943.41</u>	<u>\$313,703.38</u>	<u>\$1,892,831.09</u>
<u>Reference</u>	<u>A</u>	<u>A-2a</u>	<u>Below</u>	<u>A</u>
		<u>Ref.</u>		
Collections		A-4	\$259,455.88	
Unappropriated Reserves		A-29	<u>54,247.50</u>	
Applied		Above	<u>\$313,703.38</u>	

TOWNSHIP OF FAIRFIELD  
CURRENT FUND

APPROPRIATION RESERVES

A-17  
Sheet #1

	<u>Balance</u> <u>Dec. 31, 2019</u>	<u>Balance</u> <u>After</u> <u>Transfers</u>	<u>Decrease</u>	<u>Lapsed</u>
<u>Appropriations</u>	<u>Encumbered</u>	<u>Unencumbered</u>	<u>Decrease</u>	<u>Lapsed</u>
	\$ 11,010.00	\$ 20,989.16	\$ 13,531.64	\$ 7,457.52
		55.23		55.23
		3,055.23		7,457.52
		6,979.16		
		580.36		580.36
		1,414.64		0.64
	12,865.28	35,367.41	14,270.44	21,096.97
		2,502.13		
	206.28	3,024.85	2,689.72	335.13
		2,818.57		
		781.77		781.77
	1,534.66	15,479.80	4,758.64	10,721.16
		7,381.88	7,381.88	
		452.94		452.94
	1,080.00	5,615.96	1,080.00	4,535.96
		653.30		653.30
	569.16	2,038.58	1,777.85	260.73
		1,469.42		
	4,891.65	34,324.83	33,102.12	1,222.71
		19,433.18		
		652.78		652.78
	400.47	571.37	570.58	0.79
		4,321.90		
	7,246.44	22,467.63	20,045.32	2,422.31
		221.19		

APPROPRIATIONS WITHIN "CAPS"

GENERAL GOVERNMENT

Administrative and Executive:

Salaries and Wages

Other Expenses

Mayor and Council:

Salaries and Wages

Township Clerk:

Salaries and Wages

Other Expenses

Central Purchasing:

Other Expenses

Financial Administration:

Salaries and Wages

Other Expenses:

Miscellaneous Other Expenses

Payroll Costs

Assessment of Taxes:

Salaries and Wages

Other Expenses

Collection of Taxes:

Salaries and Wages

Other Expenses

Legal Services and Costs:

Contractual

Engineering Services and Costs:

Salaries and Wages

Other Expenses

Public Buildings and Grounds:

Other Expenses

TOWNSHIP OF FAIRFIELD  
CURRENT FUND

A-17  
Sheet #2

APPROPRIATION RESERVES

Appropriations	Balance Dec. 31, 2019		Balance After Transfers	Decrease	Lapsed
	Encumbered	Unencumbered			
<b>APPROPRIATIONS WITHIN "CAPS"</b>					
<b>GENERAL GOVERNMENT</b>					
Municipal Land Use Law (N.J.S. 40:55D-1):					
Planning Board:					
Salaries and Wages		580.35	580.35		580.35
Other Expenses		3,354.33	208.16	207.83	0.33
Board of Adjustment:					
Salaries and Wages	140.00	580.35	580.35		580.35
Other Expenses		8,017.10	140.10	140.00	0.10
Environmental Commission:					
Salaries and Wages		400.00	400.00		400.00
Other Expenses		946.95	946.95		509.92
Municipal Court:					
Salaries and Wages		14,891.88	0.88		0.88
Other Expenses	704.40	1,963.90	2,668.30	961.20	1,707.10
Insurance:					
General Liability	5,202.00	2,095.75	7,297.75	5,202.00	2,095.75
Employee Group Health		103,571.85	103,571.85	4,768.30	98,803.55
Stream Cleaning:					
Salaries and Wages		10,800.00			
Other Expenses	7,489.43	523.18	8,012.61	7,489.43	523.18
<b>PUBLIC SAFETY</b>					
Fire:					
Other Expenses	10,821.10	32.41	11,853.51	10,989.06	864.45
Police:					
Salaries and Wages	6,987.50	160,496.31	167,483.81	160,496.31	6,987.50
Other Expenses	14,799.97	3,558.57	21,358.54	18,835.67	2,522.87
Fire Prevention Bureau:					
Salaries and Wages	1,744.26	60.29	60.29		60.29
Other Expenses		374.29	2,118.55	2,118.55	
Emergency Management Services:					
Salaries and Wages		0.92	0.92		0.92
Other Expenses		3,677.84	3,677.84		3,677.84

TOWNSHIP OF FAIRFIELD  
CURRENT FUND

APPROPRIATION RESERVES

A-17  
Sheet #3

	<u>Encumbered</u>	<u>Balance Dec. 31, 2019</u>	<u>Unencumbered</u>	<u>Balance After Transfers</u>	<u>Decrease</u>	<u>Lapsed</u>
<u>Appropriations</u>						
<u>APPROPRIATIONS WITHIN "CAPS:"</u>						
<u>STREETS AND ROADS</u>						
Road Repairs and Maintenance:						
Salaries and Wages	\$ 6,138.99	\$ 11,222.77	19,626.13	3,849.77	\$ 6,917.84	\$ 3,849.77
Other Expenses				25,765.12		18,847.28
Repairs and Maintenance of Vehicles:						
Salaries and Wages		2,652.59		2,652.59		2,652.59
Other Expenses	20,136.04	22,883.85		43,019.89	42,276.37	743.52
<u>HEALTH AND WELFARE</u>						
Board of Health:						
Other Expenses		227.60		227.60		227.60
Garbage and Trash Removal:						
Other Expenses - Contractual	99,080.07	96,742.14		190,822.21	135,371.25	55,450.96
Human Services:						
Other Expenses		10,000.00		10,000.00		10,000.00
<u>RECREATION AND EDUCATION</u>						
Parks and Playgrounds:						
Salaries and Wages						
Other Expenses	7,864.83	30,085.40	659.90	10,085.40	11,266.10	10,085.40
Camp Wyanokie:				14,524.73		3,258.63
Other Expenses		36.00		36.00		36.00
Park Maintenance:						
Salaries and Wages		19.59		19.59		19.59
Other Expenses	3,067.88	1,227.15		4,295.03	4,295.03	
Historic Preservation Commission:						
Other Expenses		500.00		500.00		500.00
<u>ANIMAL CONTROL</u>						
Other Expenses	2,702.00	788.00		3,490.00	2,702.00	788.00
<u>UNIFORM CONSTRUCTION CODE - APPROPRIATIONS</u>						
<u>OFFSET BY DEDICATED REVENUES (N.J.A.C. 5:23-4.17)</u>						
Construction Code Officials:						
Salaries and Wages	1,516.83	528.54		528.54		528.54
Other Expenses		19,317.17		20,834.00	6,392.29	14,441.71

TOWNSHIP OF FAIRFIELD  
CURRENT FUND

A-17  
Sheet #4

APPROPRIATION RESERVES

<u>Appropriations</u>	<u>Balance</u> <u>Dec. 31, 2019</u>	<u>Balance</u> <u>After</u> <u>Transfers</u>	<u>Decrease</u>	<u>Lapsed</u>
	<u>Encumbered</u>			
<u>UNCLASSIFIED</u>				
Utilities:				
Electricity	\$ 7,789.42	\$ 29,996.80	\$ 22,444.82	7,551.98
Street Lighting	14,923.60	32,606.42	30,039.33	2,567.09
Telephone	756.83	17,482.63	3,050.52	14,432.11
Gas - Heating Fuel	1,654.83	10,570.06	7,148.65	3,421.41
Motor Fuel	24,426.71	50,343.81	27,289.71	23,054.10
Municipal Service Agreements with Homeowners Association	20,775.76	20,775.76	7,585.47	13,190.29
Salary Adjustment Account - Salaries and Wages	30,784.68	30,784.68		30,784.68
<u>STATUTORY EXPENDITURES</u>				
Contribution to:				
Social Security System (OASI)	133.49	133.49		133.49
Defined Contribution Retirement Program	122.78	122.78		122.78
Unemployment Contribution	1,000.00	1,000.00		1,000.00
Maintenance of Free Public Library	131,398.17	131,398.17		131,398.17
Length of Service Awards Program:				
Fire Department	50,000.00	55,000.00	36,018.66	18,981.34
First Aid Squad	30,000.00	30,000.00	30,000.00	
Tax Appeals	6,807.00	1,453,534.92	27,628.53	
	<u>\$284,765.46</u>	<u>\$2,675,799.24</u>	<u>\$711,280.14</u>	<u>\$1,964,519.10</u>
	A	A	A-4	A-1

TOWNSHIP OF FAIRFIELD  
CURRENT FUND

ACCOUNTS PAYABLE

A-18

	<u>Ref.</u>	
Balance December 31, 2019	A	\$ 4,716.35
Decreased by:		
Cancellation	A-1	<u>4,716.35</u>
		<u>\$ -</u>

TAX OVERPAYMENTS

A-19

	<u>Ref.</u>	
Balance December 31, 2019	A	\$ 35,694.62
Increased by:		
Collections	A-5	<u>402,443.00</u>
		438,137.62
Decreased by:		
Refunds	A-4	\$ 74,799.84
Applied to Taxes Receivable	A-9	<u>183,650.27</u>
		<u>258,450.11</u>
Balance December 31, 2020	A	<u>\$179,687.51</u>

TOWNSHIP OF FAIRFIELD  
CURRENT FUND

INTERFUNDS PAYABLE

A-20

	<u>Ref.</u>	<u>Total</u>	<u>General Trust Fund</u>	<u>General Capital Fund</u>	<u>Sewer Operating Fund</u>	<u>Sewer Assessment Trust Fund</u>
Balance December 31, 2019	A	\$ 1,059,406.33	\$ 135,899.60	\$ 909,808.73	\$ -	\$ 13,698.00
Increased by:						
Budget Appropriation	A-3	279,625.00	12,625.00	267,000.00		
Revenue Deposited in Error	A-4	12,070.67	596.00		11,474.67	
		<u>291,695.67</u>	<u>13,221.00</u>	<u>267,000.00</u>	<u>11,474.67</u>	
		1,351,102.00	149,120.60	1,176,808.73	11,474.67	13,698.00
Decreased by:						
Settlements	A-4	72,333.65	72,333.65			
Transfers from Interfunds						
Receivable	A-13	137,416.32	76,786.95	49,154.70	11,474.67	
		<u>209,749.97</u>	<u>149,120.60</u>	<u>49,154.70</u>	<u>11,474.67</u>	
Balance December 31, 2020	A	<u>\$ 1,141,352.03</u>	<u>\$ -</u>	<u>\$ 1,127,654.03</u>	<u>\$ -</u>	<u>\$ 13,698.00</u>

TOWNSHIP OF FAIRFIELD  
CURRENT FUND

INTERFUNDS PAYABLE  
FEDERAL AND STATE GRANT FUND

A-21

	<u>Ref.</u>	<u>Current Fund</u>
Balance December 31, 2019	A	\$64,495.51
Increased by:		
Settlements	A-4	<u>32,505.47</u>
Balance December 31, 2020	A	<u>\$31,990.04</u>

RESERVE FOR REVALUATION

A-22

	<u>Ref.</u>	
Balance December 31, 2019	A	\$46,050.75
Decreased by:		
Expenditures	A-4	<u>46,050.75</u>
		<u>\$ -</u>

TOWNSHIP OF FAIRFIELD  
CURRENT FUND

COUNTY TAXES PAYABLE

A-23

	<u>Ref.</u>		
Balance December 31, 2019	A		\$ 52,746.11
Increased by:			
2020 Levy:			
General County		\$ 15,536,840.55	
Open Space Preservation		<u>497,535.47</u>	
	A-2b	16,034,376.02	
2020 Added Assessments:			
General County	A-2b	<u>30,748.13</u>	
	A-1,9		<u>16,065,124.15</u>
			<u>16,117,870.26</u>
Decreased by:			
Payments	A-4		<u>16,087,122.13</u>
Balance December 31, 2020	A		<u><u>\$ 30,748.13</u></u>

LOCAL SCHOOL DISTRICT TAX

A-24

	<u>Ref.</u>		
Balance December 31, 2019:			
School Tax Deferred			\$ 5,851,312.46
Increased by:			
2020 - 2021 Fiscal Year Levy	A-1,2b,9		<u>11,980,976.00</u>
			<u>17,832,288.46</u>
Decreased by:			
Payments	A-4		<u>11,841,807.00</u>
Balance December 31, 2020:			
School Tax Deferred			<u><u>\$ 5,990,481.46</u></u>
<u>Analysis of Increase in Deferred School Tax</u>			
Deferred School Tax December 31, 2020			\$ 5,990,481.46
Deferred School Tax December 31, 2019			<u>5,851,312.46</u>
	A-1		<u><u>\$ 139,169.00</u></u>

TOWNSHIP OF FAIRFIELD  
CURRENT FUND

REGIONAL HIGH SCHOOL TAXES

A-25

	<u>Ref.</u>	
Balance December 31, 2019: School Tax Deferred		\$ 8,774,981.94
Increased by: 2020 - 2021 Fiscal Year Levy	A-1,2b,9	<u>17,970,298.00</u> 26,745,279.94
Decreased by: Payments	A-4	<u>17,760,130.98</u>
Balance December 31, 2020: School Tax Deferred		<u>\$ 8,985,148.96</u>
<u>Analysis of Increase in Deferred School Tax</u> Deferred School Tax December 31, 2020		\$ 8,985,148.96
Deferred School Tax December 31, 2019		<u>8,774,981.94</u>
	A-1	<u>\$ 210,167.02</u>

TOWNSHIP OF FAIRFIELD  
CURRENT FUND

MUNICIPAL OPEN SPACE TAX

A-26

	<u>Ref.</u>		
Increased by:			
2020 Calendar Year Levy		\$320,009.00	
2020 Added Assessments		<u>613.76</u>	
	A-1,2b,9		\$320,622.76
Decreased by:			
Payments	A-4		<u>320,622.76</u>
			<u>\$ -</u>

PREPAID TAXES

A-27

	<u>Ref.</u>		
Balance December 31, 2019	A		\$252,970.66
Increased by:			
Collections	A-5		<u>267,599.55</u>
			520,570.21
Decreased by:			
Applied to 2020 Taxes	A-2b,9		<u>252,970.66</u>
Balance December 31, 2020	A		<u>\$267,599.55</u>

TOWNSHIP OF FAIRFIELD  
CURRENT FUND

FEDERAL AND STATE GRANT PROGRAMS APPROPRIATED

A-28  
Sheet #1

	<u>Balance</u> <u>Dec. 31, 2019</u>	<u>2020 Budget</u> <u>Appropriation</u>	<u>Expended</u>	<u>Balance</u> <u>Dec. 31, 2020</u>
<u>State Programs</u>				
Clean Communities Program:				
2019	\$ 12,465.53	\$	\$ 10,495.27	\$ 1,970.26
2020		17,488.86	4,829.57	12,659.29
Drunk Driving Enforcement Fund:				
2019	26,005.67		759.98	25,245.69
Highway Safety Fund "Safe Corridors":				
2015	10,953.81			10,953.81
2018	9,588.40			9,588.40
Municipal Alliance Program:				
2010	2,653.06			2,653.06
2011	26,417.92			26,417.92
2014	13,690.91			13,690.91
2015	1,424.05			1,424.05
2017	74.68			74.68
2018	2,131.01			2,131.01
2019	32,829.00		26,347.90	6,481.10
2020		69,515.00	7,658.31	61,856.69
Body Armor Replacement Fund:				
2019	271.98		271.98	
2020		3,857.38	3,456.80	400.58
Recycling Tonnage:				
2015	14,232.64		14,232.64	
2016	27,129.54		18,828.47	8,301.07
2017	48,324.93			48,324.93
2019	25,347.33			25,347.33
2020		11,830.05		11,830.05
Hazard Mitigation:				
2007	109,375.00			109,375.00
Municipal Storm Water Regulation Program:				
2006	1,939.68			1,939.68
2007	1,346.62			1,346.62
New Jersey Department of Transportation:				
Spielman Road		210,000.00	15,562.85	194,437.15
Stewart Place and Evans Street	325,000.00		14,100.00	310,900.00
Phillips Drive Reconstruction		300,000.00	14,800.00	285,200.00
Alcohol Education, Rehabilitation and Enforcement Fund:				
2012	21,326.66			21,326.66
2014	2,472.19			2,472.19
2017	500.00		250.00	250.00
2018	2,152.00		300.00	1,852.00
2019	1,687.87			1,687.87
2020		1,750.43		1,750.43
New Jersey Department of Environmental Protection	153,467.00			153,467.00
Comprehensive Traffic Safety:				
2011	19,000.00			19,000.00
2017	474.02			474.02
<u>Federal Programs</u>				
Passed-Through New Jersey Department of Transportation Trust Fund:				
Big Piece Road:				
Section VII	8,617.22			8,617.22
Section X	58,232.25			58,232.25
Beverly Road:				
Section II	75,419.84			75,419.84

TOWNSHIP OF FAIRFIELD  
CURRENT FUND

FEDERAL AND STATE GRANT PROGRAMS APPROPRIATED

A-28  
Sheet #2

	<u>Balance</u> <u>Dec. 31, 2019</u>	<u>2020 Budget</u> <u>Appropriation</u>	<u>Expended</u>	<u>Balance</u> <u>Dec. 31, 2020</u>
<u>Federal Programs</u>				
Passed-Through New Jersey Department of Transportation Trust Fund:				
Industrial Road:				
2012	\$ 250,000.00	\$	\$	\$ 250,000.00
Law Drive	59,168.60			59,168.60
Drive Sober or Get Pulled Over:				
2014	2,350.00			2,350.00
2017	17,828.75			17,828.75
2018	12,100.00			12,100.00
2019	10,340.00			10,340.00
FEMA:				
National Preparedness Fire Administration:				
2008	17,559.56			17,559.56
Hazard Mitigation - Grant I	46,186.31			46,186.31
Flood Mitigation Acquisition				
Bulletproof Vest Partnership Grant:				
2019	1,349.99		1,349.99	
 <u>County Programs</u>				
Essex County Recreation and Open Space Trust Fund:				
2009	106,791.02			106,791.02
2014	150,000.00			150,000.00
Essex County Police Communications CARES Act Reimbursement				
	1,783.10	107,606.69	1,728.40 107,580.12	54.70 26.57
 <u>Other Programs</u>				
Police Donations:				
2015	126.53		126.53	
National Night Out - 2019	3,000.00			3,000.00
National Night Out - 2020		20.00		20.00
Community Policing - 2020		50.00		50.00
National Night Out - Unappropriated		825.00		825.00
Skyline Auto Exchange - 2017	3,790.74			3,790.74
Skyline Auto Exchange - 2019	6,422.11			6,422.11
Target Department Stores:				
Other:				
2009	210.00			210.00
2019	2,826.23			2,826.23
Hotel at Home, Inc.	27.00			27.00
Home School Association of Roseland, Inc.	3,593.00			3,593.00
Comcast Technology Grant for the Recreation Department	18,475.00			18,475.00
	<u>\$1,752,454.91</u>	<u>\$722,943.41</u>	<u>\$ 242,678.81</u>	<u>\$2,232,719.51</u>

Reference

A

Below

A-4

A

Ref.

Federal and State Grants Receivable  
Township's Matching Funds:  
    Municipal Alliance and Drug Abuse Program

A-3

\$708,943.41

A-3,4

14,000.00

Above

\$722,943.41

TOWNSHIP OF FAIRFIELD  
CURRENT FUND

UNAPPROPRIATED RESERVES

A-29

	<u>Balance</u> <u>Dec. 31, 2019</u>	<u>Collections</u>	<u>Applied</u> <u>to</u> <u>Revenue</u>	<u>Balance</u> <u>Dec. 31, 2020</u>
Bulletproof Vest	\$	1,728.40	\$	\$1,728.40
Private Donation: National Night Out	825.00		825.00	
Department of Transportation: Spielman Road - Phase II	<u>53,422.50</u>	<u>                    </u>	<u>53,422.50</u>	<u>                    </u>
	<u>\$ 54,247.50</u>	<u>\$ 1,728.40</u>	<u>\$ 54,247.50</u>	<u>\$ 1,728.40</u>

TOWNSHIP OF FAIRFIELD  
TRUST FUND

CASH RECEIPTS AND DISBURSEMENTS  
TREASURER

Ref.	Assessment Trust Fund	Animal Control Trust Fund	General Trust Fund	Community Development Block Grant Trust Fund	Municipal Open Space Trust Fund	Length of Service Award Programs
B	\$ 59,650.21	\$ 12,729.10	\$ 2,401,452.12	\$ 47,772.92	\$ 30,814.17	\$ 754,073.59
B-4	\$ 4,185.38	\$ 3,111.57				
B-11			\$ 987,433.13			
B-13			72,333.65			
B-14			269,937.54			
B-15			14,557.74	84,209.10		
B-19			1,210,700.13			
B-21			327,080.47	180.07	176.12	
B-22	1,690.66		1,843.00			
B-29						179,410.46
Contra			5,700,314.35			
Net Payroll	5,876.04	3,111.57	8,584,200.01	176.12	176.12	
	65,526.25	15,840.67	10,985,652.13	132,162.09	30,990.29	933,484.05
B-11			12,625.00			
B-13			4,580.32			
B-16		262.20	31,992.00			
B-17			28,247.60			
B-18			669,343.98			
B-19			15,477.40			
B-20			115,500.00			
B-22			548,959.20			
B-25			20,713.12			
B-26			218,580.00			
B-27			7,441.70			
B-28			5,700,314.35	84,209.00		
Contra		262.20		84,209.00		
B	\$ 65,526.25	\$ 15,578.47	7,373,774.67	\$ 47,953.09	\$ 30,990.29	\$ 933,484.05
Balance December 31, 2020			\$ 3,611,877.46	\$ 47,953.09	\$ 30,990.29	\$ 933,484.05

B-2

TOWNSHIP OF FAIRFIELD  
TRUST FUND

BANK RECONCILIATIONS  
DECEMBER 31, 2020

B-3

	Assessment Trust Fund	Animal Control Trust Fund	General Trust Fund	Community Development Block Grant Trust Fund	Municipal Open Space Trust Fund	Length of Service Award Programs
Balance per Statements:						
PNC Bank,						
Fairfield, New Jersey:						
Account #80-4236-6859	\$	\$	\$ 39,137.05	\$	\$	
Account #80-4236-5979			14,383.88			
Account #80-4236-5952			52,258.19			
Columbia Bank,						
Fairfield, New Jersey:						
Account #024804851					30,990.29	
Account #024803740			40,982.01			
TD Banknorth, N.A.,						
Fairfield, New Jersey:						
Account #345-2885445	65,330.12	14,459.87				
Account #345-2885453			607,964.97			
Account #3452885550			20,149.11			
Account #4243537573				47,953.09		
Account #3452885437			567,792.85			
Account #3451154870			80,521.55			
Account #3450991442			4,006.20			
Account #4274672463			913,265.51			
Account #0050098			716,438.23			
Account #3453103793			546,444.67			
Account #3453103637						
Lincoln Financial Group,						
Fort Wayne, Indiana:						
Account #CR32658	65,330.12	14,459.87	3,603,344.22	47,953.09	30,990.29	933,484.05
	716.13	1,121.00	130,909.02			933,484.05
Plus: In-Transit Items	66,046.25	15,580.87	1,999.10	47,953.09	30,990.29	
Due from Bank		2.40	101,127.96			
	520.00	2.40	23,246.92			
	520.00	2.40	124,374.88			
Less: Outstanding Checks	\$ 65,526.25	\$ 15,578.47	\$ 3,611,877.46	\$ 47,953.09	\$ 30,990.29	\$ 933,484.05
In-Transit Items						

Reference

B-2

B-2

B-2

B-2

B-2

B-2

TOWNSHIP OF FAIRFIELD  
TRUST FUND

CASH RECEIPTS AND DISBURSEMENTS  
TAX COLLECTOR

B-4

	<u>Ref.</u>	<u>Assessment Trust Fund</u>	<u>Animal Control Trust Fund</u>	<u>General Trust Fund</u>
Increased by Receipts:				
Assessments Receivable	B-7	\$4,185.38	\$	\$
Due from Municipal Court	B-9			3,210.00
Due to State of New Jersey	B-16		263.40	36,360.00
Other Deposits	B-18			785,963.13
Premiums on Tax Sale	B-20			161,900.00
Reserve for Animal Control Trust				
Fund Expenditures	B-24		2,848.17	
		<u>4,185.38</u>	<u>3,111.57</u>	<u>987,433.13</u>
Decreased by Disbursements:				
Turnover to Treasurer	B-2	<u>4,185.38</u>	<u>3,111.57</u>	<u>987,433.13</u>
		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

TOWNSHIP OF FAIRFIELD  
TRUST FUND

CASH  
NEW JERSEY CASH MANAGEMENT FUND

B-5

	<u>Ref.</u>	<u>General Trust Fund</u>
Balance December 31, 2019	B	\$263,675.78
Increased by:		
Accrued Interest	B-22	<u>1,407.59</u>
Balance December 31, 2020	B	<u>\$265,083.37</u>
 <u>Bank Reconciliation December 31, 2020</u>		
Morgan Stanley Trust: #171-000102520		<u>\$265,083.37</u>

TOWNSHIP OF FAIRFIELD  
TRUST FUND

ANALYSIS OF ASSESSMENT CASH AND INVESTMENTS

B-6

<u>General Accounts</u>	<u>Ordinance Number</u>	<u>Balance Dec. 31, 2019</u>	<u>Receipts</u>		<u>Balance Dec. 31, 2020</u>
			<u>Assessments Receivable</u>	<u>Other</u>	
Fund Balance		\$ 67,560.87			\$ 71,746.25
Interfund Current Fund		1,788.28	\$ 4,185.38	\$ 1,690.66	3,478.94
Interfund General Trust Fund		(1,130.00)			(1,130.00)
Interfund Sewer Assessment Trust Fund	05-12	(9,698.94)			(9,698.94)
Interfund General Capital Fund	07-14	1,130.00			1,130.00
		<u>\$ 59,650.21</u>	<u>\$ 4,185.38</u>	<u>\$ 1,690.66</u>	<u>\$ 65,526.25</u>
<u>Reference</u>		<u>B</u>	<u>B-7</u>	<u>Below</u>	<u>B</u>
Interest on Deposits				\$ 209.90	
Interest and Costs on Assessments				<u>1,480.76</u>	
			<u>Above</u>	<u>\$ 1,690.66</u>	

TOWNSHIP OF FAIRFIELD  
TRUST FUND

ASSESSMENTS RECEIVABLE

B-7

<u>Ordinance Number</u>	<u>Purpose</u>	<u>Confirmation</u>		<u>Balance Dec. 31, 2019 Unpledged</u>	<u>Collections</u>	<u>Balance Dec. 31, 2020 Unpledged</u>
		<u>Date</u>	<u>Installments</u>			
95-02	Curbing - Various Streets	2-22-99	10	\$ 361.48	\$	\$ 361.48
05-12	Curbing - Various Streets	3-26-12	10	3,295.42	1,647.69	1,647.73
07-14	Curbing - Various Streets	3-26-12	10	916.24	653.46	262.78
18-12	Curbing - Various Streets	9-24-18	10	17,386.90	1,884.23	15,502.67
				<u>\$ 21,960.04</u>	<u>\$ 4,185.38</u>	<u>\$ 17,774.66</u>

Reference

B

B-4

B

TOWNSHIP OF FAIRFIELD  
TRUST FUND

ASSESSMENT LIEN RECEIVABLE

B-8

<u>Ordinance Number</u>	<u>Purpose</u>	<u>Balance Dec. 31, 2019 Unpledged</u>	<u>Balance Dec. 31, 2020 Unpledged</u>
95-02	Curbing - Montesano Road	\$2,629.60	\$2,629.60
02-12	Curbing - Various Streets	<u>2,028.61</u>	<u>2,028.61</u>
		<u>\$4,658.21</u>	<u>\$4,658.21</u>
	<u>Reference</u>	<u>B</u>	<u>B</u>

TOWNSHIP OF FAIRFIELD  
TRUST FUND

DUE FROM MUNICIPAL COURT

B-9

	<u>Ref.</u>		
Increased by:			
Parking Offense Adjudication Act		\$ 60.00	
Public Defender Application Fees		<u>3,150.00</u>	
	B-18		\$3,210.00
Decreased by:			
Collections:			
Parking Offense Adjudication Act		60.00	
Public Defender Application Fees		<u>3,150.00</u>	
	B-4		<u>3,210.00</u>
			<u>\$ -</u>

TOWNSHIP OF FAIRFIELD  
TRUST FUND

DUE FROM STATE OF NEW JERSEY

B-10

Ref.

Balance December 31, 2019

B

\$1.20

Decreased by:

Transferred from Due to State of  
New Jersey

B-16

1.20

\$ -

TOWNSHIP OF FAIRFIELD  
TRUST FUND

INTERFUNDS RECEIVABLE

B-11

Ref.	Assessment Trust Fund		General Trust Fund			Municipal Open Space Trust Fund
	Total	General Trust Fund	Sewer Assessment Trust Fund	Total	Current Fund	
Balance December 31, 2019	\$ 10,828.94	\$ 1,130.00	\$ 9,698.94	\$ 137,360.04	\$ 135,899.60	\$ 110,446.78
Increased by:						
Advances						
Construction Training Fees				12,625.00	12,625.00	
Municipal Open Space Trust Tax				596.00	596.00	
				<u>13,221.00</u>	<u>13,221.00</u>	<u>320,622.76</u>
						<u>320,622.76</u>
				<u>150,581.04</u>	<u>149,120.60</u>	<u>431,069.54</u>
Decreased by:						
Settlements						
Interfund Transfers						
Balance December 31, 2020	\$ 10,828.94	\$ 1,130.00	\$ 9,698.94	\$ 1,460.44	\$ -	\$ 202,733.10

TOWNSHIP OF FAIRFIELD  
TRUST FUND

PROSPECTIVE ASSESSMENTS FUNDED

B-12

<u>Ordinance Number</u>	<u>Improvement Description</u>	<u>Balance Dec. 31, 2019 Unpledged</u>	<u>Balance Dec. 31, 2020 Unpledged</u>
02-12	Curbing - Various Streets	<u>\$ 71,871.95</u>	<u>\$ 71,871.95</u>
	<u>Reference</u>	<u>B</u>	<u>B</u>

TOWNSHIP OF FAIRFIELD  
TRUST FUND

OTHER ACCOUNTS RECEIVABLE

B-13

	<u>Ref.</u>	<u>Total</u>	<u>State Unemployment Insurance</u>	<u>Action Data Service</u>	<u>Outside Employment of Off-Duty Police Officers</u>
Balance December 31, 2019	B	\$ 12,184.83	\$	\$ 884.83	\$ 11,300.00
Increased by:					
Overpayment	B-2	4,580.32	4,580.32		
Unemployment Insurance Trust	B-25	11,929.53		11,929.53	
Fund Payroll Deductions	B-26	<u>260,852.50</u>			<u>260,852.50</u>
Billings		289,547.18	<u>4,580.32</u>	<u>12,814.36</u>	<u>272,152.50</u>
Decreased by:					
Collections	B-2	<u>269,937.54</u>		<u>11,935.04</u>	<u>258,002.50</u>
Balance December 31, 2020	B	<u>\$ 19,609.64</u>	<u>\$ 4,580.32</u>	<u>\$ 879.32</u>	<u>\$ 14,150.00</u>

TOWNSHIP OF FAIRFIELD  
TRUST FUND

COMMUNITY DEVELOPMENT BLOCK GRANT TRUST FUNDS RECEIVABLE

B-14

<u>Program</u> <u>Year</u>		<u>Balance</u> <u>Dec. 31, 2019</u>	<u>Grant</u>	<u>Collections</u>	<u>Cancelled</u>	<u>Balance</u> <u>Dec. 31, 2020</u>
2017	ADA Sidewalks on Sand Road - Phase I	\$ 46,305.00	\$	\$38,160.10	\$8,144.90	\$
2018	ADA Sidewalks on Sand Road - Phase II	46,305.00		46,049.00	256.00	
2019	ADA Sidewalks on Sand Road - Section 3	45,379.00				45,379.00
2020	ADA Sidewalks on Sand Road - Section 4	<u>                    </u>	<u>45,379.00</u>	<u>                    </u>	<u>                    </u>	<u>45,379.00</u>
		<u>\$137,989.00</u>	<u>\$45,379.00</u>	<u>\$84,209.10</u>	<u>\$8,400.90</u>	<u>\$ 90,758.00</u>
	<u>Reference</u>	<u>B</u>	<u>B-28</u>	<u>B-2</u>	<u>B-28</u>	<u>B</u>

TOWNSHIP OF FAIRFIELD  
TRUST FUND

DEFERRED CHARGES  
(OVEREXPENDITURE OF TAX LIEN ACCOUNT)

B-15

	<u>Ref.</u>	
Balance December 31, 2019	B	\$14,557.74
Decreased by:		
Collection	B-2	<u>14,557.74</u>
		<u>\$ -</u>

TOWNSHIP OF FAIRFIELD  
TRUST FUND

DUE TO STATE OF NEW JERSEY

B-16

		Animal Control Trust Fund Registration Fees	Total General Trust Fund	<u>General Trust Fund</u>	
Ref.				<u>Construction Training Fees</u>	<u>Marriage License Fees</u>
Balance December 31, 2019	B	\$	<u>\$ 6,866.00</u>	<u>\$ 6,666.00</u>	<u>\$200.00</u>
Increased by:					
Registration and Other Fees		197.00	36,360.00	35,754.00	606.00
Pilot Clinic Fees		39.40			
Animal Population Control		27.00			
	B-4	<u>263.40</u>	<u>36,360.00</u>	<u>35,754.00</u>	<u>606.00</u>
Interfunds Receivable	B-11		596.00	596.00	
		<u>263.40</u>	<u>43,822.00</u>	<u>43,016.00</u>	<u>806.00</u>
Decreased by:					
Payments	B-2	262.20	31,992.00	31,392.00	600.00
Transferred to Due from State of New Jersey	B-10	1.20			
Interfunds Payable	B-22		6.00		6.00
		<u>263.40</u>	<u>31,998.00</u>	<u>31,392.00</u>	<u>606.00</u>
Balance December 31, 2020	B	<u>\$ -</u>	<u>\$11,824.00</u>	<u>\$11,624.00</u>	<u>\$200.00</u>

TOWNSHIP OF FAIRFIELD  
TRUST FUND

DUE TO MUNICIPAL COURT

B-17

	<u>Ref.</u>	<u>General Trust Fund</u>
Balance December 31, 2019	B	\$28,247.60
Decreased by: Payments	B-2	<u>28,247.60</u>
		<u>\$ -</u>

TOWNSHIP OF FAIRFIELD  
TRUST FUND

OTHER DEPOSITS

B-18

	<u>Balance</u> <u>Dec. 31, 2019</u>	<u>Increase</u>	<u>Expended</u>	<u>Balance</u> <u>Dec. 31, 2020</u>
Security Deposits	\$ 10,951.50	\$	\$	\$ 10,951.50
Developers' Escrows	505,704.77	382,314.55	215,083.39	672,935.93
Maintenance and Performance Deposits	31,738.85			31,738.85
Recreation Programs	181,322.40	156,837.95	210,279.83	127,880.52
Other Deposits	17,815.78			17,815.78
Van Ness Improvements	1,566.70			1,566.70
Uniform Fire Safety Act	55,977.38		4,855.00	51,122.38
Public Defender Service Fees	670.00	3,150.00	3,820.00	
Parking Offenses Adjudication Act	2,422.06	60.00		2,482.06
Housing Trust Fund	522,913.30	73,192.84	30,181.29	565,924.85
Detention Basin	80,500.00			80,500.00
Law Enforcement Forfeiture Trust Fund	111,811.15	8,104.32	54,396.99	65,518.48
Senior Citizen Trips	387.48			387.48
Snow Removal Trust Fund	15,000.00			15,000.00
Police Unclaimed Funds	176.00			176.00
Compensated Absences	391,500.00			391,500.00
Hurricane Sandy	4,006.20			4,006.20
Redemption of Tax Title Liens		<u>165,513.47</u>	<u>150,727.48</u>	<u>14,785.99</u>
	<u>\$1,934,463.57</u>	<u>\$789,173.13</u>	<u>\$669,343.98</u>	<u>\$2,054,292.72</u>

Reference

B

Below

Below

B

Ref.

Cash Disbursed

B-2

\$

\$669,343.98

Collections:

Tax Collector

B-4

785,963.13

Due from Municipal Court

B-9

3,210.00

Above

\$789,173.13

\$669,343.98

TOWNSHIP OF FAIRFIELD  
TRUST FUND

PAYROLL DEDUCTIONS PAYABLE

B-19

	<u>Ref.</u>		
Balance December 31, 2019	B		\$ 50,689.85
Increased by:			
Payroll Deductions	B-2		<u>1,210,700.13</u>
			1,261,389.98
Decreased by:			
Payments	B-2	\$ 15,477.40	
Interfunds Payable	B-22	<u>1,086,542.11</u>	
			<u>1,102,019.51</u>
Balance December 31, 2020	B		<u><u>\$ 159,370.47</u></u>

PREMIUMS ON TAX SALE

B-20

	<u>Ref.</u>		
Balance December 31, 2019	B		\$ 282,600.00
Increased by:			
Collections	B-4		<u>161,900.00</u>
			444,500.00
Decreased by:			
Refunds	B-2		<u>115,500.00</u>
Balance December 31, 2020	B		<u><u>\$ 329,000.00</u></u>

TOWNSHIP OF FAIRFIELD  
TRUST FUND

MUNICIPAL OPEN SPACE TRUST FUND

B-21

	<u>Ref.</u>		
Balance December 31, 2019	B		\$141,260.95
Increased by:			
Tax Levy		\$320,009.00	
Added Taxes		<u>613.76</u>	
	B-11	320,622.76	
Interest on Deposits	B-2	<u>176.12</u>	
			<u>320,798.88</u>
			<u>462,059.83</u>
Decreased by:			
Bond Anticipation Note Repayment:			
Principal		75,000.00	
Interest		<u>153,336.44</u>	
	B-22		<u>228,336.44</u>
Balance December 31, 2020	B		<u><u>\$233,723.39</u></u>

TOWNSHIP OF FAIRFIELD  
TRUST FUND

INTERFUNDS PAYABLE

B-22  
Sheet #1

Ref.	Assessment Trust Fund		Animal Control Fund	General Trust Fund			
	Total	Current Fund		General Capital Fund	Assessment Trust Fund	Municipal Open Space Trust Fund	General Capital Fund
B	\$ 2,918.28	\$ 1,788.28	\$ 5,650.97	\$ 1,130.00	\$ 1,130.00	\$ 110,446.78	\$ 336,281.09
	209.90	209.90				320,622.76	
	1,480.76	1,480.76				6,457.71	
B-2	1,690.66	1,690.66				6,457.71	
B-5						1,407.59	
B-16						6.00	
B-19						1,086,542.11	
B-24			2,917.40				
B-26	1,690.66	1,690.66	2,917.40				
	4,608.94	3,478.94	8,568.37	1,130.00	1,130.00	431,069.54	336,281.09
B-2							
B-11							
B	\$ 4,608.94	\$ 3,478.94	\$ 8,568.37	\$ 1,130.00	\$ 1,130.00	\$ 202,733.10	\$ 336,281.09

Balance December 31, 2019

Increased by:

- Advances
- Interest on Deposits
- Interest and Costs on Assessments
- Interest on Investments
- Marriage License Fees
- Payroll Expenditures Paid by Current Fund
- Statutory Excess in Animal Control Trust Fund
- Off-Duty Police Administration Fees

Decreased by:

- Settlements
- Interfund Transfers

Balance December 31, 2020

TOWNSHIP OF FAIRFIELD  
TRUST FUND

INTERFUNDS PAYABLE

B-22  
Sheet #2

		Community Development Block Grant Trust Fund				Municipal Open Space Trust Fund
<u>Ref.</u>	<u>Total</u>	<u>Current Fund</u>	<u>General Trust Fund</u>	<u>General Capital Fund</u>	<u>General Trust Fund</u>	
Balance December 31, 2019	B	\$47,772.92	\$6,612.48	\$39,700.00	\$	
Increased by:						
Interest on Deposits	B-2	180.07	180.07			
Fund Bond Anticipation Note Repayment	B-21				228,336.44	
Reserve for Community Development Block Grant	B-28	0.10		0.10		
		180.17	180.07	0.10	228,336.44	
		47,953.09	6,792.55	39,700.10	228,336.44	
Decreased by:						
Interfund Transfers	B-11				228,336.44	
Balance December 31, 2020	B	\$47,953.09	\$6,792.55	\$39,700.10	\$	

TOWNSHIP OF FAIRFIELD  
TRUST FUND

RESERVE FOR ASSESSMENTS AND LIENS

B-23

<u>Ordinance Number</u>	<u>Purpose</u>	<u>Balance Dec. 31, 2019</u>	<u>Collections to Fund Balance</u>	<u>Balance Dec. 31, 2020</u>
	<u>Assessments Receivable</u>			
95-02	Curbing - Montesano Road	\$ 361.48	\$	\$ 361.48
05-12	Curbing - Various Streets	3,295.42	1,647.69	1,647.73
07-14	Curbing - Various Streets	916.24	653.46	262.78
18-12	Curbing - Various Streets	17,386.90	1,884.23	15,502.67
02-12	<u>Prospective Assessments Funded</u>			
	Curbing - Various Streets	71,871.95		71,871.95
	<u>Assessment Liens</u>			
95-02	Curbing - Montesano Road	2,629.60		2,629.60
02-12	Curbing - Various Streets	2,028.61		2,028.61
		<u>\$98,490.20</u>	<u>\$4,185.38</u>	<u>\$94,304.82</u>
	<u>Reference</u>	<u>B</u>	<u>B-1</u>	<u>B</u>

TOWNSHIP OF FAIRFIELD  
TRUST FUND

RESERVE FOR ANIMAL CONTROL TRUST FUND EXPENDITURES

B-24

	<u>Ref.</u>	
Balance December 31, 2019	B	\$7,079.33
Increased by:		
Collections:		
Dog License Fees		\$2,718.60
Cat License Fees		38.00
Miscellaneous Revenue:		
Late Fees		45.00
Interest on Deposits		46.57
	B-4	<u>2,848.17</u> <u>9,927.50</u>
Decreased by:		
Statutory Excess Due to Current Fund	B-22	<u>2,917.40</u>
Balance December 31, 2020	B	<u><u>\$7,010.10</u></u>
 <u>License Revenue</u>		
	<u>Year</u>	
	2019	\$3,381.58
	2018	<u>3,628.52</u>
	Maximum Balance	<u><u>\$7,010.10</u></u>

TOWNSHIP OF FAIRFIELD  
TRUST FUND

RESERVE FOR STATE UNEMPLOYMENT  
INSURANCE TRUST FUND EXPENDITURES

B-25

	<u>Ref.</u>	
Balance December 31, 2019	B	\$ 13,993.34
Increased by:		
Payroll Deductions:		
Collections	B-13	<u>11,929.53</u> 25,922.87
Decreased by:		
Expenditures	B-2	<u>20,713.12</u>
Balance December 31, 2020	B	<u>\$ 5,209.75</u>

RESERVE FOR OUTSIDE EMPLOYMENT  
OF OFF-DUTY POLICE OFFICERS

B-26

	<u>Ref.</u>	
Balance December 31, 2019	B	\$ 42,857.19
Increased by:		
Billings	B-13	<u>260,852.50</u> 303,709.69
Decreased by:		
Payroll Expenditures	B-2	\$218,580.00
Administrative Fees	B-22	<u>46,592.50</u>
		<u>265,172.50</u>
Balance December 31, 2020	B	<u>\$ 38,537.19</u>

TOWNSHIP OF FAIRFIELD  
TRUST FUND

RESERVE FOR MUNICIPAL ALLIANCE

B-27

	<u>Ref.</u>	
Balance December 31, 2019	B	\$21,655.09
Increased by:		
Collections	B-2	<u>1,843.00</u>
		23,498.09
Decreased by:		
Expenditures	B-2	<u>7,441.70</u>
Balance December 31, 2020	B	<u><u>\$16,056.39</u></u>

TOWNSHIP OF FAIRFIELD  
TRUST FUND

RESERVE FOR COMMUNITY DEVELOPMENT BLOCK GRANT EXPENDITURES

B-28

<u>Program</u> <u>Year</u>		<u>Balance</u> <u>Dec. 31, 2019</u>	<u>Grants</u>	<u>Expended</u>	<u>Cancelled</u>	<u>Balance</u> <u>Dec. 31, 2020</u>
2017	ADA Sidewalks on Sand Road - Phase I	\$ 46,305.00	\$	\$38,160.10	8,144.90	\$
2018	ADA Sidewalks on Sand Road - Phase II	46,305.00		46,049.00	256.00	
2019	ADA Sidewalks on Sand Road - Section 3	45,379.00				45,379.00
2020	ADA Sidewalks on Sand Road - Section 4	<u>                    </u>	<u>45,379.00</u>	<u>                    </u>	<u>                    </u>	<u>45,379.00</u>
		<u>\$137,989.00</u>	<u>\$45,379.00</u>	<u>\$84,209.10</u>	<u>\$8,400.90</u>	<u>\$ 90,758.00</u>
	<u>Reference</u>	<u>B</u>	<u>B-14</u>	<u>Below</u>	<u>B-14</u>	<u>B</u>
			<u>Ref.</u>			
	Cash Disbursed		B-2	\$84,209.00		
	Interfunds Payable		B-22	<u>0.10</u>		
			Above	<u>\$84,209.10</u>		

TOWNSHIP OF FAIRFIELD  
TRUST FUND

RESERVE FOR LENGTH OF SERVICE AWARD PROGRAMS

B-29

	<u>Ref.</u>	
Balance December 31, 2019	B	\$ 754,073.59
Increased by:		
Collections	B-2	<u>179,410.46</u>
Balance December 31, 2020	B	<u>\$ 933,484.05</u>

TOWNSHIP OF FAIRFIELD  
GENERAL CAPITAL FUND

CASH RECEIPTS, DISBURSEMENTS AND RECONCILIATION  
TREASURER

C-2

	<u>Ref.</u>		
Balance December 31, 2019	C		\$5,468,962.64
Increased by Receipts:			
Premium on Sale of Notes	C-1	\$ 79,771.16	
Capital Improvement Fund	C-9	103,000.00	
Interfunds Payable	C-10	16,413.21	
Reserve for Contributions	C-11	40,000.00	
Bond Anticipation Notes	C-12	<u>1,957,000.00</u>	
			<u>2,196,184.37</u>
			7,665,147.01
Decreased by Disbursements:			
Interfunds Receivable	C-5	472,800.10	
Improvement Authorizations	C-8	<u>2,649,971.55</u>	
			<u>3,122,771.65</u>
Balance December 31, 2020	C		<u>\$4,542,375.36</u>
<u>Bank Reconciliation December 31, 2020</u>			
Balance per Statement:			
TD Bank, Fairfield, New Jersey: Account #428-1034458			\$4,562,189.28
Less: Outstanding Checks			<u>19,813.92</u>
			<u>\$4,542,375.36</u>

TOWNSHIP OF FAIRFIELD  
GENERAL CAPITAL FUND

CASH - MONEY MARKET ACCOUNT

C-3

	<u>Ref.</u>	
Balance December 31, 2019	C	<u>\$631,929.94</u>
Balance December 31, 2020	C	<u><u>\$631,929.94</u></u>
 <u>Bank Reconciliation December 31, 2020</u>		
Balance per Statement:		
Columbia Bank,		
Fairfield, New Jersey:		
Account #024804518		
		<u><u>\$631,929.94</u></u>

TOWNSHIP OF FAIRFIELD  
GENERAL CAPITAL FUND

C-4  
Sheet #1

ANALYSIS OF CAPITAL CASH

Ordinance Number	Balance Dec. 31, 2019	Receipts		Disbursements		Transfers		Balance Dec. 31, 2020
		Bond Anticipation Notes	Other	Improvement Authorizations	Other	From	To	
General Accounts								
Fund Balance	\$ 701,834.60	\$	\$ 79,771.16	\$	\$	\$	\$	\$ 781,605.76
Reserve for Contributions	16,423.30		40,000.00					56,423.30
Capital Improvement Fund	75,400.00		103,000.00			103,000.00		75,400.00
Bond Anticipation Note Cash:								
Ordinance Number #13-15	86,015.00							51,015.00
Ordinance Number #13-16	1,520.09							1,520.09
Interfund Current Fund	(909,808.73)						35,000.00	(1,127,654.03)
Interfund Federal and State Grant Fund	224,251.48		14,154.70		267,000.00			224,251.48
Interfund Assessment Trust Fund	(1,130.00)							(1,130.00)
Interfund General Trust Fund	(336,281.09)							(336,281.09)
Interfund Community Development Block Grant Trust Fund	(39,700.00)							(39,700.10)
Interfund Water Operating Fund	15,098.16		1,511.09		108,000.00			15,609.25
Interfund Water Capital Fund								(94,000.00)
Interfund Sewer Operating Fund	7,944.91		658.58		94,000.00			8,603.49
Interfund Sewer Capital Fund								(3,800.00)
Interfund Sewer Operating Fund					3,800.00			927.87
Interfund Pool Capital Fund	838.03		88.84					
General Improvement Authorizations								
Multi-Purpose:								
Renovation and Expansion of the Municipal Public Library	(41,201.00)							(41,201.00)
Multi-Purpose:								
d. Various Acquisitions for the Parks Department	4,053.90							4,053.90
e. Various Improvements for the Building and Grounds Department	3,231.18							3,231.18
g. Various Acquisitions and Improvements for the Engineering Department	(2.85)							(2.85)
Multi-Purpose:								
f. Various Acquisitions for Fire Prevention	8,005.75							8,005.75
Reconstruction of Fleetwood Avenue, Sunset Road and Mill Street	107,014.88							107,014.88
Multi-Purpose:								
a. Various Acquisitions of Equipment for the Finance Department	6,011.94							6,011.94
b. Various Acquisitions of Equipment for the Clerk's Office	100.00							100.00
c. Various Acquisitions of Equipment for the Police Department	1,956.92							1,956.92
d. Various Acquisitions of Equipment for Public Works	5,337.24							5,337.24
Flood Mitigation Acquisition Project	178,931.74							178,931.74

TOWNSHIP OF FAIRFIELD  
GENERAL CAPITAL FUND

C-4  
Sheet #2

ANALYSIS OF CAPITAL CASH

Ordinance Number	Balance Dec. 31, 2019	Receipts			Disbursements			Transfers		Balance Dec. 31, 2020
		Bond Anticipation Notes	Other	Improvement Authorizations	Other	From	To			
12-12	\$ 6,295.33	\$	\$	\$	\$	\$	\$	\$	\$ 6,295.33	
	1,523.87								1,523.87	
13-15	12,987.83								12,987.83	
	3,110.42								3,110.42	
	41,411.60			41,411.60						
14-09	52.14								52.14	
	3,955.65			3,955.65					192.07	
	192.07									
	387,995.37								331,853.37	
	35,761.65			56,142.00					35,761.65	
	8,567.21								8,567.21	
15-05	58,298.94								58,298.94	
15-12	5,439.00								5,439.00	
	21.58								21.58	
	0.98								0.98	
	7,576.87								7,576.87	
	20,631.76								20,631.76	
	6,469.84			5,815.00					654.84	
	8,951.71			8,951.71						
16-08	23,096.66								21,349.54	
	13,917.00			1,747.12					13,917.00	
	35,046.00			1,747.12					33,298.88	
	9,502.43			3,266.26					6,236.17	
17-17	35.86								35.86	
	9,649.51								9,649.51	
	10,000.00								10,000.00	

General Improvement Authorizations

Multi-Purpose:

- d. Various Acquisitions for Fire Protection Including Sports Utility Vehicle
- e. Various Acquisitions of Equipment for Fleet Maintenance

Multi-Purpose:

- c. Acquisitions of Fence at Mill Street Water Tower and Belgian Blocks for Parking Lot for Department of Public Works
- g. Acquisition of Football Blocking Shields for the Recreation Department
- h. Various Acquisitions of Equipment for the Police Department

Multi-Purpose:

- a. Various Acquisitions of Equipment for the Municipal Clerk's Office
- b. Various Acquisitions and Improvements for the Police Department
- c. Various Acquisitions for the Fire Department
- e. Various Road Improvements to Lehigh and Matt Drive, Resurfacing of Municipal Parking Lot and Remediation of Lead Contamination at Police Shooting Range
- g. Acquisition of a Bobcat Tractor with Bucket
- h. Various Acquisitions for Fleet Maintenance

Construction of Recreational Complex

Multi-Purpose:

- a. Various Acquisitions for the Municipal Clerk's Office
- b. Various Acquisitions for the Finance Department
- c. Various Acquisitions for the Tax Assessor
- e. Various Acquisitions for the Recreation Department
- f. Various Acquisitions for Buildings and Grounds
- g. Various Acquisitions for Fleet Maintenance
- k. Various Acquisitions for the Police Department

Multi-Purpose:

- b. Various Acquisitions for Fleet Maintenance
- c. Various Acquisitions for Buildings and Grounds
- g. Various Acquisitions for the Recreation Department
- h. Various Acquisitions for Fire Protection

Multi-Purpose:

- a. Various Acquisitions for the Fire Department
- b. Various Acquisitions for Fire Protection
- c. Acquisition of Compressor for Fleet Maintenance

TOWNSHIP OF FAIRFIELD  
GENERAL CAPITAL FUND

C-4  
Sheet #3

ANALYSIS OF CAPITAL CASH

Ordinance Number	Balance Dec. 31, 2019	Receipts		Disbursements		Balance Dec. 31, 2020
		Bond Anticipation Notes	Other	Improvement Authorizations	Other	
17-17	\$ 53,175.90	\$	\$	\$ 52,132.25	\$	\$ 1,043.65
	16,450.00			10.00		16,440.00
	275.00					275.00
	12,000.00			7,110.00		4,890.00
	192,760.71					192,760.71
18-01	1,675,879.29			1,074,333.05		601,546.24
18-08						
	18,000.00					18,000.00
	100,000.00					100,000.00
	48,008.56			48,008.56		
	443.87			443.87		
	33,000.00			11,005.00		21,995.00
	95,000.00					95,000.00
19-12	2,140,370.29			23,967.25		2,116,403.04
19-18						
	317,000.00			289,941.30		17,058.70
	30,000.00			24,228.52		5,771.48
	27,722.19			2,372.72		25,349.47
	140,000.00			85,688.54		54,311.46
	45,000.00			45,000.00		
	17,117.35			15,675.00		1,442.35
	60,515.58			43,204.00		17,311.58
	149,906.40			102,524.32		47,382.08
19-19	41,290.15			29,962.00		11,328.15
20-03		912,000.00		297,732.53		662,267.47
20-10						
		152,000.00				152,000.00
		47,500.00				47,500.00
		266,000.00		266,288.34		
		142,500.00				142,500.00

General Improvement Authorizations

- Multi-Purpose:
  - d. Various Acquisitions for the Road Department
  - f. Various Acquisitions for the Police Department
  - g. Various Acquisitions for the Clerk's Office
  - h. Various Acquisitions for the Tax Assessor's Office
  - i. Various Improvements for Buildings and Grounds
- Renovations to the Police Department Building and Related Improvements to the Municipal Building
- Multi-Purpose:
  - b. Replacement and Rehabilitation of Crosswalks on Hollywood Avenue Intersections
  - c. Renovation of the Commerce Road Water Tank
  - d. Various Acquisitions for the Fire Department
  - f. Acquisition of a Sport Utility Vehicle for the Fire Prevention
  - g. Various Acquisitions for the Office of Emergency Management
  - h. Various Acquisitions for Parks and Recreation
- Renovations to Hollywood Avenue Park - Phase II
- Multi-Purpose:
  - a. Acquisition of a Street Sweeper/Catch Basin Cleaner and Leaf Machine
  - b. Replacement of Under Carriages on Excavator and Bulldozer
  - c. Resurfacing of Various Township Roads
  - d. Various Acquisitions for the Fire Department
  - e. Acquisition of a Sport Utility Vehicle with Equipment for Fire Prevention
  - f. Various Acquisitions for the Office of Emergency Management
  - g. Various Acquisitions for Parks and Recreation
  - h. Various Acquisitions for the Police Department
- Acquisition of a Fire Truck
- Acquisition of Computer Hardware and Software, Police Radio System and 911 System
- Multi-Purpose:
  - a. Acquisition of Mower, Bucket Truck, Street Signs and Storm Drain Pipe Cleaning for the Road Department
  - b. Acquisition of Audio and Visual Equipment for the Courtroom
  - c. Resurfacing of Various Township Roads for the Engineering Department
  - d. Various Acquisitions for the Fire Department

TOWNSHIP OF FAIRFIELD  
GENERAL CAPITAL FUND

C-4  
Sheet #4

ANALYSIS OF CAPITAL CASH

Ordinance Number	Balance Dec. 31, 2019	Receipts			Improvement Authorizations	Disbursements		Transfers		Balance Dec. 31, 2020
		Bond Anticipation Notes	Other	Other		From	To			
20-10	\$	\$ 43,700.00	\$	\$	\$	\$ 2,300.00	\$	\$ 46,000.00		\$ 46,000.00
		38,000.00			9,624.99	2,000.00		40,000.00		40,000.00
		57,000.00			87,682.85	3,000.00		50,375.01		50,375.01
		298,300.00				15,700.00		226,317.15		226,317.15
02-12	46,009.50									46,009.50
05-12	14,629.86									14,629.86
	\$ 6,100,892.58	\$ 1,957,000.00	\$ 239,184.37	\$ 472,800.10	\$ 2,649,971.55	\$ 138,000.00	\$ 138,000.00	\$ 5,174,305.30		\$ 5,174,305.30
Reference	C	C-12	Below	C-5	C-8	Contra	Contra	C		C

General Improvement Authorizations

- e. Acquisition of Vehicle Diagnostic Scanner, Kneeling System for Bus, and Gas and Diesel Pumps for Fleet Maintenance
- f. Various Acquisitions for the Office of Emergency Management
- g. Various Acquisitions for Parks and Recreation
- h. Various Acquisitions for the Police Department

Local Improvements

- Curbing - Various Locations
- Curbing - Various Locations

Ref.	
C-1	\$ 79,771.16
C-9	103,000.00
C-10	16,413.21
C-11	40,000.00
Above	\$ 239,184.37

- Premium on Notes
- Capital Improvement Fund
- Interfunds Payable
- Reserve for Contributions

TOWNSHIP OF FAIRFIELD  
GENERAL CAPITAL FUND

INTERFUNDS RECEIVABLE

C-5

Ref.	Total	Current Fund	Assessment Trust Fund	General Trust Fund	Community Development Block Grant Trust Fund	Water Operating Fund	Sewer Operating Fund	Swimming Pool Operating Fund
Balance December 31, 2019	\$ 1,286,919.82	\$ 909,808.73	\$ 1,130.00	\$ 336,281.09	\$ 39,700.00	\$	\$	\$
Increased by:								
Advances	0.10				0.10			
Notes Paid Down by General Capital Fund in Error	267,000.00	267,000.00						
Utility Notes Paid Down by General Capital Fund in Error	205,800.00							
	<u>1,759,719.92</u>	<u>1,176,808.73</u>	<u>1,130.00</u>	<u>336,281.09</u>	<u>39,700.10</u>	<u>108,000.00</u>	<u>94,000.00</u>	<u>3,800.00</u>
Decreased by:								
Transfer from Interfunds Payable	49,154.70	49,154.70						
	<u>\$1,710,565.22</u>	<u>\$1,127,654.03</u>	<u>\$1,130.00</u>	<u>\$336,281.09</u>	<u>\$39,700.10</u>	<u>\$108,000.00</u>	<u>\$94,000.00</u>	<u>\$3,800.00</u>
Balance December 31, 2020								

TOWNSHIP OF FAIRFIELD  
GENERAL CAPITAL FUND

DEFERRED CHARGES TO FUTURE TAXATION - FUNDED

C-6

	<u>Ref.</u>	
Balance December 31, 2019	C	\$3,481,000.00
Decreased by:		
Serial Bonds Redeemed	C-13	<u>385,000.00</u>
Balance December 31, 2020	C	<u>\$3,096,000.00</u>

TOWNSHIP OF FAIRFIELD  
GENERAL CAPITAL FUND

DEFERRED CHARGES TO FUTURE TAXATION - UNFUNDED

C-7

Improvements	Ordinance Number	Balance Dec. 31, 2019	2020 Authorizations	Notes Paid by Budget Appropriations	Balance Dec. 31, 2020	Analysis of Balance		
						Bond Anticipation Notes	Expenditures	Unexpended Improvement Authorizations
General Improvements								
Renovation and Expansion of the Municipal Library	02-18	\$ 41,201.00	\$	\$	\$ 41,201.00	\$	\$ 41,201.00	\$
Multi-Purpose	07-15	2.85			2.85		2.85	
Tax Appeals	11-10	5,000.00			5,000.00			5,000.00
Multi-Purpose	11-17	840.00			840.00			840.00
Flood Mitigation Acquisition Report	12-01	63,546.35			63,546.35			63,546.35
Multi-Purpose	12-12	436,250.00		50,000.00	436,250.00	436,250.00		
Multi-Purpose	13-15	346,264.91			346,264.91	346,264.91		
Multi-Purpose	14-09	584,500.00		36,000.00	548,500.00	548,500.00		
Construction of Recreation Complex	15-05	5,550,000.00		75,000.00	5,475,000.00	5,475,000.00		
Multi-Purpose	15-12	1,133,102.00		59,000.00	1,074,102.00	1,074,102.00		
Multi-Purpose	16-08	639,500.00		38,000.00	601,500.00	601,500.00		
Multi-Purpose	17-17	1,116,729.00		49,000.00	1,067,729.00	1,067,729.00		
Renovations of Police Department	18-01	2,850,000.00			2,850,000.00	2,850,000.00		
Multi-Purpose	18-08	950,000.00			950,000.00	950,000.00		
Multi-Purpose	19-18	1,187,500.00			1,187,500.00	1,187,500.00		
Acquisition of a Fire Truck	19-19	712,500.00			712,500.00	712,500.00		
Acquisition of Computer Hardware	20-03	912,000.00	912,000.00		912,000.00	912,000.00		
Multi-Purpose	20-10	1,045,000.00	1,045,000.00		1,045,000.00	1,045,000.00		
		<u>\$15,666,936.11</u>	<u>\$1,957,000.00</u>	<u>\$307,000.00</u>	<u>\$17,316,936.11</u>	<u>\$17,206,345.91</u>	<u>\$41,203.85</u>	<u>\$69,386.35</u>
Reference		C	C-8	C-12	C	Below	C-4	C-8
					Ref.			
					Bond Anticipation Notes	\$17,258,881.00		
					Less: Cash on Hand	52,535.09		
						<u>\$17,206,345.91</u>		
					Above			

TOWNSHIP OF FAIRFIELD  
GENERAL CAPITAL FUND

C-8  
Sheet #1

IMPROVEMENT AUTHORIZATIONS

Number	Ordinance Date	Amount	Balance Dec. 31, 2019		2020 Authorizations	Expended	Balance Dec. 31, 2020	
			Funded	Unfunded			Funded	Unfunded
<b>General Improvements</b>								
<b>Multi-Purpose:</b>								
07-15	7-31-07	\$ 46,940.00	\$ 4,053.90	\$	\$	\$	\$ 4,053.90	\$
		50,000.00	3,231.18				3,231.18	
d. Various Acquisitions for the Parks Department								
e. Various Improvements for the Building and Grounds Department								
<b>Multi-Purpose:</b>								
08-10	9-08-08	9,000.00	8,005.75				8,005.75	
f. Various Acquisitions for Fire Prevention								
<b>Tax Appeals</b>								
11-10	3-28-11	705,000.00		5,000.00				5,000.00
11-12	3-28-11	525,000.00	107,014.88				107,014.88	
Reconstruction of Fleetwood Avenue, Sunset Road and Mill Street								
<b>Multi-Purpose:</b>								
11-17	6-13-11	63,000.00	6,011.94	840.00			6,011.94	840.00
		8,000.00	100.00				100.00	
a. Various Acquisitions of Equipment for the Finance Department								
b. Various Acquisitions of Equipment for the Clerk's Office								
c. Various Acquisitions of Equipment for the Police Department								
d. Various Acquisitions of Equipment for Public Works								
<b>Flood Mitigation Acquisition Project</b>								
12-01	2-28-12	1,040,375.00	178,931.74	63,546.35			178,931.74	63,546.35
<b>Multi-Purpose:</b>								
12-12	8-13-12	264,000.00	6,295.33	6,295.33			6,295.33	
c. Various Acquisitions of Equipment for Public Works								
e. Various Acquisitions of Equipment for the Police Department								
<b>Multi-Purpose:</b>								
13-15	8-12-13	14,000.00	12,987.83				12,987.83	
		12,000.00	3,110.42				3,110.42	
c. Acquisitions of Fence at Mill Street Water Tower and Belgian Blocks for Parking Lot for the Department of Public Works								
g. Acquisition of Football Blocking Shields for the Recreation Department								
h. Various Acquisitions of Equipment for the Police Department								
<b>Multi-Purpose:</b>								
14-09	7-08-14	13,000.00	52.14	52.14			52.14	
		120,000.00	3,955.65	3,955.65			3,955.65	
a. Various Acquisitions of Equipment for the Municipal Clerk's Office								
b. Various Acquisitions and Improvements for the Police Department								
c. Acquisitions of Fence at Mill Street Water Tower and Belgian Blocks for Parking Lot for the Department of Public Works								
e. Various Road Improvements to Lehigh and Malt Drives, Resurfacing of Municipal Parking Lot and Remediation of Lead Contamination at Police Shooting Range								
g. Acquisition of a Bobcat Tractor with Bucket								
h. Various Acquisitions for Fleet Maintenance								
<b>Construction of Recreational Complex</b>								
15-05	4-27-15	6,000,000.00	238,639.99	238,639.99			238,639.99	182,497.99
			35,761.65	35,761.65			35,761.65	35,761.65
			8,567.21	8,567.21			8,567.21	8,567.21
h. Various Acquisitions for Fleet Maintenance								
15-12	8-18-15	6,950.00	5,439.00	5,439.00			5,439.00	5,439.00
		6,000.00	21.58	21.58			21.58	21.58
		5,000.00	0.98	0.98			0.98	0.98
a. Various Acquisitions for the Municipal Clerk's Office								
b. Various Acquisitions for the Finance Department								
c. Various Acquisitions for the Tax Assessor								
e. Various Acquisitions for the Recreation Department								
f. Various Acquisitions for Buildings and Grounds								
g. Various Acquisitions for Fleet Maintenance								

TOWNSHIP OF FAIRFIELD  
GENERAL CAPITAL FUND

C-8  
Sheet #2

IMPROVEMENT AUTHORIZATIONS

Number	Ordinance Date	Amount	Balance Dec. 31, 2019		2020 Authorizations	Balance Dec. 31, 2020	
			Funded	Unfunded		Funded	Unfunded
<b>General Improvements</b>							
<b>Multi-Purpose:</b>							
k.	8-18-15	\$ 315,000.00	\$	\$ 8,951.71	\$	\$ 8,951.71	\$
Various Acquisitions for the Police Department							
<b>Multi-Purpose:</b>							
b.	9-26-16	40,000.00		23,066.66	1,747.12	21,349.54	
Various Acquisitions for Fleet Maintenance							
c.		24,500.00		13,917.00	1,747.12	13,917.00	
Various Acquisitions for Buildings and Grounds							
g.		41,000.00		36,046.00	3,266.26	33,298.88	
Various Acquisitions for the Recreation Department							
h.		52,500.00		9,502.43		6,236.17	
Various Acquisitions for Fire Protection							
<b>Multi-Purpose:</b>							
a.	9-11-17	92,000.00		35.86		35.86	
Various Acquisitions for the Fire Department							
b.		12,500.00		9,649.51	500.00	9,649.51	
Various Acquisitions for Fire Protection							
c.		10,000.00	500.00	9,500.00		9,500.00	
Acquisition of Compressor for Fleet Maintenance							
d.		108,000.00		53,175.90	52,132.25	1,043.65	
Various Acquisitions for the Road Department							
e.		250,000.00			10.00	16,440.00	
Resurfacing of Various Township Roads for the Engineering Department							
f.		139,204.00		275.00	7,110.00	275.00	
Various Acquisitions for the Police Department							
g.		1,800.00	600.00	11,400.00		4,890.00	
Various Acquisitions for the Clerk's Office							
h.		12,000.00		192,760.71		192,760.71	
Various Acquisitions for the Tax Assessor's Office							
i.		550,000.00					
Various Improvements for Buildings and Grounds							
<b>Renovations to the Police Department Building and Related Improvements to the Municipal Building</b>							
18-01	1-15-18	3,000,000.00		1,675,879.29	1,074,333.05	601,546.24	
<b>Multi-Purpose:</b>							
b.	7-30-18	18,000.00	900.00	17,100.00	900.00	17,100.00	
Replacement and Rehabilitation of Crosswalks on Hollywood Avenue Intersections							
c.		100,000.00	5,000.00	95,000.00	5,000.00	95,000.00	
Renovation of the Commerce Road Water Tank							
d.		100,000.00		48,008.56	48,008.56		
Various Acquisitions for the Fire Department							
f.		45,000.00		443.87	11,005.00	21,995.00	
Acquisition of a Sport Utility Vehicle for the Fire Prevention							
g.		33,000.00	1,650.00	31,350.00	4,750.00	90,250.00	
Various Acquisitions for the Office of Emergency Management							
h.		95,000.00	4,750.00	90,250.00			
Various Acquisitions for Parks and Recreation							
<b>Renovations to Hollywood Avenue Park - Phase II</b>							
19-12	6-24-19	2,250,000.00	2,140,370.29		23,967.25		
<b>Multi-Purpose:</b>							
a.	7-22-19	320,000.00	13,000.00	304,000.00	299,941.30	17,056.70	
Acquisition of a Street Sweeper/Catch Basin Cleaner and Leaf Machine							
b.		30,000.00	1,500.00	28,500.00	24,226.52	5,771.48	
Replacement of Under Carriages on Excavator and Bulldozer							
c.		280,000.00	7,000.00	273,000.00	2,372.72	25,349.47	
Resurfacing of Various Township Roads							
d.		140,000.00	2,250.00	133,000.00	85,688.54	54,311.46	
Various Acquisitions for the Fire Department							
e.		45,000.00	42,750.00	45,000.00	15,675.00	1,442.35	
Acquisition of a Sport Utility Vehicle with Equipment for Fire Prevention							
f.		25,000.00	17,117.35	60,515.58	43,204.00	17,311.58	
Various Acquisitions for the Office of Emergency Management							
g.		150,000.00	149,906.40		102,524.32	47,362.08	
Various Acquisitions for Parks and Recreation							
h.		260,000.00			29,962.00	11,328.15	
Various Acquisitions for the Police Department							
<b>Acquisition of a Fire Truck</b>							

TOWNSHIP OF FAIRFIELD  
GENERAL CAPITAL FUND

IMPROVEMENT AUTHORIZATIONS

C-8  
Sheet #3

Number	Ordinance Date	Amount	Balance Dec. 31, 2019		2020 Authorizations	Expended	Balance Dec. 31, 2020	
			Funded	Unfunded			Funded	Unfunded
20-03	2-24-20	\$ 960,000.00	\$	\$	\$ 960,000.00	\$ 297,732.53	\$	\$ 662,267.47
20-10	9-28-20							
		160,000.00			160,000.00			160,000.00
		50,000.00			50,000.00			50,000.00
		280,000.00			280,000.00	266,288.34		13,711.66
		150,000.00			150,000.00			150,000.00
		46,000.00			46,000.00			46,000.00
		40,000.00			40,000.00			40,000.00
		60,000.00			60,000.00	9,624.99		50,375.01
		314,000.00			314,000.00	87,662.85		226,337.15
02-12	8-26-02	375,000.00	46,009.90				46,009.90	
05-12	6-27-05	134,000.00	14,629.86				14,629.86	
			<u>\$ 2,552,803.60</u>	<u>\$ 3,666,917.05</u>	<u>\$ 2,060,000.00</u>	<u>\$ 2,649,971.55</u>	<u>\$ 2,502,836.35</u>	<u>\$ 3,126,912.75</u>
		Reference	C	C	Below	C-2	C	C

Ref.

Deferred Charges to Future Taxation -  
Unfunded  
Capital Improvement Fund

\$ 1,957,000.00  
103,000.00  
\$ 2,060,000.00

C-7  
C-9  
Above

General Improvements  
Acquisition of Computer Hardware and Software, Police Radio System and 911 System

- a. Acquisition of Mower, Bucket Truck, Street Signs and Storm Drain Pipe Cleaning for the Road Department.
- b. Acquisition of Audio and Visual Equipment for the Court Room
- c. Resurficing of Various Township Roads for the Engineering Department
- d. Various Acquisitions for the Fire Department
- e. Acquisition of Vehicle Diagnostic Scanner, Kneeling System for Bus, and Gas and Diesel Pumps for Fleet Maintenance
- f. Various Acquisitions for the Office of Emergency Management
- g. Various Acquisitions for Parks and Recreation
- h. Various Acquisitions for the Police Department

Local Improvements

Curbing - Various Locations  
Curbing - Various Locations

TOWNSHIP OF FAIRFIELD  
GENERAL CAPITAL FUND

CAPITAL IMPROVEMENT FUND

C-9

	<u>Ref.</u>		
Balance December 31, 2019	C		\$ 75,400.00
Increased by:			
Budget Appropriations	C-2		<u>103,000.00</u>
			178,400.00
Decreased by:			
Appropriated to Finance Improvement			
Authorizations:			
Ordinance Number:			
#20-03		\$48,000.00	
#20-10		<u>55,000.00</u>	
	C-8		<u>103,000.00</u>
Balance December 31, 2020	C		<u><u>\$ 75,400.00</u></u>

TOWNSHIP OF FAIRFIELD  
GENERAL CAPITAL FUND

INTERFUNDS PAYABLE

C-10

<u>Ref.</u>	<u>Total</u>	<u>Current Fund</u>	<u>Federal and State Grant Fund</u>	<u>Water Capital Fund</u>	<u>Sewer Capital Fund</u>	<u>Swimming Pool Capital Fund</u>
Balance December 31, 2019	\$ 397,488.96	\$	\$ 373,606.86	\$ 15,098.16	\$ 7,944.91	\$ 839.03
Increased by:						
Interest on Deposits	14,154.70	14,154.70				
Premium on Sale of Notes Deposited to General Capital Fund in Error	2,258.51			1,511.09	658.58	88.84
	<u>16,413.21</u>	<u>14,154.70</u>		<u>1,511.09</u>	<u>658.58</u>	<u>88.84</u>
C-2						
Bond Anticipation Notes Redeemed by Current Fund	35,000.00	35,000.00				
	<u>51,413.21</u>	<u>49,154.70</u>		<u>1,511.09</u>	<u>658.58</u>	<u>88.84</u>
C-12						
	448,902.17	49,154.70	373,606.86	16,609.25	8,603.49	927.87
Decreased by:						
Transfer to Interfunds Receivable	49,154.70	49,154.70				
C-5						
Balance December 31, 2020	<u>\$ 399,747.47</u>	<u>\$ -</u>	<u>\$ 373,606.86</u>	<u>\$ 16,609.25</u>	<u>\$ 8,603.49</u>	<u>\$ 927.87</u>

TOWNSHIP OF FAIRFIELD  
GENERAL CAPITAL FUND

RESERVE FOR CONTRIBUTIONS

C-11

	<u>Ref.</u>	
Balance December 31, 2019	C	\$16,423.30
Increased by:		
Developer's Contribution	C-2	<u>40,000.00</u>
Balance December 31, 2020	C	<u>\$56,423.30</u>
<u>Analysis of Balance</u>		
Skyline Auto Exchange		<u>\$56,423.30</u>

TOWNSHIP OF FAIRFIELD  
GENERAL CAPITAL FUND

C-12  
Sheet #1

BOND ANTICIPATION NOTES

	<u>Ordinance Number</u>	<u>Date of Original Issue</u>	<u>Date of Issue</u>	<u>Date of Maturity</u>	<u>Interest Rate</u>	<u>Balance Dec. 31, 2019</u>	<u>Increase</u>	<u>Decrease</u>	<u>Balance Dec. 31, 2020</u>
<u>General Improvements</u>									
Various Capital Improvements	12-12	12-13-12	12-02-19 9-29-20	9-30-20 2-19-21	2.00 % 0.90	\$ 486,250.00	\$ 436,250.00	\$ 486,250.00	\$ 436,250.00
Multi-Purpose	13-15	12-12-13	12-02-19 9-29-20	9-30-20 2-19-21	2.00 0.90	433,800.00	398,800.00	433,800.00	398,800.00
Various Capital Improvements	14-09	12-11-14	12-02-19 9-29-20	9-30-20 2-19-21	2.00 0.90	584,500.00	548,500.00	584,500.00	548,500.00
Construction of Recreational Complex	15-05	6-19-15	6-11-19 9-29-20	2-14-20 2-19-21	2.25 0.90	5,550,000.00	5,475,000.00	5,550,000.00	5,475,000.00
Various Capital Improvements	15-12	12-09-15	12-02-19 9-29-20	9-30-20 2-19-21	2.00 0.90	1,133,102.00	1,074,102.00	1,133,102.00	1,074,102.00
Various Capital Improvements	16-08	12-07-16	12-02-19 9-29-20	9-30-20 2-19-21	2.00 0.90	639,500.00	601,500.00	639,500.00	601,500.00
Various Capital Improvements	17-17	12-05-17	12-02-19 9-29-20	9-30-20 2-19-21	2.00 0.90	1,116,729.00	1,067,729.00	1,116,729.00	1,067,729.00
Renovations to the Police Department Building and Related Improvements to the Municipal Building	18-01	6-13-18	6-11-19 9-29-20	2-14-20 2-19-21	2.25 0.90	2,850,000.00	2,850,000.00	2,850,000.00	2,850,000.00
Various Capital Improvements	18-08	12-04-18	12-02-19 9-29-20	9-30-20 2-19-21	2.00 0.90	950,000.00	950,000.00	950,000.00	950,000.00
Various Capital Improvements	19-18	12-02-19	12-02-19 9-29-20	9-30-20 2-19-21	2.00 0.90	1,187,500.00	1,187,500.00	1,187,500.00	1,187,500.00



TOWNSHIP OF FAIRFIELD  
GENERAL CAPITAL FUND

C-13

SERIAL BONDS

Purpose	Original Issue		Maturities of Bonds Outstanding Dec. 31, 2020		Interest Rate	Balance Dec. 31, 2019	Paid	Balance Dec. 31, 2020
	Date	Amount	Date	Amount				
General Improvements	08-15-13	\$5,316,000.00	8-15-21	\$385,000.00	3.00 %			
			8-15-22	385,000.00	3.00			
			8-15-23	385,000.00	3.00			
			8-15-24	385,000.00	3.00			
			8-15-25	410,000.00	3.50			
			8-15-26	410,000.00	4.00			
			8-15-27	410,000.00	4.00			
			8-15-28	326,000.00	4.00	\$3,481,000.00	\$385,000.00	\$3,096,000.00
						C	C	
							C-6	

TOWNSHIP OF FAIRFIELD  
GENERAL CAPITAL FUND

BONDS AND NOTES AUTHORIZED BUT NOT ISSUED

C-14

<u>Improvement Description</u>	<u>Ordinance Number</u>	<u>Balance Dec. 31, 2019</u>	<u>2020 Authorizations</u>	<u>Bond Anticipation Notes Issued</u>	<u>Balance Dec. 31, 2020</u>
<u>General Improvements</u>					
Renovation and Expansion of the Municipal Library	02-18	\$ 41,201.00	\$	\$	\$ 41,201.00
Multi-Purpose	07-15	2.85			2.85
Tax Appeals	11-10	5,000.00			5,000.00
Multi-Purpose	11-17	840.00			840.00
Flood Mitigation Acquisition Project	12-01	63,546.35			63,546.35
Acquisition of Computer Hardware			912,000.00	912,000.00	
Various Capital Improvements			1,045,000.00	1,045,000.00	
		<u>\$ 110,590.20</u>	<u>\$ 1,957,000.00</u>	<u>\$ 1,957,000.00</u>	<u>\$ 110,590.20</u>
<u>Reference</u>		<u>C</u>	<u>C-8</u>	<u>C-12</u>	<u>C</u>

TOWNSHIP OF FAIRFIELD  
WATER UTILITY

CASH RECEIPTS, DISBURSEMENTS AND RECONCILIATIONS  
TREASURER

D-5

	<u>Ref.</u>	<u>Operating Fund</u>	<u>Capital Fund</u>
Balance December 31, 2019	D	\$ 1,569,361.81	\$ 225,985.26
Increased by Receipts:			
Interest on Investments and Deposits	D-3	\$ 10,574.23	\$
Collector	D-6	2,328,165.28	
Interfunds Payable	D-16	<u>                    </u>	<u>767.13</u>
		<u>2,338,739.51</u>	<u>767.13</u>
		3,908,101.32	226,752.39
Decreased by Disbursements:			
Budget Appropriations	D-4	2,060,982.67	
Appropriation Reserves	D-12	323,296.78	
Water Rent Overpayments	D-15	<u>21,162.30</u>	
		<u>2,405,441.75</u>	
Balance December 31, 2020	D	<u>\$ 1,502,659.57</u>	<u>\$ 226,752.39</u>
<u>Bank Reconciliation December 31, 2020</u>			
Balance per Statements:			
TD Bank, Fairfield, New Jersey:			
Account #3453103661		\$ 1,739,006.70	\$
Account #3453103688		<u>                    </u>	<u>226,752.39</u>
		1,739,006.70	226,752.39
Plus: Transfer-in-Transit			
Due from Bank		42,166.72	
		<u>201.50</u>	
		<u>1,781,374.92</u>	<u>226,752.39</u>
Less: Outstanding Checks (Per List on File)			
Transfer-in-Transit		14,244.72	
Due to Bank		264,463.42	
		<u>7.21</u>	
		<u>278,715.35</u>	
		<u>\$ 1,502,659.57</u>	<u>\$ 226,752.39</u>

TOWNSHIP OF FAIRFIELD  
WATER UTILITY

CASH RECEIPTS AND DISBURSEMENTS  
WATER COLLECTOR

D-6

	<u>Ref.</u>	
Increased by:		
Miscellaneous Revenue	D-3	\$ 33,319.92
Consumer Accounts Receivable	D-10	2,261,327.93
Water Rent Overpayments	D-15	<u>33,517.43</u>
		<u>2,328,165.28</u>
Decreased by:		
Turnovers to Treasurer	D-5	<u>2,328,165.28</u>
		<u><u>\$ -</u></u>

TOWNSHIP OF FAIRFIELD  
WATER UTILITY

CASH - MONEY MARKET ACCOUNT

D-7

	<u>Ref.</u>	<u>Operating Fund</u>	<u>Capital Fund</u>
Balance December 31, 2019	D	\$153,417.91	\$92,144.23
Increased by:			
Accrued Interest	D-3	<u>1,403.50</u>	<u>                    </u>
Balance December 31, 2020	D	<u>\$154,821.41</u>	<u>\$92,144.23</u>
 <u>Bank Reconciliation December 31, 2020</u>			
Balance per Statements:			
Columbia Bank,			
Fairfield, New Jersey:			
Account #024803407		<u>\$154,821.41</u>	<u>\$92,144.23</u>

TOWNSHIP OF FAIRFIELD  
WATER UTILITY

ANALYSIS OF WATER UTILITY CAPITAL CASH AND INVESTMENTS

D-8

<u>Ordinance Number</u>	<u>Balance Dec. 31, 2019</u>	<u>Receipts Other</u>	<u>Transfers</u>		<u>Balance Dec. 31, 2020</u>
			<u>From</u>	<u>To</u>	
<u>General Accounts</u>					
Fund Balance	\$ 338,159.58	\$		\$ 1,511.09	\$ 339,670.67
Interfund General Capital Fund	(15,098.16)		1,511.09		(16,609.25)
Interfund Water Operating Fund	4,818.07	767.13			5,585.20
<u>General Improvement Authorizations</u>					
Acquisition of Equipment for the Water System	(9,750.00)				(9,750.00)
	<u>\$ 318,129.49</u>	<u>\$ 767.13</u>	<u>\$ 1,511.09</u>	<u>\$ 1,511.09</u>	<u>\$ 318,896.62</u>
<u>Reference</u>	<u>D</u>	<u>D-16</u>	<u>Contra</u>	<u>Contra</u>	<u>D</u>

TOWNSHIP OF FAIRFIELD  
WATER UTILITY

INTERFUNDS RECEIVABLE

D-9

		Water Operating Fund			Water Capital Fund
<u>Ref.</u>	<u>Total</u>	<u>Water Capital Fund</u>	<u>Sewer Operating Fund</u>	<u>General Capital Fund</u>	
Balance December 31, 2019	D	\$204,846.03	\$4,818.07	\$200,027.96	\$15,098.16
Increased by:					
Premium on Sale of Notes	D-2				1,511.09
Interest on Deposits	D-3	767.13	767.13		
		205,613.16	5,585.20	200,027.96	16,609.25
Decreased by:					
Transfer to Interfunds Payable	D-16	40,000.00		40,000.00	
Balance December 31, 2020	D	<u>\$165,613.16</u>	<u>\$5,585.20</u>	<u>\$160,027.96</u>	<u>\$16,609.25</u>

TOWNSHIP OF FAIRFIELD  
WATER UTILITY

CONSUMER ACCOUNTS RECEIVABLE

D-10

	<u>Ref.</u>		
Balance December 31, 2019	D		\$ 92,919.50
Increased by:			
Water Rent Billings	Reserve		<u>2,287,311.65</u>
			2,380,231.15
Decreased by:			
Collections	D-3,6	\$ 2,261,327.93	
Overpayments Applied	D-15	<u>8,441.71</u>	
			<u>2,269,769.64</u>
Balance December 31, 2020	D		<u><u>\$ 110,461.51</u></u>

TOWNSHIP OF FAIRFIELD  
WATER UTILITY

FIXED CAPITAL

D-11

	<u>Balance</u> <u>Dec. 31, 2019</u>	<u>Balance</u> <u>Dec. 31, 2020</u>
Pumping Stations and Structures	\$ 913,838.98	\$ 913,838.98
Wells and Appurtenances	558,314.29	558,314.29
Distribution Mains, Hydrants and Accessories	1,648,506.68	1,648,506.68
Meters	797,653.70	797,653.70
Engineering Services	80,764.67	80,764.67
Underground Storage Tanks	727,120.10	727,120.10
General Equipment	759,402.43	759,402.43
General Improvements to Water System	1,553,977.36	1,553,977.36
Refunding Bond Issuance Costs	<u>32,000.00</u>	<u>32,000.00</u>
	<u><u>\$7,071,578.21</u></u>	<u><u>\$7,071,578.21</u></u>
<u>Reference</u>	<u>D</u>	<u>D</u>

TOWNSHIP OF FAIRFIELD  
WATER UTILITY

APPROPRIATION RESERVES

D-12

	Balance Dec. 31, 2019		Balance After Transfers	Expended	Balance Lapsed
	<u>Encumbered</u>	<u>Unencumbered</u>			
<u>Operating</u>					
Salaries and Wages	\$	\$ 14,499.82	\$	\$	\$
Other Expenses	303,863.94	344,087.08	671,259.57	323,296.78	347,962.79
Financial Administration:					
Other Expenses		1,100.00	1,100.00		1,100.00
<u>Statutory Expenditures</u>					
Contribution to:					
Social Security System (OASI)		3,808.73			
Unemployment Compensation Insurance		5,000.00			
	<u>\$ 303,863.94</u>	<u>\$ 368,495.63</u>	<u>\$ 672,359.57</u>	<u>\$ 323,296.78</u>	<u>\$ 349,062.79</u>
<u>Reference</u>	<u>D</u>	<u>D</u>		<u>D-5</u>	<u>D-1</u>

TOWNSHIP OF FAIRFIELD  
WATER UTILITY

ACCRUED INTEREST ON BONDS

D-13

	<u>Ref.</u>	
Balance December 31, 2019	D	\$ 7,746.75
Increased by:		
Budget Appropriations	D-4	<u>20,283.00</u>
		28,029.75
Decreased by:		
Payments	D-16	<u>20,658.00</u>
Balance December 31, 2020	D	<u><u>\$ 7,371.75</u></u>

Analysis of Balance

<u>Principal Outstanding Dec. 31, 2020</u>	<u>Interest Rate</u>	<u>From</u>	<u>To</u>	<u>Period</u>	<u>Amount</u>
\$518,000.00	Various	8-15-20	12-31-20	4 1/2 Months	<u><u>\$ 7,371.75</u></u>

TOWNSHIP OF FAIRFIELD  
WATER UTILITY

ACCRUED INTEREST ON NOTES

D-14

	<u>Ref.</u>	
Balance December 31, 2019	D	\$ 1,275.60
Increased by:		
Budget Appropriations	D-4	<u>13,387.79</u>
		14,663.39
Decreased by:		
Payments	D-16	<u>13,107.86</u>
Balance December 31, 2020	D	<u>\$ 1,555.53</u>

Analysis of Balance

Note Outstanding <u>Dec. 31, 2020</u>	Interest <u>Rate</u>	<u>Accrued</u>		<u>Period</u>	<u>Amount</u>
		<u>From</u>	<u>To</u>		
\$ 50,250.00	0.90%	9/29/2020	12/31/2020	91 Days	\$ 114.32
499,000.00	0.90%	9/29/2020	12/31/2020	91 Days	1,135.22
134,500.00	0.90%	9/29/2020	12/31/2020	91 Days	<u>305.99</u>
					<u>\$ 1,555.53</u>

TOWNSHIP OF FAIRFIELD  
WATER UTILITY

WATER RENT OVERPAYMENTS

D-15

	<u>Ref.</u>		
Balance December 31, 2019	D		\$ 8,441.71
Increased by:			
Collections	D-6		<u>33,517.43</u>
			41,959.14
Decreased by:			
Refunds	D-5	\$21,162.30	
Overpayments Applied	D-3,10	<u>8,441.71</u>	
			<u>29,604.01</u>
Balance December 31, 2020	D		<u><u>\$ 12,355.13</u></u>

TOWNSHIP OF FAIRFIELD  
WATER UTILITY

INTERFUNDS PAYABLE

		Water Operating Fund						
<u>Ref.</u>	<u>Total</u>	<u>Current Fund</u>	<u>General Capital Fund</u>	<u>Sewer Operating Fund</u>	<u>Water Capital Fund</u>	<u>Water Operating Fund</u>	<u>Water Capital Fund</u>	
Balance December 31, 2019	\$ 24,580.38	\$ 24,580.38	\$	\$	\$	\$	\$ 4,818.07	
Increased by:								
Water Operating Pension Payment								
Paid by Current Fund	49,000.00	49,000.00					767.13	
Interest on Deposits	49,000.00	49,000.00					767.13	
Water Operating Note Paid Down by								
General Capital Fund	108,000.00		108,000.00					
Water Operating Serial Bond Paid								
by Sewer Operating Fund	40,000.00			40,000.00				
Water Operating Debt Service Paid								
by Current Fund:								
Accrued Interest on Bonds	20,658.00	20,658.00						
Accrued Interest on Notes	13,107.86	13,107.86						
	<u>230,765.86</u>	<u>82,765.86</u>		<u>40,000.00</u>			<u>767.13</u>	
	255,346.24	107,346.24	108,000.00	40,000.00			5,585.20	
Decreased by:								
Transfer from Interfunds Receivable	40,000.00			40,000.00				
Balance December 31, 2020	<u>\$215,346.24</u>	<u>\$107,346.24</u>	<u>\$108,000.00</u>	<u>\$</u>	<u>\$</u>	<u>\$</u>	<u>\$5,585.20</u>	

TOWNSHIP OF FAIRFIELD  
WATER UTILITY

RESERVE FOR AMORTIZATION

D-17

	<u>Ref.</u>		
Balance December 31, 2019	D		\$5,712,078.21
Increased by:			
Note Paid Down from Operating Budget	D-18	\$108,000.00	
Serial Bonds Paid from Operating Budget	D-19	<u>40,000.00</u>	
			<u>148,000.00</u>
Balance December 31, 2020	D		<u><u>\$5,860,078.21</u></u>

TOWNSHIP OF FAIRFIELD  
WATER UTILITY

D-18

BOND ANTICIPATION NOTES

	<u>Ordinance Number</u>	<u>Date of Original Issue</u>	<u>Date of Issue</u>	<u>Date of Maturity</u>	<u>Interest Rate</u>	<u>Balance Dec. 31, 2019</u>	<u>Increase</u>	<u>Decrease</u>	<u>Balance Dec. 31, 2020</u>
Acquisition of Various Items of Equipment for the Water System	12-11	12-13-12	12-02-19 09-29-20	09-30-20 02-19-21	2.00 % 0.90	\$ 80,250.00	\$ 50,250.00	\$ 80,250.00	\$ 50,250.00
Renovations to Water Tank for the Water Utility System	14-12	12-11-14	12-02-19 09-29-20	09-30-20 02-19-21	2.00 0.90	549,000.00	499,000.00	549,000.00	499,000.00
Various Capital Improvements for the Water Utility System	15-10	12-09-15	12-02-19 09-29-20	09-30-20 02-19-21	2.00 0.90	162,500.00	134,500.00	162,500.00	134,500.00
						<u>\$ 791,750.00</u>	<u>\$ 683,750.00</u>	<u>\$ 791,750.00</u>	<u>\$ 683,750.00</u>
					<u>Reference</u>	<u>D</u>	<u>Below</u>	<u>Below</u>	<u>D</u>
					<u>Ref.</u>				
					Budget Appropriations	D-17	\$ 108,000.00	\$ 108,000.00	
					Renewals	Contra	683,750.00	683,750.00	
					Above		<u>\$ 683,750.00</u>	<u>\$ 791,750.00</u>	

TOWNSHIP OF FAIRFIELD  
WATER UTILITY

SERIAL BONDS

D-19

<u>Purpose</u>	<u>Date</u>	<u>Original Issue</u> <u>Amount</u>	<u>Date</u>	<u>Maturities of</u> <u>Bonds Outstanding</u> <u>Dec. 31, 2020</u> <u>Amount</u>	<u>Interest</u> <u>Rate</u>	<u>Balance</u> <u>Dec. 31, 2019</u>	<u>Decrease</u>	<u>Balance</u> <u>Dec. 31, 2020</u>
Water Improvement Bonds	8-20-13	\$ 758,000.00	8-15-21/24	\$ 40,000.00	3.000 %			
			8-15-25	40,000.00	3.500			
			8-15-26/28	40,000.00	4.000			
			8-15-29	40,000.00	4.125			
			8-15-30	40,000.00	4.250			
			8-15-31	40,000.00	4.400			
			8-15-32	40,000.00	4.500			
			8-15-33	38,000.00	4.600			
						<u>\$ 558,000.00</u>	<u>D</u>	<u>\$ 518,000.00</u>
					<u>Reference</u>		<u>D-17</u>	<u>D</u>

TOWNSHIP OF FAIRFIELD  
WATER UTILITY

BONDS AND NOTES AUTHORIZED BUT NOT ISSUED

D-20

<u>Improvements</u>	<u>Ordinance Number</u>	<u>Balance Dec. 31, 2019</u>	<u>Balance Dec. 31, 2020</u>
Acquisition of Equipment for the Water System	12-11	<u>\$ 9,750.00</u>	<u>\$ 9,750.00</u>
	<u>Reference</u>	<u>D</u>	<u>D</u>

TOWNSHIP OF FAIRFIELD  
SEWER UTILITY

E-6  
Sheet #1

CASH RECEIPTS, DISBURSEMENTS AND RECONCILIATIONS  
TREASURER

	<u>Ref.</u>	<u>Operating Fund</u>	<u>Assessment Trust Fund</u>	<u>Capital Fund</u>
Balance December 31, 2019	E	\$3,805,441.23	\$49,207.47	\$269,009.97
Increased by Receipts:				
Interest on Investments and				
Deposits	E-4	\$ 18,302.83		
Collector	E-7	4,874,895.65		
Interfunds Payable	E-23		113.42	913.14
Contra Items:				
Petty Cash	Contra	<u>200.00</u>		<u>913.14</u>
		<u>4,893,398.48</u>	<u>49,320.89</u>	<u>269,923.11</u>
Decreased by Disbursements:				
Budget Appropriations	E-5	4,638,874.71		
Appropriation Reserves	E-17	28,271.19		
Accrued Interest on Notes	E-19			
Sewer User Overpayments	E-20	24,854.50		
Improvement Authorizations	E-21			
Interfunds Payable	E-23	40,000.00		
Contra Items:				
Treasurer	Contra	<u>200.00</u>		
		<u>4,732,200.40</u>		
Balance December 31, 2020	E	<u>\$3,966,639.31</u>	<u>\$49,320.89</u>	<u>\$269,923.11</u>

TOWNSHIP OF FAIRFIELD  
SEWER UTILITY

CASH RECEIPTS, DISBURSEMENTS AND RECONCILIATIONS  
TREASURER

E-6  
Sheet #2

	<u>Operating Fund</u>	<u>Assessment Trust Fund</u>	<u>Capital Fund</u>
<u>Bank Reconciliation December 31, 2020</u>			
Balance per Statements:			
BCB Community Bank:			
Account #2822900037	\$ 1,572,732.92	\$	\$
TD Bank, Fairfield, New Jersey:			
Account #3453103696	2,160,950.63		
Account #3453103718			269,923.11
Account #3453103726		10,948.78	
PNC Bank, Fairfield, New Jersey:			
Account #80-4236-5987		38,372.11	
	<u>3,733,683.55</u>	<u>49,320.89</u>	<u>269,923.11</u>
Plus: Transfer-in-Transit	<u>263,024.32</u>		
	3,996,707.87	49,320.89	269,923.11
Less: Outstanding Checks (Per List on File)	<u>30,068.56</u>		
	<u>\$ 3,966,639.31</u>	<u>\$ 49,320.89</u>	<u>\$ 269,923.11</u>

TOWNSHIP OF FAIRFIELD  
SEWER UTILITY

CASH RECEIPTS AND DISBURSEMENTS  
SEWER COLLECTOR

E-7

	<u>Ref.</u>	<u>Operating</u> <u>Fund</u>
Increased by:		
Miscellaneous Revenue	E-4	\$ 48,687.89
Sewer Rents Receivable	E-11	4,779,795.81
Sewer User Overpayments	E-20	<u>46,411.95</u>
		<u>4,874,895.65</u>
Decreased by:		
Turnovers to Treasurer	E-6	<u>4,874,895.65</u>
		<u>\$ -</u>

TOWNSHIP OF FAIRFIELD  
SEWER UTILITY

CASH - MONEY MARKET

E-8

	<u>Ref.</u>	<u>Operating Fund</u>	<u>Capital Fund</u>
Balance December 31, 2019	E	\$1,314.97	\$ 5,213.61
Increased by:			
Accrued Interest	E-4	37.31	
Balance December 31, 2020	E	\$1,352.28	\$5,213.61
 <u>Bank Reconciliation December 31, 2020</u>			
Balance per Statement:			
Columbia Bank,			
Fairfield, New Jersey:			
Account #024804507		\$1,352.28	\$ 5,213.61

TOWNSHIP OF FAIRFIELD  
SEWER UTILITY

ANALYSIS OF SEWER UTILITY ASSESSMENT TRUST CASH

E-9

	<u>Balance</u> <u>Dec. 31, 2019</u>	<u>Receipts</u> <u>Other</u>	<u>Balance</u> <u>Dec. 31, 2020</u>
Due from Current Fund	\$(13,698.00)	\$	\$(13,698.00)
Due to Assessment Trust Fund	9,698.94		9,698.94
Due to Sewer Operating Fund	1,084.07	113.42	1,197.49
Fund Balance	<u>52,122.46</u>	<u>          </u>	<u>52,122.46</u>
	<u>\$ 49,207.47</u>	<u>\$113.42</u>	<u>\$ 49,320.89</u>
<u>Reference</u>	<u>E</u>	<u>E-23</u>	<u>E</u>

TOWNSHIP OF FAIRFIELD  
SEWER UTILITY

ANALYSIS OF SEWER UTILITY CAPITAL CASH AND INVESTMENTS

E-10

<u>Ordinance Number</u>	<u>Balance Dec. 31, 2019</u>	<u>Receipts Other</u>	<u>Transfers From</u>	<u>To</u>	<u>Balance Dec. 31, 2020</u>
<u>General Accounts</u>					
Fund Balance	\$ 46,086.85	\$	\$	\$658.58	\$ 46,745.43
Interfund General Capital Fund	(7,944.91)		658.58		(8,603.49)
Interfund Sewer Utility Operating Fund	5,227.48	913.14			6,140.62
Capital Improvement Fund	38,530.00				38,530.00
<u>General Improvement Authorizations</u>					
Various Improvements to the Sewer Utility System	(19,194.40)				(19,194.40)
Various Improvements to the Sewer Utility System	(2,149.94)				(2,149.94)
Various Improvements to the Sewer Utility System	(20,831.00)				(20,831.00)
Acquisition of Various Items of Equipment	234,499.50				234,499.50
	<u>\$274,223.58</u>	<u>\$913.14</u>	<u>\$658.58</u>	<u>\$658.58</u>	<u>\$275,136.72</u>
<u>Reference</u>	<u>E</u>	<u>E-23</u>	<u>Contra</u>	<u>Contra</u>	<u>E</u>

TOWNSHIP OF FAIRFIELD  
SEWER UTILITY

SEWER RENTS RECEIVABLE

E-11

	<u>Ref.</u>		
Balance December 31, 2019	E		\$ 161,614.11
Increased by:			
Sewer Rent Billings	Reserve		<u>4,844,182.76</u>
			5,005,796.87
Decreased by:			
Collections	E-4,7	\$4,779,795.81	
Interfunds Receivable	E-14	11,474.67	
Overpayments Applied	E-20	<u>28,117.49</u>	
			<u>4,819,387.97</u>
Balance December 31, 2020	E		<u>\$ 186,408.90</u>

TOWNSHIP OF FAIRFIELD  
SEWER UTILITY

ASSESSMENT LIENS

E-12

	<u>Ref.</u>	
Balance December 31, 2019	E	<u>\$2,580.60</u>
Balance December 31, 2020	E	<u><u>\$2,580.60</u></u>

ASSESSMENT LIEN INTEREST AND COSTS

E-13

	<u>Ref.</u>	
Balance December 31, 2019	E	<u>\$ 428.13</u>
Balance December 31, 2020	E	<u><u>\$ 428.13</u></u>

TOWNSHIP OF FAIRFIELD  
SEWER UTILITY

INTERFUNDS RECEIVABLE

E-14

			Sewer Operating Fund			Sewer Assessment Fund Current Fund	Sewer Capital Fund General Capital Fund
Ref.	Total	\$	Current Fund	Sewer Assessment Fund	Sewer Capital Fund	\$	Sewer Capital Fund General Capital Fund
Balance December 31, 2019	E	\$ 6,311.55	\$	\$1,084.07	\$5,227.48	\$13,698.00	\$7,944.91
Increased by:							
Premium on Sale of Notes	E-3						
Interest on Deposits	E-4	1,026.56		113.42	913.14		658.58
Sewer Utility Fund Revenue							
Deposited in Current Fund	E-4,11	11,474.67	11,474.67				
in Error		18,812.78	11,474.67	1,197.49	6,140.62	13,698.00	8,603.49
Decreased by:							
Transfer To/From Interfunds	E-23	11,474.67	11,474.67				
Payable							
Balance December 31, 2020	E	\$ 7,338.11	\$ -	\$1,197.49	\$6,140.62	\$13,698.00	\$8,603.49

TOWNSHIP OF FAIRFIELD  
SEWER UTILITY

FIXED CAPITAL

E-15

	<u>Balance</u> <u>Dec. 31, 2019</u>	<u>Balance</u> <u>Dec. 31, 2020</u>
Sewer Treatment Plant	\$ 20,391,456.44	\$ 20,391,456.44
Land Acquisition	29,095.00	29,095.00
Sanitary Sewer Lines and Appurtenances	719,416.86	719,416.86
Legal and Professional Fees	8,894.07	8,894.07
Engineering Services	66,902.60	66,902.60
Underground Storage Tanks	79,759.79	79,759.79
General Equipment	130,458.68	130,458.68
General Improvements to Sewer System	1,141,384.70	1,141,384.70
Refunding Bond Issuance Costs	22,000.00	22,000.00
Acquisition of Various Items of Equipment	250,000.00	250,000.00
	<u>\$ 22,839,368.14</u>	<u>\$ 22,839,368.14</u>
<u>Reference</u>	<u>E</u>	<u>E</u>

TOWNSHIP OF FAIRFIELD  
SEWER UTILITY

FIXED CAPITAL AUTHORIZED AND UNCOMPLETED

E-16

	<u>Ordinance</u>		<u>Balance</u>	<u>Balance</u>
	<u>Number</u>	<u>Date</u>	<u>Amount</u>	<u>Dec. 31, 2019</u>
Various Improvements to the Sewer System	04-10	7-26-04	\$ 26,000.00	\$ 26,000.00
Various Improvements to the Sewer System	06-05	2-13-06	35,000.00	35,000.00
Various Improvements to the Sewer System	08-18	12-29-08	90,000.00	90,000.00
Acquisition of Various Items of Equipment for the Sewer System	15-11	8-18-15	380,000.00	380,000.00
			<u>531,000.00</u>	<u>531,000.00</u>
		<u>Reference</u>	<u>E</u>	<u>E</u>

TOWNSHIP OF FAIRFIELD  
SEWER UTILITY

APPROPRIATION RESERVES

E-17

	Balance Dec. 31, 2019		Balance After Transfers	Expended	Balance Lapsed
	<u>Encumbered</u>	<u>Unencumbered</u>			
Operating:					
Salaries and Wages	\$ 3,400.00	\$ 33,270.52	\$ 36,670.52	\$	\$ 36,670.52
Other Expenses	28,578.00	828,522.52	857,100.52	28,271.19	828,829.33
Financial Administration:					
Other Expenses		1,100.00	1,100.00		1,100.00
Statutory Expenditures:					
Contribution to:					
Social Security System		5,367.46	5,367.46		5,367.46
	<u>\$31,978.00</u>	<u>\$ 868,260.50</u>	<u>\$900,238.50</u>	<u>\$28,271.19</u>	<u>\$871,967.31</u>
<u>Reference</u>	<u>E</u>	<u>E</u>		<u>E-6</u>	<u>E-1</u>

TOWNSHIP OF FAIRFIELD  
SEWER UTILITY

ACCRUED INTEREST ON BONDS

E-18

	<u>Ref.</u>	
Balance December 31, 2019	E	\$ 850.78
Increased by:		
Budget Appropriations	E-5	77.35
		<u>928.13</u>
Decreased by:		
Interfunds Payable	E-23	928.13
		<u>928.13</u>
		<u>\$ -</u>

ACCRUED INTEREST ON NOTES

E-19

	<u>Ref.</u>	
Balance December 31, 2019	E	\$ 631.56
Increased by:		
Budget Appropriations	E-5	6,536.17
		<u>7,167.73</u>
Decreased by:		
Disbursements	E-23	6,489.78
		<u>6,489.78</u>
Balance December 31, 2020	E	<u>\$ 677.95</u>

TOWNSHIP OF FAIRFIELD  
SEWER UTILITY

SEWER USER OVERPAYMENTS

E-20

	<u>Ref.</u>		
Balance December 31, 2019	E		\$ 28,117.49
Increased by:			
Collections	E-7		<u>46,411.95</u>
			74,529.44
Decreased by:			
Refunds	E-6	\$24,854.50	
Overpayments Applied	E-4,11	<u>28,117.49</u>	
			<u>52,971.99</u>
Balance December 31, 2020	E		<u>\$ 21,557.45</u>

TOWNSHIP OF FAIRFIELD  
SEWER UTILITY

E-21

IMPROVEMENT AUTHORIZATIONS

	<u>Number</u>	<u>Ordinance</u>		<u>Amount</u>	<u>Balance</u>	
		<u>Date</u>			<u>Dec. 31, 2019</u>	<u>Dec. 31, 2020</u>
					<u>Unfunded</u>	<u>Unfunded</u>
<u>General Improvements</u>						
Various Improvements to the Sewer System	04-10	07-26-04	\$ 26,000.00	\$ 805.60	\$ 805.60	\$ 805.60
Various Improvements to the Sewer System	06-05	02-13-06	35,000.00	27,850.06	27,850.06	27,850.06
Various Improvements to the Sewer System	08-18	12-29-08	90,000.00	64,669.00	64,669.00	64,669.00
Acquisition of Various Items of Equipment to the Sewer System	15-11	08-18-15	380,000.00	234,499.50	234,499.50	234,499.50
				<u>\$ 327,824.16</u>	<u>\$ 327,824.16</u>	<u>\$ 327,824.16</u>
			<u>Reference</u>	<u>E</u>	<u>E</u>	<u>E</u>

TOWNSHIP OF FAIRFIELD  
SEWER UTILITY

CAPITAL IMPROVEMENT FUND

E-22

	<u>Ref.</u>	
Balance December 31, 2019	E	<u>\$ 38,530.00</u>
Balance December 31, 2020	E	<u><u>\$ 38,530.00</u></u>

TOWNSHIP OF FAIRFIELD  
SEWER UTILITY

INTERFUNDS PAYABLE

E-23

Ref.	Total	Sewer Operating Fund				Sewer Assessment Fund		Sewer Capital Fund	
		Current Fund	General Capital Fund	Water Operating Fund	Swimming Pool Operating Fund	Sewer Operating Fund	Assessment Trust Fund		
E	\$243,775.09	\$ 43,745.58	\$	\$200,027.96	\$ 1.55	\$10,783.01	\$1,084.07	\$9,698.94	\$5,227.48
E-5	49,000.00	49,000.00							
E-5	94,000.00		94,000.00			113.42			913.14
E-6									
E-18	928.13	928.13							
E-19	6,489.78	6,489.78							
	394,193.00	100,163.49	94,000.00	200,027.96	1.55	10,896.43	1,197.49	9,698.94	6,140.62
E-6	40,000.00			40,000.00					
E-14	11,474.67	11,474.67							
	51,474.67	11,474.67		40,000.00					
E	\$342,718.33	\$ 88,688.82	\$94,000.00	\$160,027.96	\$ 1.55	\$10,896.43	\$1,197.49	\$9,698.94	\$6,140.62

Increased by:

- Sewer Operating Fund Pension Payment Paid by Current Fund
- Note Paid Down by General Capital Fund in Error
- Interest on Deposits
- Sewer Operating Fund Debt Service Paid by Current Fund:

- Accrued Interest on Bonds
- Accrued Interest on Notes

Decreased by:

- Settlements
- Transfer To/From Interfunds Receivable

Balance December 31, 2020

TOWNSHIP OF FAIRFIELD  
SEWER UTILITY

RESERVE FOR ASSESSMENTS AND LIENS

E-24

<u>Improvement Description</u>	<u>Ordinance Number</u>	<u>Balance Dec. 31, 2019</u>	<u>Balance Dec. 31, 2020</u>
Assessment Liens: Sanitary Sewers	573	<u>\$ 2,580.60</u>	<u>\$ 2,580.60</u>
	<u>Reference</u>	<u>E</u>	<u>E</u>

TOWNSHIP OF FAIRFIELD  
SEWER UTILITY

RESERVE FOR AMORTIZATION

E-25

	<u>Ref.</u>		
Balance December 31, 2019	E		\$ 22,684,368.14
Increased by:			
Transfer from Deferred Reserve for Amortization	E-26	\$ 50,000.00	
Bonds Paid from Operating Budget: Refunding Bonds	E-28	<u>55,000.00</u>	
			<u>105,000.00</u>
Balance December 31, 2020	E		<u>\$ 22,789,368.14</u>

TOWNSHIP OF FAIRFIELD  
SEWER UTILITY

E-26

DEFERRED RESERVE FOR AMORTIZATION

	<u>Ordinance</u>	<u>Balance</u>	<u>Notes</u>	<u>To Reserve</u>	<u>Balance</u>
	<u>Number</u>	<u>Dec. 31, 2019</u>	<u>Paid from</u>	<u>for</u>	<u>Dec. 31, 2020</u>
	<u>Date</u>		<u>Operating</u>	<u>Amortization</u>	
			<u>Budget</u>	<u>Fixed Capital</u>	
Various Improvements to the Sewer System	04-10	\$ 6,000.00	\$	\$	\$ 6,000.00
Various Improvements to the Sewer System	06-05	5,000.00			5,000.00
Various Improvements to the Sewer System	08-18	4,500.00			4,500.00
Acquisition of Various Items of Equipment for the Sewer System	13-14		50,000.00	50,000.00	
Acquisition of Various Items of Equipment for the Sewer System	15-11	88,000.00	44,000.00		132,000.00
		<u>\$ 103,500.00</u>	<u>\$ 94,000.00</u>	<u>\$ 50,000.00</u>	<u>\$ 147,500.00</u>
	<u>Reference</u>	<u>E</u>	<u>E-27</u>	<u>E-25</u>	<u>E</u>

TOWNSHIP OF FAIRFIELD  
SEWER UTILITY

E-27

BOND ANTICIPATION NOTES

<u>Ordinance Number</u>	<u>Date of Original Issue</u>	<u>Date of Issue</u>	<u>Date of Maturity</u>	<u>Interest Rate</u>	<u>Balance Dec. 31, 2019</u>	<u>Note Issued</u>	<u>Decrease</u>	<u>Balance Dec. 31, 2020</u>
Acquisition of Various Items of Equipment for the Sewer System	13-14 13-14	12-02-19 09-29-20	09-30-20 02-19-21	2.00% 0.90	\$ 100,000.00	\$ 50,000.00	\$ 100,000.00	\$ 50,000.00
Acquisition of Various Items of Equipment for the Sewer System	15-11	12-02-19 09-29-20	09-30-20 02-19-21	2.00 0.90	292,000.00	248,000.00	292,000.00	248,000.00
					<u>\$ 392,000.00</u>	<u>\$ 298,000.00</u>	<u>\$ 392,000.00</u>	<u>\$ 298,000.00</u>
			<u>Reference</u>		<u>E</u>	<u>Below</u>	<u>Below</u>	<u>E</u>
			<u>Ref.</u>					
			Budget Appropriations				\$ 94,000.00	
			Renewals				298,000.00	
			Above				<u>\$ 392,000.00</u>	

TOWNSHIP OF FAIRFIELD  
SEWER UTILITY

REFUNDING BONDS

E-28

<u>Purpose</u>	<u>Original Issue</u>		<u>Interest</u>	<u>Balance</u>	<u>Decrease</u>
	<u>Date</u>	<u>Amount</u>	<u>Rate</u>	<u>Dec. 31, 2019</u>	
Sewer Utility Improvements	08-18-09	\$ 760,000.00	3.375%	<u>\$55,000.00</u>	<u>\$55,000.00</u>
			<u>Reference</u>	<u>E</u>	<u>E-25</u>

TOWNSHIP OF FAIRFIELD  
SEWER UTILITY

BONDS AND NOTES AUTHORIZED BUT NOT ISSUED

E-29

<u>Improvements</u>	<u>Ordinance Number</u>	<u>Balance Dec. 31, 2019</u>	<u>Balance Dec. 31, 2020</u>
Various Sewer Utility Improvements	04-10	\$ 20,000.00	\$ 20,000.00
Various Sewer Utility Improvements	06-05	30,000.00	30,000.00
Various Sewer Utility Acquisitions	08-18	<u>85,500.00</u>	<u>85,500.00</u>
		<u>\$135,500.00</u>	<u>\$135,500.00</u>
	<u>Reference</u>	<u>E</u>	<u>E</u>

TOWNSHIP OF FAIRFIELD  
SWIMMING POOL UTILITY

CASH RECEIPTS, DISBURSEMENTS AND RECONCILIATIONS  
TREASURER

F-5

	<u>Ref.</u>	<u>Operating Fund</u>		<u>Capital Fund</u>
Balance December 31, 2019	F	\$ 89,329.04		\$ 16,851.56
Increased by Receipts:				
Interest on Investments and Deposits	F-3	\$ 305.83		\$
Collector	F-6	439.75		
Interfunds Payable	F-16	<u>                    </u>	<u>56.41</u>	
		<u>745.58</u>		<u>56.41</u>
		<u>90,074.62</u>		<u>16,907.97</u>
Decreased by Disbursements:				
Budget Appropriations	F-4	7,539.63		
Appropriation Reserves	F-12	<u>1,581.31</u>		
			<u>9,120.94</u>	
Balance December 31, 2020	F	<u><u>\$ 80,953.68</u></u>		<u><u>\$ 16,907.97</u></u>
<u>Bank Reconciliation December 31, 2020</u>				
Balance per Statements:				
TD Bank, Fairfield, New Jersey:				
Account #3453103734		\$ 85,678.69		\$
Account #3452885542		<u>85,678.69</u>		<u>16,907.97</u>
				<u>16,907.97</u>
Less: Outstanding Checks				
Due to Bank		4,725.00		
		<u>0.01</u>		
		<u>4,725.01</u>		
		<u><u>\$ 80,953.68</u></u>		<u><u>\$ 16,907.97</u></u>

TOWNSHIP OF FAIRFIELD  
SWIMMING POOL UTILITY

CASH RECEIPTS AND DISBURSEMENTS  
TAX COLLECTOR'S ACCOUNT

F-6

	<u>Ref.</u>	
Increased by Receipts:		
Membership Fees	F-3	\$ 439.75
Decreased by Disbursements:		
Turnover to Treasurer	F-5	<u>439.75</u>
		<u>\$ -</u>

TOWNSHIP OF FAIRFIELD  
SWIMMING POOL UTILITY

CASH - MONEY MARKET ACCOUNT

F-7

	<u>Ref.</u>	<u>Operating Fund</u>	<u>Capital Fund</u>
Balance December 31, 2019	F	\$ 8,093.67	\$ 10,806.00
Increased by:			
Accrued Interest	F-3	<u>108.02</u>	<u>                    </u>
Balance December 31, 2020	F	<u>\$8,201.69</u>	<u>\$10,806.00</u>
 <u>Bank Reconciliation December 31, 2020</u>			
Balance per Statement:			
Columbia Bank,			
Fairfield, New Jersey:			
Account #024804493		<u>\$8,201.69</u>	<u>\$10,806.00</u>

TOWNSHIP OF FAIRFIELD  
SWIMMING POOL UTILITY

ANALYSIS OF SWIMMING POOL UTILITY CAPITAL CASH AND INVESTMENTS

F-8

<u>Ordinance Number</u>	<u>Balance Dec. 31, 2019</u>	<u>Receipts Other</u>	<u>Transfers</u>	<u>Balance Dec. 31, 2020</u>
			<u>From</u> <u>To</u>	
<u>General Accounts</u>				
Fund Balance	\$ 52,128.21	\$		\$ 52,217.05
Capital Improvement Fund	3,350.00		\$88.84	3,350.00
Reserve for Preliminary Study	7,280.80			7,280.80
Due from General Capital Fund	(839.03)		88.84	(927.87)
Due to Swimming Pool Operating Fund	437.61	56.41		494.02
<u>Improvement Authorizations</u>				
Various Improvements to the Pool Complex	(36,993.22)			(36,993.22)
Renovation of Main Filter System	2,293.19			2,293.19
	<u>\$ 27,657.56</u>	<u>\$56.41</u>	<u>\$88.84</u>	<u>\$ 27,713.97</u>
<u>Reference</u>	<u>F</u>	<u>F-16</u>	<u>Contra</u>	<u>F</u>

TOWNSHIP OF FAIRFIELD  
SWIMMING POOL UTILITY

INTERFUNDS RECEIVABLE

F-9

	<u>Ref.</u>	<u>Swimming Pool Operating Fund</u>			<u>Swimming Pool Capital Fund</u>
		<u>Total</u>	<u>Sewer Operating Fund</u>	<u>Pool Capital Fund</u>	<u>General Capital Fund</u>
Balance December 31, 2019	F	\$ 439.16	\$1.55	\$ 437.61	\$ 839.03
Increased by:					
Premium on Sale of Note	F-2				88.84
Interest on Deposits	F-3	<u>56.41</u>	<u>          </u>	<u>56.41</u>	<u>          </u>
Balance December 31, 2020	F	<u>\$ 495.57</u>	<u>\$1.55</u>	<u>\$ 494.02</u>	<u>\$ 927.87</u>

TOWNSHIP OF FAIRFIELD  
SWIMMING POOL UTILITY

FIXED CAPITAL

F-10

	<u>Balance</u> <u>Dec. 31, 2019</u>	<u>Balance</u> <u>Dec. 31, 2020</u>
Swimming Pool Facility	<u>\$1,674,727.77</u>	<u>\$1,674,727.77</u>
<u>Reference</u>	<u>F</u>	<u>F</u>

TOWNSHIP OF FAIRFIELD  
SWIMMING POOL UTILITY

FIXED CAPITAL AUTHORIZED AND UNCOMPLETED

F-11

	<u>Number</u>	<u>Ordinance Date</u>	<u>Amount</u>	<u>Balance Dec. 31, 2019</u>	<u>Balance Dec. 31, 2020</u>
Various Improvements to the Pool Complex	04-09	7-26-04	\$ 73,000.00	\$ 73,000.00	\$ 73,000.00
Renovation of Main Filter System	06-18	8-28-06	126,000.00	<u>126,000.00</u>	<u>126,000.00</u>
				<u>\$199,000.00</u>	<u>\$199,000.00</u>
			<u>Reference</u>	E	E

TOWNSHIP OF FAIRFIELD  
SWIMMING POOL UTILITY

APPROPRIATION RESERVES

F-12

	Balance Dec. 31, 2019		Balance After Transfers	Expended	Balance Lapsed
	<u>Encumbered</u>	<u>Unencumbered</u>			
<u>Operating</u>					
Salaries and Wages	\$	\$ 21,954.15	\$	\$	\$
Other Expenses	1,581.31	1,974.59	26,310.05	1,581.31	24,728.74
Financial Administration:					
Other Expenses		800.00			
	<u>\$ 1,581.31</u>	<u>\$ 2,774.59</u>	<u>\$26,310.05</u>	<u>\$1,581.31</u>	<u>\$24,728.74</u>
<u>Reference</u>	E	E		F-5	F-1

TOWNSHIP OF FAIRFIELD  
SWIMMING POOL UTILITY

ACCRUED INTEREST ON NOTES

F-13

	<u>Ref.</u>	
Balance December 31, 2019	F	\$ 70.89
Increased by:		
Budget Appropriation	F-4	<u>749.01</u>
		819.90
Decreased by:		
Interfunds Payable	F-16	<u>728.44</u>
Balance December 31, 2020	F	<u><u>\$ 91.46</u></u>

Analysis of Balance

Note Outstanding <u>Dec. 31, 2020</u>	<u>Interest Rate</u>	<u>Accrued</u>		<u>Period</u>	<u>Amount</u>
		<u>From</u>	<u>To</u>		
\$28,400.00	0.90%	9/29/2020	12/31/2020	91 Days	\$ 64.61
11,800.00	0.90	9/29/2020	12/31/2020	91 Days	<u>26.85</u>
					<u><u>\$ 91.46</u></u>

TOWNSHIP OF FAIRFIELD  
SWIMMING POOL UTILITY

IMPROVEMENT AUTHORIZATIONS

F-14

	<u>Number</u>	<u>Ordinance Date</u>	<u>Amount</u>	<u>Balance Dec. 31, 2019 Unfunded</u>	<u>Balance Dec. 31, 2020 Unfunded</u>
<u>General Improvements</u>					
Various Improvements to the Pool Complex	04-09	7-26-04	\$ 73,000.00	\$ 1,006.78	\$ 1,006.78
Renovation of Main Filter System	06-18	8-28-06	126,000.00	<u>32,293.19</u>	<u>32,293.19</u>
				<u>\$33,299.97</u>	<u>\$33,299.97</u>
		<u>Reference</u>		E	E

TOWNSHIP OF FAIRFIELD  
SWIMMING POOL UTILITY

CAPITAL IMPROVEMENT FUND

F-15

	<u>Ref.</u>	
Balance December 31, 2019	F	<u>\$3,350.00</u>
Balance December 31, 2020	F	<u><u>\$3,350.00</u></u>

TOWNSHIP OF FAIRFIELD  
SWIMMING POOL UTILITY

INTERFUNDS PAYABLE

F-16

	<u>Ref.</u>	<u>Swimming Pool Operating Fund</u>			<u>Swimming Pool Capital Fund</u>
		<u>Total</u>	<u>Current Fund</u>	<u>General Capital Fund</u>	<u>Swimming Pool Operating Fund</u>
Balance December 31, 2019	F	\$1,140.50	\$1,140.50	\$	\$ 437.61
Increased by:					
Note Paid Down by General Capital Fund in Error	F-4	3,800.00		3,800.00	
Interest on Deposits	F-5				56.41
Accrued Interest on Notes Paid by Current Fund in Error	F-13	<u>728.44</u>	<u>728.44</u>		
Balance December 31, 2020	F	<u>\$5,668.94</u>	<u>\$1,868.94</u>	<u>\$3,800.00</u>	<u>\$ 494.02</u>

TOWNSHIP OF FAIRFIELD  
SWIMMING POOL UTILITY

RESERVE FOR PRELIMINARY STUDY

F-17

	<u>Ref.</u>	
Balance December 31, 2019	F	<u>\$ 7,280.80</u>
Balance December 31, 2020	F	<u><u>\$ 7,280.80</u></u>

RESERVE FOR AMORTIZATION

F-18

	<u>Ref.</u>	
Balance December 31, 2019	F	<u>\$1,732,727.77</u>
Balance December 31, 2020	F	<u><u>\$1,732,727.77</u></u>

TOWNSHIP OF FAIRFIELD  
SWIMMING POOL UTILITY

DEFERRED RESERVE FOR AMORTIZATION

F-19

	<u>Ordinance</u>		<u>Balance</u>	<u>Notes</u>	<u>Balance</u>
	<u>Number</u>	<u>Date</u>	<u>Dec. 31, 2019</u>	<u>Paid from</u> <u>Operating</u> <u>Budget</u>	<u>Dec. 31, 2020</u>
Various Improvements to the Pool Complex	04-09	7-26-04	\$	\$2,600.00	\$ 2,600.00
Renovation of Main Filter System	06-18	8-28-06	<u>29,000.00</u>	<u>1,200.00</u>	<u>30,200.00</u>
			<u>\$29,000.00</u>	<u>\$3,800.00</u>	<u>\$32,800.00</u>
		<u>Reference</u>	<u>F</u>	<u>F-20</u>	<u>F</u>

TOWNSHIP OF FAIRFIELD  
SWIMMING POOL UTILITY

F-20

BOND ANTICIPATION NOTES

Ordinance Number	Date of Original Issue	Date of Issue	Date of Maturity	Interest Rate	Balance Dec. 31, 2019	Increase	Decrease	Balance Dec. 31, 2020
2004-09 Various Improvements to the Pool Complex	12-7-16	12-02-19	09-30-20	2.00%	\$ 31,000.00	\$ 28,400.00	\$ 31,000.00	\$ 28,400.00
		09-29-20	02-19-21	0.90				
2006-18 Main Filter System Renovation	12-7-16	12-02-19	09-30-20	2.00	13,000.00	11,800.00	13,000.00	11,800.00
		09-29-20	02-19-21	0.90	\$ 44,000.00	\$ 40,200.00	\$ 44,000.00	\$ 40,200.00
					F	Below	Below	F

Ref.

Budget Appropriations	\$ 3,800.00
Renewals	40,200.00
Above	\$ 40,200.00

TOWNSHIP OF FAIRFIELD  
SWIMMING POOL UTILITY

BONDS AND NOTES AUTHORIZED BUT NOT ISSUED

F-21

<u>Improvements</u>	<u>Ordinance Number</u>	<u>Balance Dec. 31, 2019</u>	<u>Balance Dec. 31, 2020</u>
Various Improvements to the Pool Complex	04-09	\$38,000.00	\$38,000.00
Main Filter System Renovation	06-18	<u>30,000.00</u>	<u>30,000.00</u>
		<u>\$68,000.00</u>	<u>\$68,000.00</u>
	<u>Reference</u>	E	E

TOWNSHIP OF FAIRFIELD  
PUBLIC ASSISTANCE TRUST FUND

CASH RECEIPTS, DISBURSEMENTS AND RECONCILIATION

G-1

	<u>Ref.</u>	<u>Trust Fund Account #1</u>
Balance December 31, 2019	G	\$1,194.36
Increased by:		
Interest on Deposits	G-2	<u>2.39</u>
Balance December 31, 2020	G	<u>\$1,196.75</u>
 <u>Bank Reconciliation December 31, 2020</u>		
Balance per Statement:		
PNC Bank,		
Fairfield, New Jersey:		
Account #81-0028-9493		
		<u>\$1,196.75</u>

TOWNSHIP OF FAIRFIELD  
PUBLIC ASSISTANCE TRUST FUND

RESERVE FOR PUBLIC ASSISTANCE EXPENDITURES

G-2

	<u>Ref.</u>	<u>Trust Fund Account #1</u>
Balance December 31, 2019	G	\$1,194.36
Increased by:		
Interest on Deposits	G-1	<u>2.39</u>
Balance December 31, 2020	G	<u>\$1,196.75</u>

**PART II**  
**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL**  
**ROSTER OF OFFICIALS**  
**GENERAL COMMENTS, FINDINGS AND RECOMMENDATIONS**  
**YEAR ENDED DECEMBER 31, 2020**

# SAMUEL KLEIN AND COMPANY, LLP

CERTIFIED PUBLIC ACCOUNTANTS

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## INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Honorable Mayor and Members  
of the Township Council  
Township of Fairfield  
Fairfield, New Jersey 07004

We have audited the financial statements - regulatory basis of the various funds of the Township of Fairfield, in the County of Essex, as of and for the years ended December 31, 2020 and 2019, and the related notes to the financial statements and have issued our report thereon dated September 27, 2021. These financial statements - regulatory basis have been prepared in conformity with accounting principles prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which is a basis of accounting other than accounting principles generally accepted in the United States of America. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States.

### Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements - regulatory basis, we considered the Township's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements - regulatory basis, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control. Accordingly, we do not express an opinion on the effectiveness of the Township's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the Township's financial statements - regulatory basis will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

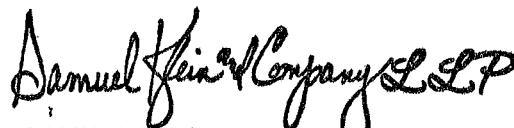
Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

## Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Township's financial statements - regulatory basis are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*. However, we noted certain matters that we reported to management in the comments and recommendations section of this report.

## Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the Township's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Township's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



SAMUEL KLEIN AND COMPANY, LLP  
CERTIFIED PUBLIC ACCOUNTANTS



JOSEPH J. FACCONI, RMA, PA

Newark, New Jersey  
September 27, 2021

**ROSTER OF OFFICIALS AND CERTAIN EMPLOYEES  
AND REPORT ON SURETY BONDS FOR THE YEAR 2020**

<u>Name</u>	<u>Title</u>	<u>Amount of Bonds</u>
James Gasparini	Mayor	\$
Joseph Cifelli	Council President	
John LaForgia	Councilperson	
Michael McGlynn	Councilperson	
William Galese	Councilperson from August 19, 2020	
Thomas Morgan	Councilperson to July 23, 2020	
Joseph Catenaro	Business Administrator	
J. John McCluskey	Chief Financial Officer Tax Collector	1,000,000.00 1,000,000.00
Denise D. Cafone	Municipal Clerk	
Dennis M. Galvin	Township Attorney	
Frank Pomaco	Municipal Court Judge	1,000,000.00
Maria Cappa-Foschini	Municipal Court Administrator	
Anthony G. Manna	Chief of Police	
Michael Leposky	Tax Assessor	
Steven Bury	Township Engineer	
Philip Cheff	Construction Code Official	
Anthony Pompei	Recreation Director	

The above surety coverage is provided by the Suburban Essex Joint Insurance Fund and is subject to a \$1,000.00 deductible.

An employee dishonesty and faithful performance bond issued through the Suburban Essex Joint Insurance Fund, in the amount of \$50,000.00 with excess coverage of \$950,000.00, covers all employees except those required to file statutory bonds.

## GENERAL COMMENTS AND FINDINGS

### Contracts and Agreements Required to be Advertised (N.J.S.A. 40A:11-a)

N.J.S.A. 40A:11-4a states "Every contract awarded by the contracting agent for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold, shall be awarded only by resolution of the governing body of the contracting unit to the lowest responsible bidder after public advertising for bids and bidding therefor, except as is provided otherwise in this act or specifically by any other law. The governing body of a contracting unit may, by resolution approved by a majority of the governing body, disqualify a bidder who would otherwise be determined to be the lowest responsible bidder, if the governing body finds that it has had prior negative experience with the bidder."

It is pointed out that management has the responsibility of determining whether the expenditures in any category will exceed the threshold set for the fiscal year and, where question arises as to whether any contract or agreement might result in violation of the statute, the opinion of the Township Attorney should be sought before a commitment is made.

The statutory bidding threshold, effective July 1, 2020, decreased from \$44,000.00 to \$17,500.00 based on the appointment of a nonqualified purchasing agent.

P.L. 2005, Chapter 51 and N.J.S.A. 19:44A-20.5, known as the "Pay-to-Play Law", however, provides that a municipality is prohibited from executing any contract in excess of \$17,500.00, on or after January 1, 2006, to a business entity that made certain reportable contributions to any municipal committee of a political party if a member of that party is in office as a member of the governing body of the municipality when the contract is awarded unless proposals or qualifications are solicited through a fair and open process.

It is further noted that contracts between \$17,500.00 and the municipal bidding threshold, known as "window contracts", can be issued by resolution of the governing body without competitive bidding if a non-fair and open process is implemented which prohibits reportable contributions by the business entity.

The minutes indicate that bids were requested by public advertising for the following items:

Service and Construction Contracts:  
2020 Road Resurfacing  
Marketing of Recyclable Materials  
Construction of the Chain Link Fence at Plymouth Street Field  
Cleaning Contract for the Municipal and Police Buildings

Inasmuch as the system of records did not provide an accumulation of payments for categories of materials and supplies or related work or labor, the results of such an accumulation could not reasonably be ascertained. Disbursements were reviewed, however, to determine whether any clear-cut violations existed.

The minutes indicate that resolutions were adopted and advertised authorizing the awarding of contracts or agreements for "Professional Services" per N.J.S. 19:44A-20.5.

### Collection of Interest on Delinquent Taxes, Assessments, Water and Sewer Billings

N.J.S. 53:4-67, as amended, provides the method for authorizing interest and the maximum rate to be charged for the nonpayment of taxes or assessments on or before the date when they would become delinquent.

The Governing Body adopted the following resolution on January 2, 2020, authorizing interest to be charged on delinquent payments:

WHEREAS, N.J.S.A. 54:4-66 provides that taxes are payable in quarterly installments, February 1<sup>st</sup>, May 1<sup>st</sup>, August 1<sup>st</sup> and November 1<sup>st</sup> in each year, and

WHEREAS, N.J.S.A. 54:4-67 authorizes municipalities to provide a grace period not exceeding ten days without additional charge for interest.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Township of Fairfield that no interest shall be charged if any installment of taxes is made within the tenth calendar day following the date on which the same becomes payable, but when an installment is received after the expiration of the grace period, the delinquent balance shall bear interest from the due date at a rate of 8% per annum on that portion of the delinquency which is less than or equal to \$1,500.00 and 18% per annum on that portion of the delinquency which is in excess of \$1,500.00.

It is further noted that on January 2, 2020, the Township of Fairfield adopted the following resolution on delinquent taxes, in accordance with the provisions of Ch. 75, P.L. 1991, establishing certain interest penalties. This resolution reads as follows:

WHEREAS, by virtue of Chapter 75, Laws of 1991 the Township of Fairfield is permitted to charge 6% penalty against delinquent taxes and other municipal charges totaling in excess of \$10,000.00, if the taxpayer fails to pay that delinquency prior to the end of the calendar year.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Township of Fairfield, that the Municipal Tax Collector be and is hereby authorized to charge late charges on delinquent taxes and other municipal charges pursuant to Chapter 75, Laws of 1991.

Interest on delinquent assessments was authorized at 8% by resolutions adopted by the Township Council.

Our test of the Collector's records indicated that interest on delinquent taxes was generally collected in accordance with the provisions of the foregoing resolution.

#### **Interest on Delinquent Water and Sewer Charges**

The Governing Body on March 11, 2002 adopted Ordinance Number 2002-05 authorizing interest to be charged on delinquent water and sewer charges. This ordinance reads as follows:

In the event that a bill is not paid within thirty (30) days of the date of issuance, interest shall accrue on the unpaid balance, at the maximum rate allowed pursuant to N.J.S.A. 40:14B-41, that being at a rate of one and one half percent (1.5%) per month until the date on which such charge, and the interest thereon, shall be fully paid to the Township.

Our test of the Collector's records indicated that interest on delinquent water and sewer charges were generally collected in accordance with the provisions of the foregoing ordinance.

On October 15, 2020, the Governor signed Executive Order 190 which bars 1) all municipal water utilities from shutting off the water supply to residential accounts, or accounts primarily serving residential customers, due to nonpayment; and 2) collecting fees and charges for late or otherwise untimely water payments or water supply service reconnections that have accrued, and will continue to accrue, during the Public Health Emergency declared in response to COVID-19. As a result, municipalities cannot bring delinquent water charges to tax sale for the remainder of the public health emergency. This Order shall take effect on October 15, 2020 and shall remain in effect until March 15, 2021. On March 3, 2021, the Governor signed Executive Order 229 which extended the expiration date to June 30, 2021.

**Delinquent Taxes**

Delinquent taxes, in the sum of \$62,717.97, exclusive of 2020, is summarized as follows:

<u>Year</u>	<u>Amount</u>
2013	\$16,270.57
2014	8,371.68
2015	8,641.32
2016	9,428.84
2017	9,381.76
2018	2,798.08
2019	<u>7,825.72</u>
	<u>\$62,717.97</u>

A tax sale was held on December 8, 2020 and was complete.

**Tax Title Liens**

The following comparison is made of the number of tax title liens receivable on December 31 of the last three years:

<u>Year</u>	<u>Number</u>	<u>Amount</u>
2020	40	\$1,712,783.78
2019	51	1,648,652.62
2018	28	1,544,597.36

**Tax Title Lien Redemption Account**

*Finding 2020-1:*

A detailed list supporting the cash balance for the tax title lien redemptions was not available for audit.

It is recommended that a detailed list supporting the cash balance for the tax title lien redemption account be prepared.

**Revenue Collections**

*Finding 2020-2:*

Recreation Department:

Receipts are recorded as of the day of deposit rather than the day of receipt.

The following fees were not approved by ordinance:

Halloween Yard Sale, Crafts and T-Ball Clinic.

The Recreation Department accepts partial payments for the Busy Hands Program.

The following fees could not be determined due to insufficient information:

Yoga, Zumba and Line Dancing.

A cash book is not maintained.

**Revenue Collections (Continued)**

*Finding 2020-2: (Continued)*

Swimming Pool:

Receipts are recorded as of the day of deposit rather than the day of receipt.

*Finding 2020-3:*

Police Department:

Turnover slips were not utilized, which precluded us from determining if revenue collections were turned over within 48 hours of receipt in accordance with provisions of N.J.S.A. 40A:5-15.

*The following recommendations are noted:*

That the Recreation Department fees be approved by ordinance of the Township Council.

That all Recreation Department fees be paid in full.

That sufficient information be provided to complete all tests of fees for the Recreation Department.

That Recreation Department and Swimming Pool fees be recorded in the cash receipts book the day of receipt rather than the day of deposit.

That the Police Department utilize turnover slips.

**Assessment Trust Fund**

*Finding 2020-4:*

It is noted that certain assessments receivable are still open past their due date and that Special Assessment Reports were not in agreement with the General Ledger.

It is recommended that certain assessments receivable be included in the next tax sale and that Special Assessment Reports be reconciled to the General Ledger.

**Outside Employment of Off-Duty Police Officers**

*Finding 2020-5:*

The following receivables have remained uncollected as of the current date:

	<u>Year</u>	<u>Amount</u>
Drak Excavating	2014	\$ 400.00
Team Equipment	2015	4,120.00
PSE&G	2016	800.00
Verizon	2017	640.00
Tilton	2018	1,880.00
PSE&G	2018	400.00
Target	2018	3,060.00
		<hr/>
		<u>\$ 11,300.00</u>

**Outside Employment of Off-Duty Police Officers (Continued)**

*Finding 2020-6:*

Outside employment of off-duty police officers administrative fees charged were not in compliance with fee schedules approved by the Township Council.

Salary and wages per the Payroll Department are not in agreement with Police Department records of the billings for off-duty police officers, detailed as follows:

Payroll Department	\$ 231,205.00
Police Department	<u>227,760.00</u>
Difference	<u>\$ 3,445.00</u>

The following recommendations are noted:

That certain Outside Employment of Off-Duty Police Officers receivable balances be reviewed and appropriate action taken as to their disposition.

That Outside Employment of Off-Duty Police Officers' Administrative Fees be charged in accordance with fee schedules approved by the Township Council.

That Off-Duty Police Department billings for salary and wages be reconciled with the records of the Payroll Department.

**Dedication by Rider**

*Finding 2020-7:*

Police Unclaimed Funds Account included on the balance sheet of the General Trust Fund may be subject to the provisions of Dedication by Rider N.J.S. 40A:4-39.

It is recommended that a resolution be adopted by the Township Council requesting approval for insertion of certain accounts in the Municipal Budget under the provisions of N.J.S. 40A:4-39, "Dedication by Rider".

**Payroll Fund**

During 2011, the Township of Fairfield contracted with ADS to be the third party payroll service provider. ADS has the authority to withdraw funds from Township accounts and transfer these funds to their own accounts for the purpose of the payment to certain agencies with regard to payroll deductions.

An audit of the service provider's payroll account was not provided to the Township nor did our staff prepare such an audit. We did review certain records provided to the Township. It should be noted however, that we could not verify required payments of Federal and State agencies made by the service provider.

The Local Finance Board has adopted rules and regulations regarding third-party payroll vendors which are summarized in N.J.A.C. 5:30-17 and further provides authority for local governments to hire payroll service vendors to disburse funds to payroll agencies on behalf of the local unit.

In addition, Local Finance Notice 2009-18 has offered additional safeguards with respect to third-party payroll services.

**Municipal Court**

The following summary of receipts and disbursements, comprising a segment of the "Report of the Municipal Court for 2020", which is filed under separate cover with the New Jersey Administrative Office of the Courts, the Division of Local Government Services, the Municipal Court and the Township Clerk, is presented herewith for information purposes:

	<u>Balance</u> <u>Dec. 31, 2019</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Balance</u> <u>Dec. 31, 2020</u>
Municipal Treasurer	\$ 15,886.06	\$ 137,909.14	\$ 148,079.75	\$ 5,715.45
County Treasurer	38,513.10	39,279.00	76,140.85	1,651.25
State Treasurer	25,303.46	188,409.60	197,626.34	16,086.72
Cash Bail	(33.82)	15,325.00	10,263.18	5,028.00
Miscellaneous	<u>(28,382.06)</u>	<u>12,368.78</u>	<u>(16,013.28)</u>	<u>-</u>
	<u>\$ 51,286.74</u>	<u>\$ 393,291.52</u>	<u>\$ 416,096.84</u>	<u>\$ 28,481.42</u>

*Finding 2020-8:*

Our cash count indicated that the Municipal Court Change Fund is not in agreement with the amount authorized.

Our examination of the payments indicated the following

*Finding 2020-9:*

The time payment reflected an unauthorized stamp of the Judge's signature.

*Finding 2020-10:*

Police Bail receipts are not issued in numerical order.

*Finding 2020-11:*

Police Bail receipt books were not available for audit.

*Finding 2020-12:*

Bail revenue received by the Police Department is not remitted to the Municipal Court within 48 hours of receipt.

*Finding 2020-13:*

The December 2020 Monthly Management Report was examined and the following item was noted:

Tickets Assigned but Not Issued:

There were forty-seven (47) Tickets Assigned but Not Issued over 180 days as of December 31, 2020.

The following recommendations with respect to the Municipal Court are noted as follows:

That the Municipal Court Change Fund be in agreement with the authorized amount.

That all time payments reflect the Judge's signature and/or the use of a stamp of the Judge's signature be authorized.

That Police Bail receipts be issued in numerical order.

### **Municipal Court (Continued)**

The following recommendations with respect to the Municipal Court are noted as follows:  
(Continued)

That all Police Bail receipt books be made available for audit.

That Bail Revenue received by the Police Department be remitted to the Municipal Court within 48 hours of receipt in accordance with provisions of N.J.S.A. 40:5-15.

That follow-up procedures be implemented for tickets whether issued or assigned.

### **Corrective Action Plan**

In accordance with regulations promulgated by the Single Audit Act and the Division of Local Government Services, all municipalities are required to prepare and submit to the Division of Local Government Services, a Corrective Action Plan with regard to audit deficiencies. This plan must be approved by resolution of the Governing Body and submitted within 60 days from the date the audit is received.

A Corrective Action Plan was prepared by the Chief Financial Officer, approved by resolution of the Governing Body and submitted to the Division of Local Government Services.

### **Status of Prior Years' Audit Recommendations**

A review was performed on all prior years' audit recommendations and corrective action was taken on all with the exception of those recommendations marked with an asterisk.

### **Miscellaneous**

Revenue and receipts were established and verified as to source and amount only insofar as the local records permitted.

In verifying expenditures, computations were tested on claims approved and paid. No attempt was made in this connection to establish proof of rendition, character or extent of services, nor quantities, nature, propriety of prices or receipt of materials, these elements being left necessarily to internal review in connection with approval of claims.

Individual payments of the Local School District and Regional High School taxes for the year 2020 were confirmed as received by the Secretaries of the respective Boards of Education.

Change Funds were verified by physical counts during the course of audit.

A report summarizing collections of Dog License Fees and remittances of State Registration Fees was prepared and filed with the New Jersey Department of Health and the Division of Local Government Services for the year 2020.

The Uniform Construction Code Enforcement Fee Report has been prepared and filed with the New Jersey Department of Community Affairs for the year 2020.

All sums of outstanding checks shown in cash reconciliations herein are in agreement with the records of the Treasurer.

An exit conference was held with the Township Administrator and Chief Financial Officer.

A summary or synopsis of this report was prepared for publication and filed with the Township Clerk.

One copy of this report was filed with the New Jersey Division of Local Government Services.

**RECOMMENDATIONS**

	<u><b>Page Number</b></u>
<u><b>General</b></u>	
*That a detailed list supporting the cash balance for the tax title lien redemption account be prepared.	213
*That all Recreation Fees be paid in full, be approved by ordinance of the Township Council and all information required for audit testing be provided. Also, all fees for both the Recreation Department and the Swimming Pool be recorded in the cash receipts book on the date of receipt.	214
That the Police Department utilize turnover slips.	214
*That certain assessments receivable be included in the next tax sale and that Special Assessment Reports be reconciled to the General Ledger.	214
*That receivables be reviewed and appropriate action be taken as to their disposition, that Administrative Fees be charged in accordance with the fee schedule approved by the Township Council and that billings for salaries and wages be reconciled to the Payroll Department records for the Outside Employment of Off-Duty Police Officers account.	215
*That a resolution be adopted by the Township Council requesting approval for insertion of certain accounts in the Municipal Budget under the provisions of N.J.S. 40A:4-39, "Dedication by Rider".	215
*That the Municipal Court Change Fund be in agreement with the authorized amount.	216
*That all time payments reflect the Judge's signature and/or the use of a stamp of the Judge's signature be authorized.	216
That Police Bail receipts be issued in numerical order.	216
That all Police Bail receipt books be made available for audit.	217
*That Bail Revenue received by the Police Department be remitted to the Municipal Court within 48 hours of receipt in accordance with the provisions of N.J.S.A. 40:5-15.	217
*That follow-up procedures be implemented for tickets whether issued or assigned.	217

\* \* \*

\*Repeated from the previous year.

The foregoing comments and resulting recommendations are not of sufficient materiality whereby they would affect our ability to express an opinion on the financial statements taken as a whole.

We shall be pleased to confer on any questions that might arise with respect to any matters in this report and to assist in the implementation of recommendations.

We desire to express our appreciation for the assistance and courtesies rendered by the Township officials and employees during the course of the audit.

Respectfully submitted,

  
SAMUEL KLEIN AND COMPANY, LLP  
CERTIFIED PUBLIC ACCOUNTANTS

  
JOSEPH J. FACCONI, RMA, PA

Newark, New Jersey  
September 27, 2021

